HCAW April 2021 Board Meeting Agenda

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

Date: 04/15/21		**Time:** 10:00 a.m.-11:00 a.m.	**Location:** GoTo Meeting	
TIME	**TOPIC**	**DISCUSSION**	**PLAN OF ACTION**	**RESPONSIBLE**
10:00 a.m.	Call to Order	Welcome/Updates • Approval of March 2021 Minutes	Approval	Rachel/All
10:05 a.m.	Financial Report	• March Financials	Review	Amber
10:15 a.m.	Education Platform Revenue Share	• Proposal Review Medbridge • Sepsis Tool Review	Discussion/Vote	Donna/Britni/All
10:25 a.m.	Conference Update	• Programs/Needs	Discussion	Britni/All
10:30 a.m.	Committee Updates	• Nominations • Membership (Home Care Update)	Review and Questions	All
10:40 a.m.	Action Items	• Review of key deliverables/action items/decisions		Rachel
10:45 a.m.	Legislative Updates	• Public Policy Report • Clinical Director Report	Review Review	Leslie Donna

Board Meeting Teleconference Minutes
Thursday March 18th, 2021
10:00 am-11:00 am

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

ATTENDANCE

Board: Rachel Manchester, President; Gretchen Anderson, President-Elect, Marilou Church, Past President, Amber Hahn-Keenan, Secretary/Treasurer, Directors Shelly Davidson, Sheena Paylor, Alisa Van Sickle; Geoff Meinken; Brent Korte, Ex-Officio, Tammi Reeser
Staff: Leslie Emerick, Public Policy Director; Donna Goodwin, Clinical Director; Britni Lundin Executive Director
Not in Attendance:, Melinda Moore & Lexi Phul

CALL TO ORDER

Meeting called to order at 10:09 am
Motion to approve February minutes, seconded and passed.

I. FINANCIAL REVIEW

Financial Report:

- Membership fee payment has brought in $105,298 of the 2021 dues. Still have a few organizations that have not been responsive.
- Insurance and initial deposit to Synchronicity has been paid.
- Management fee is all caught up according to Amber's guidance to pay all outstanding fees.
- It is time to start working on the budget. Britni will do an initial budget and collaborate with Amber. If anyone would like to be involved in the budget building process, please contact Britni to be included in meetings.
- Discussion with CPA is still in process to ensure that all financial recording is correct.
- Money recorded by previous management company as a speaker fee is actually for Oasis deposit and will be moved.

Proposal Review

Learning Platform for members:

- The Ad Hoc Committee has reviewed education platform options. The recommendation to the Board was to purchase RCTC Learn again due to the high number of members that can use this platform, and to look at Medbridge for revenue share. The committee discussed that there is no clear picture of how many would use Medbridge, and believes that cost could potentially outweigh the benefit. It is believed that RCTC Learn was not advertised to membership by the previous management company, so we do not have a clear picture of usage. In addition, most of our members have their own software that they rely on which would cause the purchase of a limited number of licenses at a high cost to potentially be an unwise financial decision. The Board voted to move forward with RCTC Learn with the addition of the Oasis package. The Board would like quarterly usage reports. Britni to begin creating a marketing plan to inform the membership.

I. COMMITTEE REPORTS

- Membership-Tammi setting up a meeting with the committee members to discuss next steps on reaching out to past non-renewing members.

- Nominating- Marilou is currently in need of support from the Board in nominating new Board members, and finding a President Elect and Treasurer. Board members are encouraged to reach out to Marilou with nominations and to let her know if they would like to continue on the Board

- Education- The save the date, registration and agenda have been placed on the website, and marketing has started. The Board is encouraged to share registration details with staff and contacts to increase attendance. Britni working on a postcard mailing for facilities. The Board members have been asked to purchase a $50 gift card for the conference raffle; Board members to reach out to Britni if they are interested in participating. The Board was also encouraged to reach out to their vendor contacts regarding exhibitor and sponsorship opportunities.

I. PUBLIC POLICY REPORT

- Leslie reported, notes in the Board packet

I. Clinical Director Report

- Donna notes in the Board Packet

Meeting adjourned at 11:05am

Home Care Association of Washington
Actual vs Budget Performance - 2021
For the Year to Date Ended March 31, 2021

	Jul '20 - Mar 21	Budget	Annual Budget	$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
MEMBERSHIP					
Affiliate Dues	3,252.11	2,000.00	2,000.00	1,252.11	162.61%
Affiliate Sponsor	0.00	5,000.00	5,000.00	-5,000.00	0.0%
Provider Dues	204,229.64	175,000.00	175,000.00	29,229.64	116.7%
Total MEMBERSHIP	207,481.75	182,000.00	182,000.00	25,481.75	114.0%
OPERATING					
Job Target/Career Board	1,016.66	250.00	250.00	766.66	406.66%
Miscellaneous Income	0.00	100.00	100.00	-100.00	0.0%
Newsletter Ads/Subscriptions	0.00	100.00	100.00	-100.00	0.0%
Website Advertising	0.00	200.00	200.00	-200.00	0.0%
Total OPERATING	1,016.66	650.00	650.00	366.66	156.41%
PROGRAMMING					
Annual Meeting/Conv - Spring					
Sponsorships/Endorsements/Rebat	0.00	5,000.00	5,000.00	-5,000.00	0.0%
Annual Meeting/Conv - Spring - Other	3,358.33	10,000.00	10,000.00	-6,641.67	33.58%
Total Annual Meeting/Conv - Spring	3,358.33	15,000.00	15,000.00	-11,641.67	22.39%
OCS OASIS Partnership	0.00	1,500.00	1,500.00	-1,500.00	0.0%
Workshops/Seminars	50.00	20,000.00	20,000.00	-19,950.00	0.25%
Total PROGRAMMING	3,408.33	36,500.00	36,500.00	-33,091.67	9.34%
Total Income	211,906.74	219,150.00	219,150.00	-7,243.26	96.7%
Gross Profit	211,906.74	219,150.00	219,150.00	-7,243.26	96.7%
Expense					
ADMINISTRATIVE					
Bank / Merchant Fees	434.93	375.02	500.00	59.91	115.98%
Business License	0.00	10.00	10.00	-10.00	0.0%
Contingency	0.00	500.00	500.00	-500.00	0.0%
Insurance	2,299.58	3,500.00	3,500.00	-1,200.42	65.7%
Management	55,800.00	51,400.00	72,100.00	4,400.00	108.56%
Miscellaneous	71.30	100.00	100.00	-28.70	71.3%
Office Supplies	27.01	300.00	300.00	-272.99	9.0%
Postage	17.05	300.00	300.00	-282.95	5.68%
Printing/Copies	49.61	400.00	400.00	-350.39	12.4%

Home Care Association of Washington
Actual vs Budget Performance - 2021
For the Year to Date Ended March 31, 2021

	Jul '20 - Mar 21	Budget	Annual Budget	$ Over Budget	% of Budget
Publications/Subscriptions	1,500.00				
Telephone	63.00	500.00	500.00	-437.00	12.6%
Total ADMINISTRATIVE	60,262.48	57,385.02	78,210.00	2,877.46	105.01%
ADVOCACY					
Lobbyist Expenses	479.50	1,750.00	1,750.00	-1,270.50	27.4%
Lobbyist/Legislative Consultant	37,000.00	33,300.00	44,400.00	3,700.00	111.11%
Policy & Advocacy	375.00	1,500.00	1,500.00	-1,125.00	25.0%
Total ADVOCACY	37,854.50	36,550.00	47,650.00	1,304.50	103.57%
COMMUNICATIONS					
Website- Reg & Maint	499.00	0.00	2,500.00	499.00	100.0%
Total COMMUNICATIONS	499.00	0.00	2,500.00	499.00	100.0%
LEADERSHIP					
Board Meetings	0.00	750.00	750.00	-750.00	0.0%
Strategic Planning	0.00	300.00	300.00	-300.00	0.0%
Total LEADERSHIP	0.00	1,050.00	1,050.00	-1,050.00	0.0%
MEMBERSHIP SERVICE/RETENTION					
Clinical Director	15,188.75	22,500.00	30,000.00	-7,311.25	67.51%
Clinical Director Expenses	0.00	500.00	500.00	-500.00	0.0%
NAHC Dues/Other Memberships	750.00	1,500.00	1,500.00	-750.00	50.0%
Public Relations/ Awards	0.00	250.00	250.00	-250.00	0.0%
Total MEMBERSHIP SERVICE/RETENTION	15,938.75	24,750.00	32,250.00	-8,811.25	64.4%
PROGRAMS					
Annual Mtg/Convention Spring					
A/V - Technology	7,500.00	4,000.00	4,000.00	3,500.00	187.5%
Food and Beverage	0.00	15,000.00	15,000.00	-15,000.00	0.0%
Speaker	0.00	4,000.00	4,000.00	-4,000.00	0.0%
Syllabus	0.00	500.00	500.00	-500.00	0.0%
Total Annual Mtg/Convention Spring	7,500.00	23,500.00	23,500.00	-16,000.00	31.92%
Workshops/Seminar Expense					
A/V-Technology	1,080.00	250.00	250.00	830.00	432.0%
Food and Beverage	0.00	2,000.00	2,000.00	-2,000.00	0.0%
Lodging & Transportation	0.00	1,500.00	1,500.00	-1,500.00	0.0%
Other Workshops/Seminar Expense	0.00	3,500.00	3,500.00	-3,500.00	0.0%
Speaker	0.00	10,000.00	10,000.00	-10,000.00	0.0%

Home Care Association of Washington
Actual vs Budget Performance - 2021
For the Year to Date Ended March 31, 2021

	Jul '20 - Mar 21	Budget	Annual Budget	$ Over Budget	% of Budget
Syllabus Copies	0.00	2,500.00	2,500.00	-2,500.00	0.0%
Total Workshops/Seminar Expense	1,080.00	19,750.00	19,750.00	-18,670.00	5.47%
Total PROGRAMS	8,580.00	43,250.00	43,250.00	-34,670.00	19.84%
Total Expense	123,134.73	162,985.02	204,910.00	-39,850.29	75.55%
Net Ordinary Income	88,772.01	56,164.98	14,240.00	32,607.03	158.06%
Other Income/Expense					
Other Income					
Interest & Dividends	571.76	750.00	750.00	-178.24	76.24%
Gain/Loss on Investments	7,102.71	0.00	0.00	7,102.71	100.0%
Total Other Income	7,674.47	750.00	750.00	6,924.47	1,023.26%
Net Other Income	7,674.47	750.00	750.00	6,924.47	1,023.26%
Net Income	**96,446.48**	**56,914.98**	**14,990.00**	**39,531.50**	**169.46%**

See Accountant's Compilation Report

Home Care Association of Washington
Actual vs Budget Performance - 2021
For the Year to Date Ended March 31, 2021

	Jul '20 - Mar 21	Budget	Annual Budget	$ Over Budget
Ordinary Income/Expense				
Income				
MEMBERSHIP				
Affiliate Dues	3,102.11	2,000.00	2,000.00	1,102.11
Affiliate Sponsor	0.00	5,000.00	5,000.00	-5,000.00
Provider Dues	169,734.64	175,000.00	175,000.00	-5,265.36
Total MEMBERSHIP	172,836.75	182,000.00	182,000.00	-9,163.25
OPERATING				
Job Target/Career Board	1,016.66	250.00	250.00	766.66
Miscellaneous Income	0.00	100.00	100.00	-100.00
Newsletter Ads/Subscriptions	0.00	100.00	100.00	-100.00
Website Advertising	0.00	200.00	200.00	-200.00
Total OPERATING	1,016.66	650.00	650.00	366.66
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	5,000.00	5,000.00	-5,000.00
Annual Meeting/Conv - Spring - Other	2,608.33	10,000.00	10,000.00	-7,391.67
Total Annual Meeting/Conv - Spring	2,608.33	15,000.00	15,000.00	-12,391.67
OCS OASIS Partnership	0.00	1,500.00	1,500.00	-1,500.00
Workshops/Seminars	50.00	20,000.00	20,000.00	-19,950.00
Total PROGRAMMING	2,658.33	36,500.00	36,500.00	-33,841.67
Total Income	176,511.74	219,150.00	219,150.00	-42,638.26
Gross Profit	176,511.74	219,150.00	219,150.00	-42,638.26
Expense				
ADMINISTRATIVE				
Bank / Merchant Fees	434.93	375.02	500.00	59.91
Business License	0.01	10.00	10.00	-9.99
Contingency	0.00	500.00	500.00	-500.00
Insurance	2,299.58	3,500.00	3,500.00	-1,200.42
Management	85,909.99	51,400.00	72,100.00	34,509.99
Miscellaneous	162.98	100.00	100.00	62.98
Office Supplies	27.01	300.00	300.00	-272.99
Postage	17.05	300.00	300.00	-282.95
Printing/Copies	49.61	400.00	400.00	-350.39
Publications/Subscriptions	1,500.00			
Telephone	63.00	500.00	500.00	-437.00
Total ADMINISTRATIVE	90,464.16	57,385.02	78,210.00	33,079.14
ADVOCACY				
Lobbyist Expenses	479.50	1,750.00	1,750.00	-1,270.50
Lobbyist/Legislative Consultant	37,000.00	33,300.00	44,400.00	3,700.00
Policy & Advocacy	500.00	1,500.00	1,500.00	-1,000.00
Total ADVOCACY	37,979.50	36,550.00	47,650.00	1,429.50
COMMUNICATIONS				
Website- Reg & Maint	499.00	0.00	2,500.00	499.00

Home Care Association of Washington
Actual vs Budget Performance - 2021
For the Year to Date Ended March 31, 2021

	Jul '20 - Mar 21	Budget	Annual Budget	$ Over Budget
Total COMMUNICATIONS	499.00	0.00	2,500.00	499.00
LEADERSHIP				
Board Meetings	0.00	750.00	750.00	-750.00
Strategic Planning	0.00	300.00	300.00	-300.00
Total LEADERSHIP	0.00	1,050.00	1,050.00	-1,050.00
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	16,416.50	22,500.00	30,000.00	-6,083.50
Clinical Director Expenses	0.00	500.00	500.00	-500.00
NAHC Dues/Other Memberships	750.00	1,500.00	1,500.00	-750.00
Public Relations/ Awards	0.00	250.00	250.00	-250.00
Total MEMBERSHIP SERVICE/RETENTION	17,166.50	24,750.00	32,250.00	-7,583.50
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	3,500.00	4,000.00	4,000.00	-500.00
Food and Beverage	0.00	15,000.00	15,000.00	-15,000.00
Speaker	0.00	4,000.00	4,000.00	-4,000.00
Syllabus	0.00	500.00	500.00	-500.00
Total Annual Mtg/Convention Spring	3,500.00	23,500.00	23,500.00	-20,000.00
Workshops/Seminar Expense				
A/V-Technology	1,080.00	250.00	250.00	830.00
Food and Beverage	0.00	2,000.00	2,000.00	-2,000.00
Lodging & Transportation	0.00	1,500.00	1,500.00	-1,500.00
Other Workshops/Seminar Expense	0.00	3,500.00	3,500.00	-3,500.00
Speaker	0.00	10,000.00	10,000.00	-10,000.00
Syllabus Copies	0.00	2,500.00	2,500.00	-2,500.00
Total Workshops/Seminar Expense	1,080.00	19,750.00	19,750.00	-18,670.00
Total PROGRAMS	4,580.00	43,250.00	43,250.00	-38,670.00
Total Expense	150,689.16	162,985.02	204,910.00	-12,295.86
Net Ordinary Income	25,822.58	56,164.98	14,240.00	-30,342.40
Other Income/Expense				
Other Income				
Interest & Dividends	571.76	750.00	750.00	-178.24
Gain/Loss on Investments	7,102.71	0.00	0.00	7,102.71
Total Other Income	7,674.47	750.00	750.00	6,924.47
Net Other Income	7,674.47	750.00	750.00	6,924.47
Net Income	**33,497.05**	**56,914.98**	**14,990.00**	**-23,417.93**

Home Care Association of Washington
Actual vs Budget Performance - 2021
For the Year to Date Ended March 31, 2021

	% of Budget
Ordinary Income/Expense	
Income	
MEMBERSHIP	
Affiliate Dues	155.11%
Affiliate Sponsor	0.0%
Provider Dues	96.99%
Total MEMBERSHIP	94.97%
OPERATING	
Job Target/Career Board	406.66%
Miscellaneous Income	0.0%
Newsletter Ads/Subscriptions	0.0%
Website Advertising	0.0%
Total OPERATING	156.41%
PROGRAMMING	
Annual Meeting/Conv - Spring	
Sponsorships/Endorsements/Rebat	0.0%
Annual Meeting/Conv - Spring - Other	26.08%
Total Annual Meeting/Conv - Spring	17.39%
OCS OASIS Partnership	0.0%
Workshops/Seminars	0.25%
Total PROGRAMMING	7.28%
Total Income	80.54%
Gross Profit	80.54%
Expense	
ADMINISTRATIVE	
Bank / Merchant Fees	115.98%
Business License	0.1%
Contingency	0.0%
Insurance	65.7%
Management	167.14%
Miscellaneous	162.98%
Office Supplies	9.0%
Postage	5.68%
Printing/Copies	12.4%
Publications/Subscriptions	
Telephone	12.6%
Total ADMINISTRATIVE	157.64%
ADVOCACY	
Lobbyist Expenses	27.4%
Lobbyist/Legislative Consultant	111.11%
Policy & Advocacy	33.33%
Total ADVOCACY	103.91%
COMMUNICATIONS	
Website- Reg & Maint	100.0%

Home Care Association of Washington
Statement of Activities
For the Month ended March 31, 2021 and 2020

PROGRAMS	
Annual Mtg/Convention Spring	
A/V - Technology	Synchronicity initial payment
Total Annual Mtg/Convention Spring	
Workshops/Seminar Expense	
A/V-Technology	
Other Workshops/Seminar Expense	
Workshops/Seminar Expense - Other	
Total Workshops/Seminar Expense	
Total PROGRAMS	
Total Expense	
Net Ordinary Income	
Other Income/Expense	
Other Income	
Interest & Dividends	
Gain/Loss on Investments	
Total Other Income	
Net Other Income	
Net Income	

Home Care Association of Washington
Statement of Activities
For the Month ended March 31, 2021 and 2020

- Ordinary Income/Expense
  - Income
    - MEMBERSHIP
      - Affiliate Dues
      - Provider Dues
    - Total MEMBERSHIP
    - OPERATING
      - Job Target/Career Board
    - Total OPERATING
    - PROGRAMMING
      - Annual Meeting/Conv - Spring
      - Workshops/Seminars
    - Total PROGRAMMING
  - Total Income
- Gross Profit
  - Expense
    - ADMINISTRATIVE
      - Bank / Merchant Fees
      - Business License
      - Insurance
      - Management — March management fee increase
      - Miscellaneous
      - Office Supplies
      - Postage
      - Printing/Copies
      - Publications/Subscriptions
      - Telephone
    - Total ADMINISTRATIVE
    - ADVOCACY
      - Lobbyist Expenses
      - Lobbyist/Legislative Consultant
      - Policy & Advocacy
    - Total ADVOCACY
    - COMMUNICATIONS
      - Website- Reg & Maint
    - Total COMMUNICATIONS
    - LEADERSHIP
      - Board Meetings
      - Strategic Planning
    - Total LEADERSHIP
    - MEMBERSHIP SERVICE/RETENTION
      - Clinical Director
      - NAHC Dues/Other Memberships
    - Total MEMBERSHIP SERVICE/RETENTION

Home Care Association of Washington
Statement of Activities
For the Month ended March 31, 2021 and 2020

- PROGRAMS
  - Annual Mtg/Convention Spring
    - A/V - Technology
  - Total Annual Mtg/Convention Spring
  - Workshops/Seminar Expense
    - A/V-Technology
    - Other Workshops/Seminar Expense
    - Workshops/Seminar Expense - Other
  - Total Workshops/Seminar Expense
- Total PROGRAMS
- Total Expense
- Net Ordinary Income
- Other Income/Expense
  - Other Income
    - Interest & Dividends
    - Gain/Loss on Investments
  - Total Other Income
- Net Other Income

Net Income

Home Care Association of Washington
Statement of Activities
For the Month ended March 31, 2021 and 2020

	Mar 21	Mar 20	Jul '20 - Mar 21	Jul '19 - Mar 20
Ordinary Income/Expense				
Income				
MEMBERSHIP				
Affiliate Dues	700.00	75.83	3,102.11	1,690.60
Provider Dues	26,975.00	684.38	169,734.64	107,174.65
Total MEMBERSHIP	27,675.00	760.21	172,836.75	108,865.25
OPERATING				
Job Target/Career Board	500.00	0.00	1,016.66	119.25
Total OPERATING	500.00	0.00	1,016.66	119.25
PROGRAMMING				
Annual Meeting/Conv - Spring	0.00	10,400.00	2,608.33	10,400.00
Workshops/Seminars	50.00	0.00	50.00	9,733.10
Total PROGRAMMING	50.00	10,400.00	2,658.33	20,133.10
Total Income	28,225.00	11,160.21	176,511.74	129,117.60
Gross Profit	28,225.00	11,160.21	176,511.74	129,117.60
Expense				
ADMINISTRATIVE				
Bank / Merchant Fees	23.20	126.99	434.93	841.80
Business License	0.00	0.00	0.01	9.99
Insurance	485.00	113.75	2,299.58	899.20
Management	34,500.00	0.00	85,909.99	60,406.66
Miscellaneous	0.00	0.00	162.98	0.00
Office Supplies	8.92	0.00	27.01	0.00
Postage	2.75	0.00	17.05	0.00
Printing/Copies	13.19	0.00	49.61	0.80
Publications/Subscriptions	0.00	0.00	1,500.00	0.00
Telephone	25.97	0.00	63.00	60.00
Total ADMINISTRATIVE	35,059.03	240.74	90,464.16	62,218.45
ADVOCACY				
Lobbyist Expenses	0.00	184.46	479.50	1,356.01
Lobbyist/Legislative Consultant	3,700.00	3,700.00	37,000.00	33,300.00
Policy & Advocacy	0.00	125.00	500.00	3,500.00
Total ADVOCACY	3,700.00	4,009.46	37,979.50	38,156.01
COMMUNICATIONS				
Website- Reg & Maint	359.76	0.00	499.00	210.61
Total COMMUNICATIONS	359.76	0.00	499.00	210.61
LEADERSHIP				
Board Meetings	0.00	0.00	0.00	300.00
Staff Travel	0.00	0.00	0.00	9.04
Strategic Planning	0.00	0.00	0.00	4,258.56
Total LEADERSHIP	0.00	0.00	0.00	4,567.60
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	2,500.00	1,188.75	16,416.50	10,500.00
NAHC Dues/Other Memberships	750.00	0.00	750.00	0.00

Home Care Association of Washington
Statement of Activities
For the Month ended March 31, 2021 and 2020

	Mar 21	Mar 20	Jul '20 - Mar 21	Jul '19 - Mar 20
Total MEMBERSHIP SERVICE/RETENTION	3,250.00	1,188.75	17,166.50	10,500.00
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	0.00	3,500.00	0.00
Lodging	0.00	0.00	0.00	951.58
Annual Mtg/Convention Spring - Other	0.00	0.00	0.00	1,125.00
Total Annual Mtg/Convention Spring	0.00	0.00	3,500.00	2,076.58
Workshops/Seminar Expense				
A/V-Technology	0.00	360.00	1,080.00	2,880.00
Food and Beverage	0.00	0.00	0.00	162.15
Lodging & Transportation	0.00	0.00	0.00	965.31
Other Workshops/Seminar Expense	0.00	0.00	0.00	3,275.00
Speaker	0.00	0.00	0.00	5,000.00
Workshops/Seminar Expense - Other	0.00	0.00	0.00	275.00
Total Workshops/Seminar Expense	0.00	360.00	1,080.00	12,557.46
Total PROGRAMS	0.00	360.00	4,580.00	14,634.04
Total Expense	42,368.79	5,798.95	150,689.16	130,286.71
Net Ordinary Income	-14,143.79	5,361.26	25,822.58	-1,169.11
Other Income/Expense				
Other Income				
Interest & Dividends	1.75	369.46	571.76	3,343.24
Gain/Loss on Investments	0.00	-18,927.65	7,102.71	-29,462.91
Total Other Income	1.75	-18,558.19	7,674.47	-26,119.67
Net Other Income	1.75	-18,558.19	7,674.47	-26,119.67
Net Income	**-14,142.04**	**-13,196.93**	**33,497.05**	**-27,288.78**

Home Care Association of Washington
Statement of Financial Position
As of March 31, 2021

	Mar 31, 21	Mar 31, 20
ASSETS		
Current Assets		
Checking/Savings		
Baird Cash and Equivalents	33,970.00	32,983.70
Bairds Investment Assets	92,493.21	73,288.94
Columbia Checking 0944	135,385.24	33,055.36
Columbia Money Mkt #0936	65,690.00	65,667.24
PAC - Columbia	579.81	0.00
Paypal	0.00	5,148.01
Total Checking/Savings	328,118.26	210,143.25
Accounts Receivable		
Accounts Receivable	36,695.00	16,125.00
Total Accounts Receivable	36,695.00	16,125.00
Other Current Assets		
Prepaid Annual Meeting Expenses	750.00	0.00
Prepaid Expenses	0.00	4,825.00
Prepaid Insurance	0.00	790.83
Prepaid Workshop Expenses	15,400.00	8,240.00
Undeposited Funds	350.00	0.00
Total Other Current Assets	16,500.00	13,855.83
Total Current Assets	381,313.26	240,124.08
TOTAL ASSETS	**381,313.26**	**240,124.08**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	10,900.00	27,316.25
Total Accounts Payable	10,900.00	27,316.25
Other Current Liabilities		
Deferred Annual Meeting/Conf	-3,825.00	1,625.00
Deferred Conf Trade Show Booth	1,300.00	4,532.00
Deferred Dues		
Affiliate Dues	0.00	682.51
Provider Dues	51,302.00	6,159.36
Total Deferred Dues	51,302.00	6,841.87
Deferred Workshop Income	-2,225.00	2,925.00
Payable to HCAW PAC	0.00	1,785.00
Total Other Current Liabilities	46,552.00	17,708.87
Total Current Liabilities	57,452.00	45,025.12
Total Liabilities	57,452.00	45,025.12
Equity		
Retained Earnings	-6,384.53	0.00
Unrestricted Net Assets	238,124.31	237,544.50
Net Income	96,446.48	-42,445.54

Home Care Association of Washington
Statement of Financial Position
As of March 31, 2021

	Mar 31, 21	Mar 31, 20
Total Equity	328,186.26	195,098.96
TOTAL LIABILITIES & EQUITY	**385,638.26**	**240,124.08**

Home Care Association of Washington
A/P Aging Detail
As of March 31, 2021

	Type	Date	Num	Name	Due Date	Aging	Open Balance
Current							
Total Current							
1 - 30							
	Bill	03/15/2021		Synchronicity Events LLC.	03/25/2021	6	4,000.00
Total 1 - 30							4,000.00
31 - 60							
	Bill	02/01/2021		Association Management Inc.	02/11/2021	48	6,900.00
Total 31 - 60							6,900.00
61 - 90							
	General Journal	01/01/2021	618	Providence St. Mary's Home Health			-500.00
Total 61 - 90							-500.00
> 90							
	Bill	08/15/2018	scholarship	Providence St. Mary's Home Health	08/25/2018	949	500.00
Total > 90							500.00
TOTAL							10,900.00

Home Care Association of Washington
A/R Aging Detail
As of March 31, 2021

	Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Current									
	Invoice	03/31/2021	20150860		Evergreen Home Health Care		03/31/2021		750.00
	Invoice	03/31/2021	20150861		Kenyon Home Care Consulting LLC		03/31/2021		1,000.00
	Invoice	03/31/2021	20150862		Sunrise Services		03/31/2021		150.00
Total Current									1,900.00
1 - 30									
	Invoice	03/17/2021	20150858		Evergreen Home Health Care		03/17/2021	14	300.00
Total 1 - 30									300.00
31 - 60									
	Invoice	02/16/2021	20150808		A Helping Hand Homecare		02/16/2021	43	4,240.00
	Invoice	02/16/2021	20150819		Providence Sound Homecare and Hospice		02/16/2021	43	9,150.00
	Invoice	02/16/2021	20150825		Martha and Mary Home Services		02/16/2021	43	2,090.00
	Invoice	02/16/2021	20150827		Kaiser Permanente		02/16/2021	43	9,570.00
	Invoice	02/16/2021	20150830		Providence of King County		02/16/2021	43	9,445.00
									34,495.00
TOTAL									36,695.00

Home Care Association of Washington
A/R Aging Detail
As of March 31, 2021

	Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Current									
	Invoice	03/31/2021	20150860		Evergreen Home Health Care		03/31/2021		750.00
	Invoice	03/31/2021	20150861		Kenyon Home Care Consulting LLC		03/31/2021		1,000.00
	Invoice	03/31/2021	20150862		Sunrise Services		03/31/2021		150.00
Total Current									1,900.00
1 - 30									
	Invoice	03/17/2021	20150858		Evergreen Home Health Care		03/17/2021	14	300.00
Total 1 - 30									300.00
31 - 60									
	Invoice	02/16/2021	20150808		A Helping Hand Homecare		02/16/2021	43	4,240.00
	Invoice	02/16/2021	20150819		Providence Sound Homecare and Hospice		02/16/2021	43	9,150.00
	Invoice	02/16/2021	20150825		Martha and Mary Home Services		02/16/2021	43	2,090.00
	Invoice	02/16/2021	20150827		Kaiser Permanente		02/16/2021	43	9,570.00
	Invoice	02/16/2021	20150830		Providence of King County		02/16/2021	43	9,445.00
Total 31 - 60									34,495.00
61 - 90									
Total 61 - 90									
> 90									
	Invoice	06/01/2019	20150774		Kristen Rose		06/01/2019	669	475.00
	Invoice	03/31/2020	20150790		Providence Sound Homecare and Hospice		03/31/2020	365	2,925.00
	Invoice	03/31/2020	20150791		Kenyon Home Care Consulting LLC		03/31/2020	365	225.00
	Invoice	03/31/2020	20150792		Sea Mar Home Health		03/31/2020	365	225.00
	Check	06/30/2020			Providence				475.00
Total > 90									4,325.00
TOTAL									41,020.00

2021 Committee Report

Committee Name: Nomination Committee **Date: 4.9.21**
Date of last committee meeting: 4.9.21
Submitted by: Marilou Church

COMMITTEE UPDATES:

1. Board Nominations submitted and voted on 4 new members to add to the Board pending board vote
2. Award Nominations voted on and submitted to AMINC and Rachel

BOARD ACTION REQUESTED:

Approve Board Nominations.

Next committee meeting information: None Scheduled unless we decide to add another board member before the board meeting then we will vote via email
Date/Time:
Location:

2021 Committee Report

Committee Name: Education Committee **Date: 4.5.2021**
Date of last committee meeting: March 30th
Submitted by: Rachel Manchester

COMMITTEE UPDATES:

- New Website is looking AMAZING!
- There are more educational offerings on the horizon – great job to Britni for following up on this!
- Simione and John Hilger will coordinate the Survey section of the conference.
- Syncronicity is scheduling every other week planning meetings for the conference.
  Next planning meeting is 4/13.

BOARD ACTION REQUESTED:

Please socialize the event, we only have 35 registered for the conference.

Next committee meeting information:
Date/Time: 4/13
Location: Teams Invite

April 9, 2021

HCAW April 2020 Public Policy Report

Prepared by Leslie Emerick, Public Policy Director

Legislative Overview

We are near to the end of the 105-day "long" session of the legislative session which ends on April 25th. By now, bills that are still moving must have passed out of both the House and Senate policy and fiscal committees if it has an impact on the state budget. From there bills go to the Rules Committee of the Senate or the House where they are pulled to the floor by a vote, or they die for this session. Some bills that do not pass committees may end up being "Necessary to Implement the Budget" and will appear as a budget proviso. Bills live for 2 years during our biennial legislature so some bills that died this year may be back next year! I have included the high priority bills we are tracking this session at the end of my report.

From here on out it is a budget negotiation between the House and Senate fiscal committees to finalize the 2021-2023 Operating Budget. The Senate released their $59 billion budget on Thursday, March 25th with a public hearing in the Ways and Means Committee. The next day the House Appropriations committee released their $58 billion budget in state funds over the next two years. Both budgets include billions in federal relief dollars.

Funds in both budgets would be allocated for pandemic response, economic recovery, education, childcare, and a wide variety of other priorities. Federal aid aside, the proposal would be an increase from the state's current two-year, $53.7 billion budget. Both budgets include a capital gains tax on high income earners.

Social Worker for Home Health Budget Proviso

I testified in both the House Appropriations committee (Saturday, 3/27/21) and the Senate Ways and Means committee (Friday, 3/26/21) on behalf of HCAW to request a budget proviso to include a Social Worker for Medicaid Home Health. This has been part of our legislative agenda for the past three years and we decided to move forward this year after hearing the positive revenue forecast for the state and the federal dollars coming our way.

After a frenzied weekend, I was able to get legislative sponsors for a budget proviso in both the House and Senate. In the House, Representative Harris (R) Vancouver was willing to sponsor the budget proviso amendment in the budget. We received word from Rep Harris that he had been successful in gaining support from both sides of the aisle to include in the House Budget. The Senate Ways and Means Committee met Monday (3/29/21) and the budget proviso sponsored by Senator Rivers (R) Vancouver, was not approved by the committee.

Below is a copy of the amendment. We are able to take advantage of the new federal dollars coming in the state from the American Rescue Plan Act as it funds one year of the state's portion of the budget proviso.

1094-PS AMH APP BUNC 249 (checked).p

The good news is that **our Social Worker for Home Health budget proviso is in the House budget** and will be part of final budget negotiations when the House and Senate negotiate their final compromise budgets.

(65) $1,314,000 of the general fund—state appropriation for fiscal year 2022, $1,696,000 of the general fund—state appropriation for fiscal year 2023, and $3,387,000 of the general fund—federal appropriation are provided solely for reimbursement for a social worker as part of the medical assistance home health benefit.

Your advocacy for this proviso was very helpful in our success of moving this initiative forward this session! The proviso must be in the final compromise budget to pass the legislature and then the final budget must be signed by the Governor.

Once the legislators being their final compromise budget negotiations, I will request another legislative alter that will go out to all legislators, not just members of the fiscal committees, sometime in the next two week. This may be our year to move this proposal forward!!

State revenue projection for 2021–23 increased by $1.9 billion: Washington's projected Near General Fund revenue collections for the 2021–23 state budget has increased by more than $1.9 billion, according to estimates released by the Washington State Economic and Revenue Forecast Council.

"Improvements in current receipts, infusions of federal stimulus payments, and better news about the economic recovery all indicate the need to improve the forecast for state revenue growth going forward," said Steve Lerch, executive director of the Economic and Revenue Forecast Council.

Total Near General Fund revenues are now projected at $56.6 billion for the next two-year state budget cycle, which begins July 1. The council also increased the Near General Fund forecast for

the remainder of the current biennium (2019–21) by more than $1.3 billion. The council projects Near General Fund revenues will total $52.3 billion for the biennium, which began July 1, 2019.

The increase in projected revenues would leave the state with a net surplus of nearly $3 billion — including reserves — at the end of current biennium. The state's revenue projections fell sharply during the early months of the COVID-19 pandemic but have since recovered and are now back to pre-pandemic levels. OFM Director David Schumacher noted that the state's fiscal situation has improved dramatically since Gov. Jay Inslee unveiled his 2021–23 operating, capital and transportation budgets in December.

House Budget (HB 1094) and Senate Budget (SB 5092) Health & LTC Summaries (The House and Senate budgets fund some of the items at different levels in the budgets, but are pretty similar. Sections that are not in both budgets will be negotiated.) These are only the issues that I have identified that may impact in-home services. To see the entire budget documents and summaries, go to: http://fiscal.wa.gov/AllBudgetsBillsDocsLegProposals.aspx

Health Care

PRIMARY CARE PHYSICIAN RATE INCREASE –Funding is provided to increase evaluation and management (E&M) codes for adult primary care providers by 15 percent beginning October 1, 2021. Providers of pediatric and neonatal intensive and critical care E&M codes will receive an increase of 30 percent beginning October 1, 2021.

COVID-19 RESPONSE –Federal funding is provided to the Department of Health to allow for the distribution of COVID-19 grant funding. Grants expected to be received by the Department of Health include COVID-19 testing and tracing, vaccine deployment and public health workforce enhancements. Full distribution amounts are not known at this time, so a high watermark of necessary fund authority is provided.

FEDERAL MEDICAID MATCH CHANGES – Funding is adjusted to account for enhanced federal financial participation (FFP) in the Medicaid program provided through the Families First Coronavirus Response (CARES) Act and the American Rescue Plan Act (ARPA). These Acts enhance FFP by between 6.2 and 50 percentage points for certain populations. Enhanced funding under CARES is assumed to end December 31, 2021. Funding under ARPA ends at different times during 2022 and 2023, depending on the population to which the increase applies.

Long-Term Care, Developmental Disabilities

COLLECTIVE BARGAINING AGREEMENTS –Funding is provided for negotiated collective bargaining agreements, including a 3 percent base daily rate increase for adult family home providers and a 3 percent wage increase for individual providers. Individual providers will also receive credit on the wage scale for verifiable hours worked for a related home care agency and time and one half pay for hours worked on two holidays (Independence Day and New Year's Eve).

Funding is also provided for the required wage and benefit increase for in-home workers who are employed by private agencies pursuant to the in-home care agreement for individual providers.

OTHER VENDOR RATE INCREASES –Funding is provided for vendor rate increases, including a 3 percent base rate increase for community residential providers effective January 1, 2022; annually rebasing and applying an inflation adjustment for skilled nursing facilities; a base rate increase for assisted living providers to a level that covers 60 percent of costs as well as a $10 increase to the specialty dementia care daily rate; a five cent increase to the administrative rate for agency providers; and a restoration of the 5 percent administrative rate reduction for the Consumer Directed Employer that was included in the enacted 2020 supplemental budget.

SHARED BENEFIT SETTLEMENT AGREEMENT –Funding is provided to cover prospective costs associated with a change in the number of compensated hours for individual providers as a result of a settlement agreement reached in the SEIU 775 v. DSHS lawsuit.

COVID-19 RESPONSE –State and federal funding is provided to respond to the COVID-19 pandemic, including temporary rate increases for long-term care and developmental disabilities providers through December 2021; purchases and distribution of personal protective equipment; establishing state-operated facilities in order to transition individuals from acute care hospitals to community settings; implementing strike teams to assist with staffing shortages in long-term care and developmental disabilities facilities caused by an outbreak; contracting with long-term care providers to establish COVID-specific facilities with which to manage the care of COVID-positive long-term care and developmental disabilities individuals who reside in congregate settings; increased COVID-19 testing in nursing homes; offsetting COVID-related costs for case management; and providing remote technology support to clients to enable them to continue to receive medical and support services.

EXPANDED COMMUNITY PLACEMENTS –Funding is provided to expand community placements for long-term care and developmental disabilities clients, including 120 beds to serve individuals who are transitioning from behavioral health hospitals; 49 beds for noncitizens needing long-term care services; 185 beds to transition individuals from acute care hospitals to community settings; and establishing three State-Operated Living Alternative (SOLA) homes to serve youth under the age of 20. Funding is also provided to expand community residential settings in response to the planned closure of Rainier School, including 24 SOLA homes; 71 beds in supported living settings; and 19 beds in adult family homes.

DEVELOPMENTAL DISABILITY WAIVER EXPANSION –Funding is provided to expand access to developmental disability waiver programs, including adding 923 slots for the Individual and Family Services waiver; adding three slots for the Community Protection waiver; phasing in 467 slots for the Basic Plus waiver; and phasing in 159 slots for the Core waiver. Funding is also provided to serve an additional 50 children on the Children's Intensive In-home Behavioral Support

waiver and for services provided to clients and families after their student has graduated from high school and leaves the K-12 system. These investments eliminate the current wait list for developmental disability waivered services.

OTHER HCBS INVESTMENTS –Funding is provided to enhance and expand home and community-based services. These investments include, but are not limited to, providing funding to obtain durable medical equipment and to perform minor home renovations to improve mobility and accessibility for long-term care and developmental disabilities clients; for annual cost-of-living adjustments to the personal needs allowance and a one-time $500 per person increase in fiscal year 2022; for personal care for clients whose need is due to their psychiatric disability; to expand a pilot project to provide personal care services to seniors and people with disabilities in homeless shelters until they establish eligibility for Medicaid; to initiate a pilot project to test different mechanisms to improve recruitment and retention of long-term care workers; to invest in additional training resources for caregivers and providers; to establish peer mentors to help transition residents from Residential Habilitation Centers to community settings; to assist individuals with intellectual and developmental disabilities who are employed in subminimum wage jobs to transition into minimum wage employment; and to create specialized dementia services in two Area Agencies on Aging.

HOME AND COMMUNITY-BASED ENHANCED FMAP – As a result of the American Rescue Plan Act, the federal government is increasing the state's FMAP for Medicaid home- and community-based services by an additional ten percentage points. These funds are available from April 1, 2021 through March 31, 2022,and will offset General Fund-State, which will then be utilized to enhance, expand, or strengthen home- and community-based services.

COVID FMAP INCREASE –Due to the public health emergency, a temporary 6.2 percentage point increase to the state's FMAP is available for Medicaid services through December 2021. Savings are achieved by utilizing the increased FMAP to offset General Fund-State that would ordinarily be used for services for clients.

COVID-19 Information

Inslee updates Healthy Washington criteria for county phases: Gov. Jay Inslee updated and clarified the criteria for counties to stay in Phase 3 of the state's Healthy Washington pandemic reopening plan.

Under the plan that took effect March 22, counties are individually evaluated every three weeks. The first evaluation occurs this coming Monday, and changes to a county's phase status take effect Friday, April 16. In addition to being individually evaluated, large and small counties have different sets of appropriate criteria based on case counts and hospitalizations.

In advance of each county's evaluation on Monday to determine its phase, the governor established that:

1. In order to move down one phase a county must fail **both** metrics for case counts and hospitalizations. Under the previous plan, a county only needed to fail one metric to move back one phase.
2. The spectator events guidance is updated to make clear what is allowed for counties in Phase 2 and how these events are related to school graduation ceremonies. That guidance is available at this link.

"Given the incredible progress on vaccinations and our focus protecting people from severe illness, we believe analyzing and requiring both metrics together is the right approach to make sure we're considering the connection between COVID cases and our medical system and hospitalizations," Inslee said.

Case counts and hospitalizations are rising in Washington. This is a concerning trend that is also happening nationally. Vaccines are making a difference in this fight, but millions of Washingtonians still need to be fully vaccinated. About 60,000 doses are being administered daily in Washington, but we still have to be mindful of our distance, wear our masks, and keep our gatherings small until COVID activity becomes less of a threat.

Following Monday's evaluation, the next Healthy Washington – Roadmap to Recovery plan evaluation will occur May 3.

The state's Safe Start for Long-Term Care Plan has been updated to reflect these changes. For more on when and how you may visit your loved one in a long-term care setting link to the visitation guidelines.

Update on PPE in In-Home Services: The Washington State Departments of Health and Labor and Industries jointly developed guidance on personal protective equipment (PPE) in long term care and in-home services settings.

The guidance can be found at the following locations:

LTCF version lives here and is linked to from the LTCF page under resources as well as the Healthcare Provider page under Personal Protective Equipment.

The In-Home Care version lives here and is linked to from the Healthcare Provider page under Personal Protective Equipment.

COVID-19 Data Dashboard: https://www.doh.wa.gov/Emergencies/COVID19/DataDashboard

Tracking PPE Distribution Dashboard: https://coronavirus.wa.gov/what-you-need-know/personal-protective-equipment/tracking-ppe-distribution

Department of Health (DOH)

DOH Rules Update: PAs ordering Home Health Services Expedited Rule Making CR-105: WAC 246-335-510 Definitions. In-Home Services, Home Health. DOH is proposing a permanent rule amendment to WAC 246-335-510(3), adding physician assistants to the list of practitioners authorized to order home health services and to sign plans of care, consistent with federal changes due to the coronavirus disease (COVID-19) pandemic filed as WSR# 20-23-089 . This rulemaking is still in process, and the emergency rules are still in place allowing for PAs to order home health during the pandemic.

Telemedicine Supervisory Visits for Home Health & Hospice: HCAW submitted a rulemaking request to DOH to allow for telemedicine supervisory visits for home health and hospice and was approved! Telemedicine has kept consumers and providers safe while allowing patients to continue their care plan with their home health and hospice providers during the COVID-19 pandemic, but its benefits extend far beyond the current outbreak. We are waiting for an announcement from DOH for the rulemaking to begin. Many agency rules processes have been delayed by the pandemic, so we will see how fast they are able to start these rules!

Hospice & Home Health Certificate of Need Issues: I have followed up with Kristin Petersen at DOH regarding our concerns with their methodology. DOH will be holding meetings with WSHPCO and HCAW members who are interested in participating sometime in April. No date and time set yet. The Home Health CON Rulemaking is still on hold due to the pandemic.

Nursing Care Quality Assurance Commission Telemedicine Training: The telemedicine training is free and offered at the WA State Telemedicine Collaborative website. NCQAC released their guidance for the telemedicine training impacting nurses licensed under the commission. The Nursing Care Quality Assurance Commission (NCQAC) recommends telemedicine training be completed as soon as possible as a demonstration of competency. The licensed nurse (RN, LPN, or ARNP) providing telemedicine clinical services licensed prior to January 1, 2021 will need to complete telemedicine training by December 31, 2021.

Nursing Care Quality Assurance Commission (NCQAC): I attend several meetings with the nursing commission and am tracking issues related to telemedicine for ARNPs and RNs, nurse compact legislation, bills that they are tracking and **Death with Dignity (Aid-in-Dying): Role of the Nurse.** I often attend their legislative bill tracking meetings to find out their positions on bills and to make sure I catch all the nursing related bills for tracking during the legislative session.

Nursing Commission recently approved new advisory opinions titled, Nursing Telehealth Practice – RN, LPN, NT, and NA and Telehealth Advanced Practice Nursing Care Services. The use of telehealth technology is becoming more and more an integral component of nursing services. The *Nursing Telehealth Practice: Registered Nurse, Licensed Practical Nurse, Nursing Technician, and Nursing Assistant* and the *Telehealth Advanced Practice Nursing Care*

Services advisory opinions are broad statements on nursing telehealth practice, the new telemedicine training requirements, and recommendations for safe nursing practice.

The Nursing Commission recently revised the Prevention and Treatment of Opioid Overdoses Advisory Opinion. This was done in order to ensure consistency with opioid-related laws and rules and includes information on the state-wide standing orders issued by the Washington State Department of Health. The commission supports prescribing an opioid reversal drug to all persons at risk for opioid complications or overdose. The commission encourages nurses to incorporate overdose prevention into their daily practice using the nursing process/care planning. The revision includes information related to scope of practice for the advanced registered nurse practitioner, registered nurse, licensed practical nurse, nursing technician, and nursing assistant. You may review additional Nursing Commission advisory opinions on our Practice web page.

Palliative Care Roadmap Still Available!! It's posted on DOH Rural Health webpage, as well as the WA Rural Palliative Care Initiative portal To order: https://prtonline.myprintdesk.net/DSF/

Palliative Care-Rural Health Integration Advisory Team (PC-RHIAT): I attended the Rural Health Palliative Care initiative on March 3, 2021 and brought up the need for more information on dementia patients and palliative care resources on the portal. For more information on their efforts go to: https://waportal.org/partners/home/washington-rural-palliative-care-initiative

Health Care Authority (HCA)

HCA Rulemaking for **DME & Home Health—ARNP PAs Ordering Home Health, April 6th:**

I attended the virtual public hearing on behalf of HCAW in support of this rulemaking to help expand access to home health, especially in rural areas. Donna had submitted written comments earlier in the process for these rules in support for HCAW.

Proposed Rule Making – Public Hearings (CR102)

182-543-0500 DME - General
182-551-2040 Face-to-face encounter requirements

To read the filing notice and view the proposed rules, see WSR 21-06-100.

Public Policy Updates

Long-Term Care Steering Committee: I participate in an ongoing workgroup to deliver a report to the legislature with recommendations on how to reduce barriers to entering LTC. The amendment I mentioned earlier in the Senate budget was a recommendation from this committee to the legislature. The LTC Workforce Steering Committee Progress Report – January 2021 (PDF) provides an interim update to the legislature from the 2018 and 2019 Long-Term Care Workforce Development Steering Committee. A final report will be completed and available by June 30, 2021.

Dementia Action Collaborative Subcommittee on Care Transitions: I am part of a workgroup that is working on how to get Dementia patients out of hospitals and into the appropriate care settings. This will include working with caregivers and their primary care providers. There is a lot of interest in providing palliative care to this group as well. We are researching information on existing care transition models and toolkits that we may be able to adapt.

WA State Hospital Association (WSHA) Readmissions Workgroup: I will be participating in the newly formed Readmissions Workgroup for WSHA. I will see if there are ways to incorporate palliative care into their discussions!

WA State Telemedicine Collaborative: I regularly attended these meetings and track Telemedicine Policy Updates.

Advance care planning documents – Get to know the new advance directive and WA POLST: The new and improved advance directive and Washington POLST forms was released in early April. Join Honoring Choices Pacific Northwest; WA POLST Task Force; and WSMA with a tour of the new documents:

- View PowerPoint slides.
- Watch/Share a recording of the webinar: On Demand Webinars
- Get the new advance directive:
    - Download a PDF from Honoring Choices PNW: https://www.honoringchoicespnw.org/ > Click on the "Advance Directive Form" button in upper right corner.
    - Download a PDF and/or order hardcopies from WSMA: https://wsma.org/advance-directives
    - Email info@honoringchoicespnw.org if you are interested in co-branding the new advance directive.
- Get the new POLST form and brochure, as well as a summary of changes: https://www.wsma.org/polst
- Celebrate National Healthcare Decisions Day with Honoring Choices PNW: https://www.celebratenhdd.online/

Home Care Association of Washington

Clinical Director Report

March, 2021

***COVID Updates*:**

On March 22, 2021 I attended a webinar by ALTSA and DDA to review FMAP funding related to COVID programs. It does not appear that this enhanced Medicaid funding can be spent on Medicaid Acute Home Health care. It may be able to address needs of Medicaid in-home care providers to cover PPE, etc. It is up to the legislature to decide what gets funded.

Facilities licensed under DSHS Residential Care Services (SNFs, ALFs, AFHs, ECFs) have been provided with updated Safe Start Plans and can now develop policies and procedures to allow visitation. In-home services providers have always been designated as essential workers so should not be prevented from entering a facility to see a patient or assist with transitions.

Legislative/Regulatory:

I joined Leslie and Britni on a HCAW Legislative Lunch and Learn webinar to review federal and state related legislative changes. I reviewed federal updates including: New CMS Administrator, New Health and Human Services Secretary, Next COVID 19 Relief Bill, and Improving Home Health Services Act H.R.7006 and the HEAT Act 2020.

Gretchen Anderson and I met with Rep. McCaslin to review HCAW legislative priorities.

I attended HCAW Survey Readiness webinar on 3-11-2021.

I attended a zoom meeting with Representative Cody along with Gretchen Anderson and Leslie to discuss budget proviso to cover social worker for Medicaid patients.

Education Platforms:

Continued discussion regarding education platforms that will best serve HCAW members.

Sepsis resources:

I reviewed New York Home Care Association Sepsis platform with Al Cardillo, Executive Director for HCANYS, on March 12th. I participated in a second review on March 26th with Britni, Rachael and Leslie to further understand the role of home care in managing sepsis. HCANYS has developed a sepsis tool over time in conjunction with community partners in that state. Discussed how HCAW could partner with HCANYS related to using their sepsis platform. Here is their website: HCA-NYS – Home Care Association of New York State (hca-nys.org)

***Representing HCAW*:**

I attend the following meetings throughout the month representing HCAW:

Forum of States; DOH COVID 19 vaccine webinars (multiple); CON call with member agency; WSHA – STAR – Sepsis webinars; WSHA Readmission Round table meeting, NAHC Town Hall meetings.