



Board Meeting Teleconference Minutes

Thursday, January 20, 2022

10:00 am-11:00 am

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: Officers: President; Rachel Manchester, President-Elect/Treasurer; Brent Korte, Secretary; Sheena Paylor
Directors: Jason Darling, Lisa Shaw, Deb Strom, Imee Nebres, Amber Hahn-Keenan, Gina Anderson, Kelly Panijag, Deb Strom

Staff: **Leslie Emerick**, Public Policy Director; Donna Goodwin, Clinical Director, Carissa Linnane, Executive Director

Not in Attendance: Directors: Melinda Moore, Geoff Meinken, Shelly McDiarmid

Meeting called to order at 10:02 am

CALL TO ORDER

Consent Agenda: December 2021 Minutes accepted

FINANCE REPORTS

Financial Reports:

Brent reviewed our financial reports. Our investments have performed very well in 2021. The board will see an amended budget proposal in February 2022 to include expenditures not previously included in our budget. These items include our 2021 tax filing and the Berg Data contract. Rachel, Brent, and Carissa are scheduled to meet with Bill MacGeorge, our financial advisor at Baird on Monday, January 24th.

Discussion followed around recent expenditures related to the PAC and Soft Edge. Carissa shared that any HCAW PAC expenses must be funded by PAC contributions per regulatory requirements. Discussion about soft edge and its utility. Per Leslie Soft Edge is a valuable tool during the legislative session.

December 2021 Financials accepted as provided.

MEMBERSHIP COMMITTEE REPORT

Jason reviewed the committee report included in our board packet. Renewals are coming in steadily and we have received dues from 40% of our members. We have also attracted two new members this year and expect to see that number rise as we all continue to complete our outreach to prospective members. Please send the committee any feedback you have or receive as a result of completing your new member outreach assignments.

EDUCATION COMMITTEE REPORT

Annual Conference: Deb S. shared some concerns about the possibility of a hybrid or virtual meeting due to the current Omicron surge. Fortunately, we have a strong committee, and we are continuing to plan optimistically for an in-person event.

Deb S. asked the board if there is interested in including the topic of Psilocybin use for end-of-life care. The feedback we received was limited. Leslie shared that Bree Johnston is a strong speaker on the topic and that she will reach out to the hospice association for other relevant topic recommendations.

Monthly Webinars: We received positive feedback on a well-attended January online seminar.

CLINICAL DIRECTOR REPORT

Complete report in board packet. Donna shared that we are interested in scheduling at 4-5 1.5 hours meetings with Marc Berg to narrow our focus and strategy for CON. We would like to have two people from each board member agency on this call and invite those particularly knowledgeable about CON attend.

Carissa will coordinate the first CON workgroup meeting, stay tuned for a doodle poll.

The board would like to ask Marc B. to report out at our February meeting following our first workgroup session. **Carissa will invite Marc to join our February board meeting.**

PUBLIC POLICY REPORT

Complete report in board packet. Leslie explained that the number of bills has slowed but the number of bills in committee are keeping things busy on the legislative front.

Home health rule making for medical social workers is a topic we are monitoring.

In-Home Services Day: January 27-28, 2022. Orientation 7:30-8:30am January 27th. Donna, Carissa, and Leslie will be splitting up the facilitation of each meeting because we have a packed meeting schedule with legislators. Since we shared the initial agenda, a few new bills have been introduced. Review of the revised agenda during the meeting. We may consider excluding the final item on our agenda, which is support of the governors COVID rate add-ons. The board agreed to eliminate the final item on the agenda to be available for more critical topics.

OPEN DISCUSSION

2022 AMI Contract Revision: Complete contract in board packet. As a result of the annual strategic planning meeting, we have added an annual HCAW webinar series to our slate of events for 2022. The proposed budget revision includes the addition of administrative support for the webinar series and 2 OASIS Blueprint Workshops. Due to limited time to discuss at a group the board agreed to table the vote on this matter until our February board meeting. Brent excused Carissa from the call at 10:57am so this topic could be discussed freely by the board.

ACTION ITEMS

Carissa:

- Carissa will coordinate the first CON workgroup meeting
- Carissa will invite Marc to join our February board meeting.

Leslie:

- Reach out to the Hospice Association to see if they have any topic recommendations for our annual conference.

All:

- Continue to complete your outreach to potential new member.
- Submit any conference or online seminar topics and speakers to the AME Committee asap.
- Determine who from your agency is best suited to participate in the February CON Workgroup meeting.
- Complete CON Workgroup scheduling poll promptly once received
- Review Bylaw Draft and provide comments