HCAW Board Packet

October 20, 2022

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HCAW October 2022 Board Meeting Agenda

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 10/20		**Time:** 10:00 p.m.-11:00 a.m.	**Location:** GoToMeeting	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**

10:00 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ September 2022 Minutes
		  ○ September 2022 Financials
			Acceptance	Brent / All

10:05 a.m.	Special Election	• Presidential Election Outcome	Announcement	Brent
10:10 a.m.	Legislative Updates	• Public Policy Report	Review and Questions	Leslie
10:30 a.m.	Staff Updates	• Clinical Director & Member Engagement Position ○ Welcome Barb Hansen	Review and Questions	Brent / All

10:40 a.m.	Committee Reports	• Membership Committee Report
		• Education & Annual Meeting Committee
		  ○ OASIS Workshop Summary
		  ○ October Webinar Summary
		• QAPI Committee
			Discussion	Jason / Kelly
				Deb
				
				Amber / Deb

10:55 a.m.	Strategic Plan	• Review 2022-2023 Strategic Plan ○ Notes & Dashboard in Packet	Review and Discussion	Brent / Carissa / All
11:00 a.m.	Adjourn/Action Items	*Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.*		

Board Meeting Teleconference Minutes
Thursday, September 15, 2022

10:00 am-11:00 m

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: Officers: President - Brent Korte, Treasurer – Kelly Pajinag Secretary - Sheena Paylor Directors: Jason Darling, Lisa Shaw, Shelly McDiarmid, Deb Strom, Imee Nebres, Gina Anderson, Amber Hahn-Keenan

Staff: Leslie Emerick, Public Policy Director, Carissa Linnane, Executive Director

Not in Attendance: Past president: Rachel Manchester Directors: Melinda Moore, Mirna Musun, Geoff Meinken

Meeting called to order at 10:03 am

CALL TO ORDER

Agenda: August 2022 Minutes accepted

Board Meeting Schedule & Summit Polls: 7 of 8 polled can attend an alternative board meeting time of 8:00am and 10:00am the 3rd Thursday of the month. Everyone on the call can attend our leaders retreat in Gig Harbor in-person and plan to attend a heavy happy hour/dinner to follow from 4-6pm.

Special Election: The ballot will be released October 5th and are due October 19. We need a simple majority to validate our candidate selection.

FINANCE REPORTS

Financial Reports: Kelly P. provided a review of our financial summary. **Motion to approve August financials accepted.**

MEMEBRSHIP

Membership Committee status report. We are still working to finalize the 2023-member due's structure. We will be hosting a vote electronically. Carissa L. will send the spreadsheet for the group to review and requested that each board member respond with comments by September 21st EOD.

Review of progress on the 2023 dues proposal. Amber H. is supportive of the rework of the dues proposal.

EDUCATION & ANNUAL MEETING

Report in packet. Thank you to Rachel M. for getting us a new member and Shelly M. for volunteering to lead our webinars effort.

QAPI

Report in packet. Amber reported that the committee is at work developing a QAPI Call. Please consider getting involved in the QAPI committee

We have selected Gaggle to host our listserv. We had hoped that the Clinical Director would help manage the listserv, but with this position in flux we are working to determine how this listserv will function.

PUBLIC POLICY REPORT

Complete report in board packet. Review of the report.

Key items discussed:

- State agencies are hard at work developing their decision packages for the 2023 legislative session.
- In-Home Services day: We are thinking of hosting this training in early February. Leslie E. invited the board to comment on the best days that work for them to host HIS day.
- Leslie E. was reappointed to the Dementia Action Collaborative.
- **The Certificate of Need Rulemaking listening sessions begin September 20th. Please be thinking about their prompt questions and send us any feedback you have.**
- The Private Duty Nursing forum has continued to meet, and we are still actively engaged in discussion with Seattle Children's about how to meet the needs of medically intensive children.

Meeting Adjourned at 11:10am

ACTION ITEMS

All Board Members:

- Review the 2023 Dues proposal prepared by the membership committee and provide feedback by EOD September 21, 2022. Respond to Jason and Kelly with any feedback.
- Review the CON listening session questions Leslie shared and send her any comments you may have.

Carissa

- Share the 2023 Dues proposal prepared by the membership committee with the board for comment.

Financial Report Notes – Kelly Pajinag, Treasurer & Carissa Linnane, Executive Director Prepared October 14, 2022

- **Operational Health Snapshot**
  - YTD our net income YTD is ($1,626) when we book OASIS Workshop income this we will move out of the red. Significant changes to our investment assets, $35,000 of our cash and equivalents has been invested in a large mutual fund and now reflected as an investment asset on our balance sheet. Event with the $35,000 influx of cash into our investment accounts we are down significant form the previous YTD. No Change in PAC income.

- **Balance Sheet**
  - Current Assets:
    - Columbia Checking: Balance $100,641, up $19,315 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $130,302 up $10,673 from the previous YTD
      - Cash & Equivalents: $4,249 down $37,200 from previous YTD
        - $35,000 went from cash and equivalents, a taxable bond yielding account to a large mutual fund (Vanguard) with a 1.5-2% yield. This asset is now listed in total investment assets.
    - Money Market: has remained stable at $65,699
    - Prepaid Workshop and other prepaid expenses booked as expected through 22-23 FY; Entries for 22-23 deferred member dues income and other subscriptions have booked as earned.
    - Accounts Receivables:
      - Outstanding Invoices: $12,657 down from Aug. 22; dues (Providence OR, Providence VNA, and Wenatchee HH) & sponsor commitments from the 2022 Annual Conference (Simitree).
- **P&L to Budget:**
  - INCOME:
    - PAC: YTD Donations Income $2,744.
    - Dues: Monthly deferred dues entries updated and booked based on 2022 member dues received.
    - Career Board: $318.00 non-dues revenue booked in September.
    - Programming & Education
      - Workshops & Seminars: $28,589; partial income booked for October OASIS Blueprint workshop.
  - EXPENSES:
    - All is ordinary through admin, advocacy, member retention, and organizational expenses
    - Workshops & Seminars: OASIS speaker fee of $5,000 booked in September.
    - Leadership: Board retreat and dinner booked.
    - Technology: deferred expense entry RCTCLearn $1,800 YTD ($360 Monthly). A/V cost incurred for GoToMeetings annual subscription and Webinar add on.

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD in most categories. Some areas show incremental variance due to cost increases.
  - Accounts Payable:
    - Reflective of charges to AMI credit card.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of September 30, 2022

	Sep 30, 22	Sep 30, 21	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	4,249.01	36,395.98	-32,146.97	-88.33%
Bairds Investment Assets	130,302.11	119,628.17	10,673.94	8.92%
Columbia Checking 0944	111,954.09	81,325.73	30,628.36	37.66%
Columbia Money Mkt #0936	65,699.88	65,693.30	6.58	0.01%
PAC - Columbia #0951	2,744.81	1,179.81	1,565.00	132.65%
Total Checking/Savings	314,949.90	304,222.99	10,726.91	3.53%
Accounts Receivable				
Accounts Receivable	12,657.75	7,079.40	5,578.35	78.8%
Total Accounts Receivable	12,657.75	7,079.40	5,578.35	78.8%
Other Current Assets				
Prepaid Annual Meeting Expenses	0.00	750.00	-750.00	-100.0%
Prepaid Expenses	257.50	5,900.00	-5,642.50	-95.64%
Prepaid Insurance	407.78	1,434.52	-1,026.74	-71.57%
Prepaid Workshop Expenses	7,160.00	13,240.00	-6,080.00	-45.92%
Undeposited Funds	175.00	8,710.50	-8,535.50	-97.99%
Total Other Current Assets	8,000.28	30,035.02	-22,034.74	-73.36%
Total Current Assets	335,607.93	341,337.41	-5,729.48	-1.68%
TOTAL ASSETS	335,607.93	341,337.41	-5,729.48	-1.68%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	183.65	676.18	-492.53	-72.84%
Total Accounts Payable	183.65	676.18	-492.53	-72.84%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	1,231.12	887.41	343.71	38.73%
Provider Dues	59,291.82	42,525.81	16,766.01	39.43%
Total Deferred Dues	60,522.94	43,413.22	17,109.72	39.41%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of September 30, 2022

	Sep 30, 22	Sep 30, 21	$ Change	% Change
Deferred Workshop Income	0.00	-35,086.70	35,086.70	100.0%
Payable to HCAW PAC	0.00	-8,900.00	8,900.00	100.0%
Total Other Current Liabilities	60,522.94	-573.48	61,096.42	10,653.63%
Total Current Liabilities	60,706.59	102.70	60,603.89	59,010.6%
Total Liabilities	60,706.59	102.70	60,603.89	59,010.6%
Equity				
Retained Earnings	27,754.52	103,398.77	-75,644.25	-73.16%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	9,602.32	291.44	9,310.88	3,194.79%
Total Equity	274,901.34	341,234.71	-66,333.37	-19.44%
TOTAL LIABILITIES & EQUITY	335,607.93	341,337.41	-5,729.48	-1.68%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through September 2022

	Sep 22	Jul - Sep 22	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	0.00	2,500.00	10,000.00	25.0%
MEMBERSHIP				
Affiliate Dues	293.71	1,143.63	3,500.00	32.68%
Provider Dues	14,863.61	48,790.83	180,000.00	27.11%
Total MEMBERSHIP	15,157.32	49,934.46	183,500.00	27.21%
OPERATING				
Job Target/Career Board	318.00	516.75	1,000.00	51.68%
Total OPERATING	318.00	516.75	1,000.00	51.68%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	0.00	55,000.00	0.0%
OCS OASIS Partnership	60.00	60.00	500.00	12.0%
Workshops/Seminars	2,170.00	28,589.15	40,000.00	71.47%
Total PROGRAMMING	2,230.00	28,649.15	95,500.00	30.0%
Total Income	17,705.32	81,600.36	290,000.00	28.14%
Gross Profit	17,705.32	81,600.36	290,000.00	28.14%
Expense				
Bank Service Charges	5.95	11.90		
PAC Expenses				
General PAC Expenses	0.00	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	87.74	350.00	25.07%
PAC Contributions	0.00	0.00	10,000.00	0.0%
Total PAC Expenses	0.00	87.74	10,650.00	0.82%
ADMINISTRATIVE				
Travel	0.00	0.00	4,500.00	0.0%
Professional Fees				
Tax Return Prep	1,800.00	1,800.00	3,330.00	54.05%
Total Professional Fees	1,800.00	1,800.00	3,330.00	54.05%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through September 2022

	Sep 22	Jul - Sep 22	Budget	% of Budget
Bank / Merchant Fees	136.27	1,726.53	2,950.00	58.53%
Business License	0.00	0.00	10.00	0.0%
Insurance	1,635.42	2,862.96	2,300.00	124.48%
Management	6,900.00	20,700.00	82,800.00	25.0%
Office Supplies	1.46	22.34	300.00	7.45%
Postage	1.00	15.50	350.00	4.43%
Printing/Copies	6.60	94.78	400.00	23.7%
Publications/Subscriptions	38.88	492.48	1,500.00	32.83%
Telephone	31.24	93.04	500.00	18.61%
Total ADMINISTRATIVE	10,550.87	27,807.63	98,940.00	28.11%
ADVOCACY				
Lobbyist Expenses	0.00	0.00	1,000.00	0.0%
Lobbyist/Legislative Consultant	4,000.00	16,000.00	48,000.00	33.33%
Policy & Advocacy	128.75	386.25	11,500.00	3.36%
Total ADVOCACY	4,128.75	16,386.25	60,500.00	27.09%
COMMUNICATIONS				
Website- Reg & Maint	4.05	16.20	2,400.00	0.68%
Total COMMUNICATIONS	4.05	16.20	2,400.00	0.68%
LEADERSHIP				
Board Meetings	114.88	114.88	1,750.00	6.57%
Strategic Planning	1,965.75	1,965.75	1,500.00	131.05%
Total LEADERSHIP	2,080.63	2,080.63	3,250.00	64.02%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	2,500.00	7,500.00	30,000.00	25.0%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	187.50	1,500.00	12.5%
Public Relations/ Awards	0.00	107.67	250.00	43.07%
Total MEMBERSHIP SERVICE/RETENTION	2,562.50	7,795.17	32,250.00	24.17%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	0.00	8,300.00	0.0%
Food and Beverage	0.00	0.00	25,000.00	0.0%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through September 2022

	Sep 22	Jul - Sep 22	Budget	% of Budget
Speaker	0.00	0.00	10,000.00	0.0%
Syllabus	0.00	0.00	1,700.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	0.00	0.00	46,000.00	0.0%
Workshops/Seminar Expense				
A/V-Technology	443.55	1,334.21	3,250.00	41.05%
Food and Beverage	0.00	1,663.62	2,000.00	83.18%
Lodging & Transportation	0.00	2,260.33	1,500.00	150.69%
Other Workshops/Seminar Expense	0.00	-3,555.00	1,000.00	-355.5%
Speaker	0.00	5,000.00	15,000.00	33.33%
Syllabus Copies	0.00	1,873.27	4,000.00	46.83%
Total Workshops/Seminar Expense	443.55	8,576.43	26,750.00	32.06%
Total PROGRAMS	443.55	8,576.43	72,750.00	11.79%
Total Expense	19,776.30	62,761.95	280,740.00	22.36%
Net Ordinary Income	-2,070.98	18,838.41	9,260.00	203.44%
Other Income/Expense				
Other Income				
Interest & Dividends	342.71	826.79	750.00	110.24%
Gain/Loss on Investments	-10,006.57	-10,062.88	0.00	100.0%
Total Other Income	-9,663.86	-9,236.09	750.00	-1,231.48%
Net Other Income	-9,663.86	-9,236.09	750.00	-1,231.48%
Net Income	-11,734.84	9,602.32	10,010.00	95.93%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through September 2022

	Jul - Sep 22	Jul - Sep 21	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	2,500.00	600.00	1,900.00	316.67%
MEMBERSHIP				
Affiliate Dues	1,143.63	1,149.90	-6.27	-0.55%
Provider Dues	48,790.83	47,815.83	975.00	2.04%
Total MEMBERSHIP	49,934.46	48,965.73	968.73	1.98%
OPERATING				
Job Target/Career Board	516.75	0.00	516.75	100.0%
Total OPERATING	516.75	0.00	516.75	100.0%
PROGRAMMING				
OCS OASIS Partnership	60.00	134.90	-74.90	-55.52%
Workshops/Seminars	28,589.15	140.00	28,449.15	20,320.82%
Total PROGRAMMING	28,649.15	274.90	28,374.25	10,321.66%
Total Income	81,600.36	49,840.63	31,759.73	63.72%
Gross Profit	81,600.36	49,840.63	31,759.73	63.72%
Expense				
Bank Service Charges	11.90	0.00	11.90	100.0%
PAC Expenses				
Bank / Merchant Fees	87.74	0.00	87.74	100.0%
Total PAC Expenses	87.74	0.00	87.74	100.0%
ADMINISTRATIVE				
Professional Fees				
Tax Return Prep	1,800.00	0.00	1,800.00	100.0%
Total Professional Fees	1,800.00	0.00	1,800.00	100.0%
Bank / Merchant Fees	1,726.53	33.80	1,692.73	5,008.08%
Insurance	2,862.96	1,416.38	1,446.58	102.13%
Management	20,700.00	20,700.00	0.00	0.0%
Office Supplies	22.34	7.10	15.24	214.65%
Postage	15.50	3.10	12.40	400.0%
Printing/Copies	94.78	61.86	32.92	53.22%
Publications/Subscriptions	492.48	375.84	116.64	31.03%
Telephone	93.04	78.01	15.03	19.27%
Total ADMINISTRATIVE	27,807.63	22,676.09	5,131.54	22.63%
ADVOCACY				
Lobbyist/Legislative Consultant	16,000.00	11,700.00	4,300.00	36.75%
Policy & Advocacy	386.25	500.00	-113.75	-22.75%
Total ADVOCACY	16,386.25	12,200.00	4,186.25	34.31%
COMMUNICATIONS				
Website- Reg & Maint	16.20	3,130.00	-3,113.80	-99.48%
Total COMMUNICATIONS	16.20	3,130.00	-3,113.80	-99.48%
LEADERSHIP				
Board Meetings	114.88	0.00	114.88	100.0%
Strategic Planning	1,965.75	650.00	1,315.75	202.42%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through September 2022

	Jul - Sep 22	Jul - Sep 21	$ Change	% Change
Total LEADERSHIP	2,080.63	650.00	1,430.63	220.1%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	7,500.00	7,500.00	0.00	0.0%
NAHC Dues/Other Memberships	187.50	250.00	-62.50	-25.0%
Public Relations/ Awards	107.67	0.00	107.67	100.0%
Total MEMBERSHIP SERVICE/RETENTION	7,795.17	7,750.00	45.17	0.58%
PROGRAMS				
Workshops/Seminar Expense				
A/V-Technology	1,334.21	736.18	598.03	81.23%
Food and Beverage	1,663.62	0.00	1,663.62	100.0%
Lodging & Transportation	2,260.33	0.00	2,260.33	100.0%
Other Workshops/Seminar Expense	-3,555.00	485.00	-4,040.00	-832.99%
Speaker	5,000.00	0.00	5,000.00	100.0%
Syllabus Copies	1,873.27	0.00	1,873.27	100.0%
Total Workshops/Seminar Expense	8,576.43	1,221.18	7,355.25	602.31%
Total PROGRAMS	8,576.43	1,221.18	7,355.25	602.31%
Total Expense	62,761.95	47,627.27	15,134.68	31.78%
Net Ordinary Income	18,838.41	2,213.36	16,625.05	751.12%
Other Income/Expense				
Other Income				
Interest & Dividends	826.79	677.03	149.76	22.12%
Gain/Loss on Investments	-10,062.88	-2,598.95	-7,463.93	-287.19%
Total Other Income	-9,236.09	-1,921.92	-7,314.17	-380.57%
Net Other Income	-9,236.09	-1,921.92	-7,314.17	-380.57%
Net Income	9,602.32	291.44	9,310.88	3,194.79%

Home Care Association of Washington
A/R Aging Detail
As of September 30, 2022

	Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Current									
Total Current									
1 - 30									
	General Journal	09/01/2022	659		Seattle Children's Hospital				-175.00
	Payment	09/01/2022			Seattle Children's Hospital				-175.00
Total 1 - 30									-350.00
31 - 60									
	Invoice	08/16/2022	20151000		Seattle Children's Hospital		08/16/2022	45	175.00
Total 31 - 60									175.00
61 - 90									
Total 61 - 90									
> 90									
	General Journal	01/01/2022	AJE1-34		Non Member				366.00
	Invoice	01/01/2022	20150909		Providence VNA Home Health- C		02/15/2022	227	9,330.00
	Invoice	01/01/2022	20150931		Providence Home Health		02/15/2022	227	547.75
	Invoice	02/22/2022	20150941		Wenatchee Home Health NW of Wenatchee		02/22/2022	220	2,090.00
	Invoice	04/11/2022	20150973		SimiTree		04/11/2022	172	499.00
Total > 90									12,832.75
TOTAL									12,657.75

Statement Period: **SEPTEMBER 1 - SEPTEMBER 30, 2022**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period September 1, 2022	*Year-to-Date January 1, 2022*
Beginning Balance	**$144,216.49**	**$164,795.34**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	341.20	3,369.81
Other Transactions		-513.17
Change in Value*	-10,006.57	-33,100.86
Total Assets: September 30, 2022	**$134,551.12**	**$134,551.12**

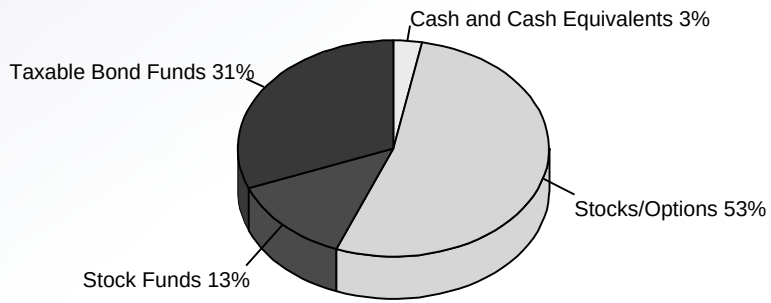
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
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YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8850

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

More than just investment advice, wealth management at Baird is about your big picture – identifying what's most important to you and building a plan that delivers on those priorities. No matter where you are now and where you'd like to go, your Baird Financial Advisor team will always be there helping you make smart plans for your future.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

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ASSET SUMMARY

	Value as of September 30, 2022				Gains/(-)Losses		
				% of		Realized	
	At Baird	Not at Baird	Total	Assets *	Unrealized	This Period	Year-to-Date
Cash	47.70		47.70	0.04%			
Money Market/Bank Deposit	4,201.31		4,201.31	3.12%			
Margin							
Cash and Cash Equivalents	**$4,249.01**		**$4,249.01**	**3.16%**			
Stocks/Options	71,315.42		71,315.42	53.00%	-3,155.10		
Stock Funds	17,881.69		17,881.69	13.29%	3,623.81		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	41,105.00		41,105.00	30.55%	-4,878.95		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$130,302.11**		**$130,302.11**	**96.84%**	**-$4,410.24**	**$0.00**	**$0.00**
Total Assets	**$134,551.12**		**$134,551.12**	**100.00%**	**-$4,410.24**	**$0.00**	**$0.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	Year-to-Date
Dividends	Tax-Exempt		
	Taxable - Qualified	142.35	1,464.72
	Taxable - Non-Qualified	191.55	1,302.58
Interest	Tax-Exempt		
	Taxable	7.30	50.30
Capital Gain Distributions			552.21
Return of Principal			
Other			
Total Income and Distributions		**$341.20**	**$3,369.81**

TAX INFORMATION SUMMARY

		This Period	Year-to-Date
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, September 30, 2022.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated on your order and the proceeds returned to your account or remitted to you. We encourage you to visit www.rwbaird.com/cashsweeps and to speak to your Financial Advisor about alternatives for your idle cash as there may be material differences in yield and other important factors to consider (e.g. liquidity, safety) when choosing the best solution to meet your needs.

	Current Value	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
CASH	47.70	47.70			
FDIC INSURED DEPOSIT MULTI-BANK	4,201.31	4,201.31		30.33	0.72%

Net yield from 09/01/22 - 09/30/22 was 0.72%.

Deposits are insured by the FDIC up to $1,250,000 per depositor (or $2,500,000 for joint accounts).

Program Banks	*Current Value*
CITIBANK, N.A.	4,201.31

Total Cash and Cash Equivalents	**$4,249.01**	**$4,249.01**		**$30.33**	**0.71%**

PORTFOLIO ASSETS

Stocks/Options	*Symbol/CUSIP Bond Rating+*	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
ABBVIE INC	ABBV	80	134.2100	97.0486	10,736.80	7,763.89	2,972.91	451.20	4.20%
ALASKA AIR GROUP INC	ALK	100	39.1500	65.5800	3,915.00	6,558.00	-2,643.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	0.9901	23.6135	297.03	6,334.57***	-6,037.54	12.00	4.04%
EXPEDIA GROUP INC	EXPE	55	93.6900	128.5516	5,152.95	7,070.34	-1,917.39	N/A	N/A
ALERISLIFE INC	ALR	20	0.9499	3.7100	18.99	74.20	-55.20	N/A	N/A
RMR GROUP INC CL A	RMR	3	23.6900	11.8900	71.07	35.67	35.40	4.80	6.75%
RAYTHEON TECHNOLOGIES CORP	RTX	93	81.8600	82.4149	7,612.98	7,664.59	-51.61	204.60	2.69%
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	17.7000	56.0749	2,655.00	8,411.24***	-5,756.24	N/A	N/A

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
STARBUCKS CORP	SBUX	125	84.2600	14.2369	10,532.50	1,779.61	8,752.89	265.00	2.52%
UNITED PARCEL SERVICE INC CL B	UPS	60	161.5400	115.9950	9,692.40	6,959.70	2,732.70	364.80	3.76%
U S BANCORP DE NEW	USB	165	40.3200	43.2977	6,652.80	7,144.12	-491.32	316.80	4.76%
VERIZON COMMUNICATIONS INC	VZ	150	37.9700	51.2033	5,695.50	7,680.50	-1,985.00	391.50	6.87%
WEYERHAEUSER CO	WY	290	28.5600	24.1176	8,282.40	6,994.10	1,288.30	208.80	2.52%
Total Stocks/Options					**$71,315.42**	**$74,470.53**	**-$3,155.10**	**$2,219.50**	**3.11%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3 REINVESTMENTS	FWMIX	377.251	47.4000	37.7943	17,881.69	14,257.92	3,623.81	345.67	1.93%
Total Stock Funds					**$17,881.69**	**$14,257.92**	**$3,623.81**	**$345.67**	**1.93%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	4.0700	7.3226	6,105.00	10,983.95***	-4,878.95	627.00	10.27%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	35,000.000	1.0000	1.0000	35,000.00	35,000.00	0.00	759.50	2.17%
Total Taxable Bond Funds					**$41,105.00**	**$45,983.95**	**-$4,878.95**	**$1,386.50**	**3.37%**
Total Portfolio Assets					**$130,302.11**	**$134,712.40**	**-$4,410.24**	**$3,951.67**	**3.03%**
Total Assets					**$134,551.12**	**$138,961.41**	**-$4,410.24**	**$3,982.00**	**2.96%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	*Activity*	*This Period*	*Year-to-Date*
	Opening Balance - Cash and Cash Equivalents	**$38,999.46**	**$37,200.11**
Buy and Sell Transactions	Assets Sold/Redeemed		
	Assets Bought	-35,091.65	-35,807.74
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	333.90	2,767.30
	Interest	7.30	50.30
	Capital Gain Distributions		552.21
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees		-513.17
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$4,249.01**	**$4,249.01**

ACTIVITY DETAILS

Date	*Activity*	*Quantity*	*Price*	*Description*	*Total*
	Opening Balance			**Total Opening Balance**	**$38,999.46**
09/01/22	Purchase			FDIC INSURED DEPOSIT	
09/01/22	Dividend			UNITED PARCEL SERVICE INC CL B	91.20
09/02/22	Purchase			FDIC INSURED DEPOSIT	
09/07/22	Asset Bought	35,000	1.0000	VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	-35,000.00
09/08/22	Sale			FDIC INSURED DEPOSIT	
09/08/22	Dividend			RAYTHEON TECHNOLOGIES CORP	51.15

SUBACCOUNT ACTIVITY

Cash	*Money Market*	*Margin*
$46.65	**$38,952.81**	**$0.00**
-46.65	46.65	
91.20		
-91.20	91.20	
-35,000.00		
35,000.00	-35,000.00	
51.15		

ACTIVITY DETAILS continued

SUBACCOUNT ACTIVITY continued

Date	*Activity*	*Quantity*	*Price*	*Description*	*Total*	*Cash*	*Money Market*	*Margin*
09/09/22	Purchase			FDIC INSURED DEPOSIT		-51.15	51.15	
09/15/22	Dividend			WASHINGTON MUTUAL INVESTORS CL F3	91.65	91.65		
09/15/22	Asset Bought-Reinv	1.7850		WASHINGTON MUTUAL INVESTORS CL F3 REINVEST AT 51.350	-91.65	-91.65		
09/16/22	Dividend			WEYERHAEUSER CO	52.20	52.20		
09/19/22	Purchase			FDIC INSURED DEPOSIT		-52.20	52.20	
09/30/22	Interest			FDIC INSURED DEPOSIT	7.30	7.30		
09/30/22	Asset Bought-Reinv			FDIC INSURED DEPOSIT		-7.30	7.30	
09/30/22	Dividend			TEMPLETON GLOBAL INCOME FUND	47.70	47.70		
	Closing Balance			**Total Closing Balance**	**$4,249.01**	**$47.70**	**$4,201.31**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

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2022 Committee Report

Committee Name: Membership **Date: October 2022**
Submitted by: Jason Darling

COMMITTEE UPDATES:

Email vote for approval of proposed 2023 Fee Schedule held last week. Results: Motion Passed

Next up: Provider Member Form to be sent out via email requesting updated demographics which will include Revenue update for invoicing purposes. Membership form link found here: Provider Member Form

Renewal Letter to follow: The membership committee will likely sign this letter in lieu of the President since this position is in transition and unknown at this time. (reminder to Sheena, Kelly, and myself to send image of signature to Carissa)

Coming Soon: Grass roots outreach calls may be requested again from board members to help encourage new members to join. Let's grow our membership!

BOARD ACTION REQUESTED:

Input from board requested on proposed addition of out of state member who would like to join our association. Pros/Cons- any concerns?

Education Committee

Chair: Debra Strom

Accomplishments:

- October **OASIS Answers Training and Testing in Spokane** as success with 34 in attendance, 13 taking the exam. Thank you to Gretchen and her team for supporting this event, and to Carissa traveling to be our required staff member!
- Webinars with decent attendance; filled through end of calendar year
    - October 13, 2022, at 8:00am: **Linda McAllister** EvergreenHealth
      Topic: The therapist's role in identifying and mitigating frailty in the home health setting.
        - Well attended, excellent presentation.
    - Wednesday, November 16th at 9:00am: **Diane Lee,** LNI
      Topic: Overuse Injuries in Home Care
    - December: **Meghan Guthrie** December 1st
      Topic: Changes to Scoring with Implementation of OASIS E
    - January 2023: **Leslie Emerick** (date to be confirmed)
        - Topic: Advocacy and Grass Roots efforts
- **2023 Annual Spring Conference May 2-4th in Lake Chelan at Campbell's Resort**.
    - Challenges to wanting an onsite, destination experience is the reality of needing a virtual option to meet membership needs.
        - May need to move from 3-tracks to 2 awesome tracks to afford virtual support.
    - Some changes from usual conference:
        - Usual Keynote speaker Day 1 -Bill Dombi can only present virtually
        - Reviewing potential dynamic Keynote speaker for Day 2
        - Planning on starting with an awards breakfast—new conference trend to start with high energy
        - Adding a poster session with virtual capture and mini on-demand presentations

Next Steps

- Redefine the budget to include virtual costs; technology and technicians
- Reach commitment with vendors
- Planning for local group events to provide additional restorative events which include networking opportunities. Fun together…
- Finalize registration fees
- Begin scheduling webinars for CY 2023

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- Begin to look at dates for Spring Conference 2024

Challenges

- Changing environment re: travel and onsite education. Fewer people willing or able to travel to onsite conferences. More people willing to attend virtually. Real pull between what people want and what they are able to do. We really need to respond to both.
- Need a larger, more diverse Education Committee membership

Assistance needed from the Board

- Suggest a member from your team to participate on the education committee; it looks good on a CV and provides networking opportunities. We need some representation from Rural Home Health and Palliative Care

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QAPI Committee

Chairs : Debra Strom and Amber Hahn-Keenan

Accomplishments:

- Reviewed and confirmed QAPI committee purpose and scope
- Reviewed and confirmed QAPI committee membership expectations
- List serve launched on Gaggle platform
    - 20 people registered on list serve as of 10.14.2022!
    - All 3 committee members are administrators.
- Next QAPI Roundtable Call is scheduled for October 26th
    - Presented by Lisa Mahoney, MHP, PHA DOH In-Home Services Surveyor
        - Most common survey findings, and a look toward likely gaps with the end of the state waivers Oct, 31,2022.
        - 14 people already registered!
- November and December will be the following topics depending on timing of state EVV standards release
    - EVV (Electronic Visit Verification) processes
        - Will be an open round table to discuss what the state determined are required elements; and in the absense we will share grassroots what we are exploring or have implemented using the federal guidelines
    - Common QAPI Plan and Common QAPI Tools
        - Deb Strom will present at this session

Next Steps

- Continue to build out schedule for roundtable meeting
- Monitor launch list serve for success and challenges

Challenges

- Committee to cover the gap for periodic comments/review for unanswered questions in list serve
- Need Clinical Director with clinical expertise to support List Serve

Assistance needed from the Board

- Continue to share committee offerings and support attendance.
- Would like to cultivate a committee member from private duty or a smaller agency. Please reach out to Deb or Amber if you have questions.

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October 7, 2022

HCAW October 2022 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative Landscape

Fall is such a lovely time of the year… And now is when my thoughts turn towards the November 8th election with ballots set to start arriving in mailboxes soon! It's going to be a very interesting mid-term election this year that will determine the direction for the country and our state for another two years. There are lots of controversial issues from the economy to recent Supreme Court decisions. Please vote!

Workforce shortages continue to haunt the health care sector after the pandemic and hospitals are struggling to survive the huge influx of patients, some are still COVID related, but many are filling up with delayed patient care during the pandemic. We still struggle with how to get patients who are ready to discharge out of hospitals and into skilled nursing facilities or their home with a lack of caregivers and providers.

End of COVID-19 Emergency Orders and State of Emergency by October 31: On Sept. 8, Gov. Jay Inslee announced the upcoming rescission of all remaining COVID-19 emergency proclamations and state of emergency by **Oct. 31.** Nearly three-quarters of the governor's 85 COVID-19 emergency orders have already been lifted, and an additional 13 health care related orders will end Oct. 27. The remaining 10 orders are to be lifted on Oct. 31, including the underlying state of emergency. See the announcement here. Vaccination requirements for health care and education workers will end, but employers will continue to be able to require them if they choose. Inslee has already announced that COVID-19 vaccination will remain a condition of employment for most Washington state agencies. Masking for health care providers will still be required as ordered by Dr Shah, Secretary of Health at DOH.

2023 Legislative Session: I am gearing up for the next Legislative Session and have started setting up meetings with key legislators on the Health Care and Fiscal Committees to review our legislative agenda…which is still a work in progress. Our legislative agenda evolves as we find out new issues in agency decision packages and hear of legislation that is being proposed as well as early in session as new bills are introduced that we either support or have concerns around.

WA State Revenue and Forecast Council Report (ERFC): Revenue projections for Washington state's current two-year budget period increased by about $43 million more than projected at the state's last quarterly update, but a series of factors, including slowing home sales due to high interest rates, led officials to lower the forecast for the next budget cycle. Updated numbers released Wednesday by the ERFC show that projected revenue collections for the 2021-2023 budget slightly exceed what had been forecast in June. But the council lowered the forecast for the next two-year budget cycle that ends in mid-2025 by $495 million.

Sen. Christine Rolfes, a Democrat on the council who is the chief budget writer in the Senate, said that lawmakers will approach their work on the next two-year budget next year with caution, and would focus on ensuring it is sustainable. I listened to Senator Rolfes Chair the Senate Ways and Means Committee hearing on Tuesday and they were cautiously optimistic…but saw some dark clouds on the horizon with high inflation and interest rates. Washington state is still gaining in jobs. The economy in Washington state has a big impact on our ability to gain rates increase for home care, home health, private duty nursing and hospice providers.

Health Care Authority (HCA)

Incentives for Timely Discharges: Incentives for timely discharges HCA seeks $15,580,000 total ($7,816,000 GF-S) to continue incentives for skilled nursing facilities and home health agencies to accept patients in need of discharge from acute care hospitals, while the agency continues to work with external stakeholders on permanent structural rate changes to ensure timely discharges of Apple Health clients.

HCAW was involved in using the initial pandemic response dollars for incentivizing home health agencies to take patients from acute care hospitals. We are very pleased to see that this may continue in the future through a potential Decision Package with HCA. We requested to be part of the external stakeholder group working on permanent structural rate changes to ensure timely discharges of Apple Health clients.

HCA's 2023 Request Legislation and Decision Package priorities can now be found online. According to HCA, this suite of policies build on significant investments that have been made in the state's health care delivery system over the past decade and aim to keep the state well positioned to drive better health outcomes, control costs, and move towards a more integrated delivery system. This summary reflects the agency's highest priorities but is not a comprehensive list of all items the agency will be requesting for inclusion in the Governor's budget. All of HCA's DPs can be found on the OFM ABR webpage here: https://abr.ofm.wa.gov/

Palliative Care Benefit for Medicaid, PEBB, SEBB: (Update from Evan Klein, Special Assistant, Legislative & Policy Affairs for HCA) "With existing funding, we are in the process of finalizing a contract and developing a statement of work to analyze Medicaid and PEBB/SEBB's existing palliative care reimbursement approach in comparison to best practices identified via a policy review of different palliative care and reimbursement models. Part of that work will include internal and external stakeholder engagement. This contract will not however include actuarial analysis or recommendations for changes in reimbursement rates.

Additional funding in the Governor's budget and inclusion in the legislative biennial budget, would indeed go a long way towards taking learnings from our current work and developing an actuarially

sound reimbursement model. We'd simply note that the agency would not have those new funds until July 2023 and would be unable to begin that work until next fiscal year. Once the statement of work and contract for the work are finalized, we'll be able to share more detail on next steps (hopefully soon), but hope this information is helpful at this time."

We responded by thanking Evan for this message and said we would be happy to participate in the stakeholder work around the implementation of this benefit….

Pediatric Palliative Care Rates: I will be working to partner with WSHPCO on a rate increase for pediatric patients for next session. The rate to our knowledge has never been raised and we would like it to reflect home health rates more closely. Due to the lack of reimbursement, the number of agencies who actually bill for palliative care is quite low. I am working with Senator Cleveland on this issue and have permission to work with fiscal committee staff.

Department of Health (DOH)

Occupational Therapists Compact: DOH is considering establishing a new section of rule to implement Senate Bill 5518, which creates a new interstate compact for occupational therapy and gives member states the discretion to charge a fee for granting compact privileges. The department is considering adopting rules to specify the fees, as well as to ensure clarity and consistency of fees that are standard across all professions. For more information go to: OT Compact rulemaking
If you have questions, please feel free to email staff.

SEIU Study to Increase Taxes on Home Care to Gain higher Federal Reimbursements:
Background & Purpose: SSB 5693 of 2022 requires DOH to conduct a financial survey of home care and home health agencies for future tax assessment purposes. Survey information will be de-identified and ultimately shared with DSHS and SEIU 775. DSHS and SEIU 775 will utilize the survey data to approach state and federal agencies to request additional fiscal supports for the in-home industry. SSB 5693 does not require home care and home health agencies to complete this survey. Participation is voluntary but highly encouraged by DOH.

Rational: Home care and home health agencies that contract with DSHS or DDA to serve Medicaid clients may see future rate adjustments based on the survey information we receive to better ensure rates meet the care needs for Washington's seniors and people with disabilities. DOH is requesting your assistance in completing the below linked financial survey:
https://fortress.wa.gov/doh/opinio/s?s=HomeHealthFinancial2022. Please click on the link and complete/submit the survey by October 28, 2022.

DOH 2023 Preliminary Legislative and Budget Decision Packages: Here are areas of interest for In-Home Services Providers:

Uniform Facilities Framework ***$1.6 million GFS***
DOH has established a standard framework for facilities enforcement and is now expanding it to in-home services and other health care facilities.

Development of Statewide Medical Reserve Corps ***$0.9 million GFS***
DOH is requesting the creation of a State Medical Reserve Corps that can organize, train, equip, and mobilize volunteers in support of public health and healthcare needs.

Home Care Aids and Agency Affiliated Counselors ***$8.2 million GFS***
DOH is carrying negative fund balances in the home care aide ($6.2 million of deficit) and agency affiliated counselor regulatory programs. Achieving cost recovery through fees alone risks driving workers out of professions already experiencing worker shortages, worsening access to care. DOH is requesting funding to offset the deficit in each program while seeking fee increases to cover operating expenses and required reserves to ensure the programs are self-sustaining.

Death with Dignity Act (DWDA) ***$0.4 million GFS***
The DWDA Program's funding is insufficient to deliver data and reporting that is both usable and transparent while failing to cover the cost of administrative tasks required by the DWDA.

Establish a Statewide Medical Logistics Center ***$14.5 million GFS***
During the COVID-19 pandemic, the health care system experienced dire supply chain shortages for personal protective equipment (PPE). DOH is requesting ongoing funding to operate and maintain a leased warehouse that now holds 7.5 million high-quality masks and a 60-day supply of inventory that support the health care response to disasters and emergencies.

DOH and DSHS Home Care Aides Stakeholder Engagement Session: This meeting was held on September 28th and had over 100 people in attendance. Essentially, they are trying to get home care aides certified by the required dates in law. The pandemic delayed certification and the agencies are still struggling to get testing done in a timely manner with the states Prometric testing company.

Sept_28_2022_Presentation_in_PDF.pdf

- Permanent Date of Hire rule change
- Emergency rules/end of Governor's waivers
- Application, Training & Certification Exam

Listening Sessions Scheduled for Home Health and Hospice CON: DOH is seeking feedback regarding any proposed changes to the Certificate of Need (CN) rules (WAC 246-310). As we begin the rulemaking process, we are hosting several listening sessions to hear from our stakeholders and the public. Email CNRulemaking@doh.wa.gov if you have any questions.

Hospice **(Meeting on 10/3)** **Next Listening Sessions are (I will send out updated meeting links):** ***11/1*** **(5:00pm-6:30pm)** ***1/3*** **(4:30pm-6:00pm)**	***Home Health 10/26/22; 10:30am – 12:00pm*** Click here to join the meeting Meeting ID: 277 943 231 650 Passcode: 5uQ8EX **Or call in:** +1 564-999-2000,,116656981# Phone Conference ID: 116 656 981# **Next Listening Sessions are (I will send out updated meeting links):** 11/17 (5:00pm-6:30pm) 1/31 (4:30pm-6:00pm)

Certificate of Need and COVID Proclamations for Licensed Health Care Facilities: If your health care facility took advantage of the waivers in Proclamation 20-36 and you plan to maintain these changes beyond October 27, 2022, you must comply with state law applicable to your license type. If you have any questions about what actions you should take now, technical assistance is available at COVIDwaiver@doh.wa.gov.

Hospice CON Rulemaking: DOH initiated hospice rulemaking in 2022 with the purpose of opening WAC 246-310-290 and 246-310-295 is to update the need forecasting methodology and standards for hospice services by incorporating stakeholder input gained through workshops and comment opportunities. See CON Program's Rules Activity website. Email CNRulemaking@doh.wa.gov if you have any questions. No word on another meeting yet.

Here is the latest proposed draft language change: *(e) Step 5. Combine the two age cohorts. Subtract Calculate the most recent three-year average hospice capacity in each planning area using hospice agency admissions. Subtract the calculated hospice capacity from the projected volumes calculated in Step 4 to determine the number of projected admissions beyond the planning area capacity. (e)(i) For hospice agencies qualified under WAC 246-310- 290(7)(b), and whose recent three-year average hospice capacity is below an ADC of thirty-five, replace any reported admissions with default admissions for each year over which the three-year average is calculated.*

- 06/22/2022 Updated proposed draft changes to WAC 246-310-290(8)(e) (PDF)
- Draft language received for WAC 246-310-290(8)(e), as of June 21, 2022 (PDF)
- Sample methodology reflecting proposed change (PDF)

DOH CON for Home Health Agencies: We are in line for one of the next CON updates for home health. As you saw above, we are scheduled for listening sessions for home health in the coming months to let the department know what changes we would like to make. We are still working with Marc Berg of Berg Data on the state of home care in WA State and how we compare to the nation. Many of the recommendations are under consideration in our newly formed QAPI group. Please contact Carissa at carissa@aminc.org for more information on how to join our QAPI group.

DOH Health Equity Rules: The virtual rules hearing was September 29, 2022. There were no additional comments, but we do not know what was submitted in writing. This rulemaking is for the "model rules" that will be used as a template for other boards and commissions as well as the "secretary professions" such as home care aides. By January 1, 2024, health care professions that are subject to continuing education requirements must adopt rules requiring licensees to complete health equity continuing education training at least once every four years. The proposed rules require completion of two hours of health equity continuing education every four years for all health professionals credentialed under RCW 18.130.040 with a continuing education requirement.

CR-102CR-102 Proposed Rules Significant Analysis

Death With Dignity Barriers Survey: Fred Hutchison Cancer Research Center has reached out to associations regarding participating in a survey of hospice providers around barriers to the state's Death with Dignity Act. ESSB 5693 Budget Bill appropriated $200,000 of the state fund for 2023 to the institution to conduct a study, in consultation with DOH and with approval from the Washington state institutional review board, of the ability of Washington residents to make use of the rights established in chapter 70.245 RCW to achieve full access to the Washington death with dignity act. The study shall review the extent to which there are barriers to achieving full access to the Washington death with dignity act.

Home Health and Hospice Telemedicine Supervisory Visits: I attended an online rules CR-102 hearing on September 27, 2022 and testified in support of these rules for HCAW. We were the proponents of this rulemaking and initiated it for our private duty nursing agencies. The rules mainly impact private duty nursing agencies that are allowed to provide these visits virtually. At this time home health and hospice to not have approval by CMS to do so, but maybe in the future!!

The proposed rules would expand the use of telemedicine for home health and hospice supervisory visits, giving these agencies the option to conduct supervisory visits either on-site or via telemedicine. WSR 22-17-139.pdf. Please contact John Hilger at 360-236-2929 or john.hilger@doh.wa.gov if you have any questions.

Nursing Care Quality Assurance Commission (NCQAC)

End of COVID-19 Emergency Orders and State of Emergency by October 31: On Sept. 8, Gov. Jay Inslee announced the upcoming rescission of all remaining COVID-19 emergency

proclamations and state of emergency by October. 31. Requirements for initial application and renewal of nurse licensure will continue in accordance with pre-pandemic requirements *unless* they are currently covered by the nursing commission's emergency rules or have been updated by permanent rule work. For a full list of rule changes, please see the nursing commission's infographic**.** For more information, please email NCQAC.Rules@doh.wa.gov.

Nursing Licensing Fees Increase: Fees will increase starting December 1, 2022: Fees pay for licensing and regulating nursing in WA State (RCW 43.70.250). The fees are increasing to cover a new licensing system, staffing to process applications within the 7-day timeline required by the legislature and staffing to address the long-term care crisis. For questions, please contact: nursing@doh.wa.gov or call 360-236-4703.

Fees:

- LPN fees will increase $5
- RN fees will increase $15
- ARNP fees will increase $5
- Nurse tech fees won't change

More information:

- CR-103, Permanent Rule, WAC 246-840-990 Fees and Renewal Cycle
- Concise Explanatory Statement

NCQAC Consistent Standards of Practice Subcommittee Agenda: The subcommittee meeting on October 7, 2022 had these issues on their agenda:

- Advisory Opinion for Nursing Delegation to Nursing Assistants and Home Care Aids
- Vent/Vent-Trach Models of Care for Pediatric Patients Consortium – Ms. Carlson
- Toolkit for General Delegation: Hospice Comfort Care Kits

Nursing Assistant mass testing continues through Fall 2022: Mass testing is still going on for all nursing assistants who need the state skills exam. You can register for one of the skills exams listed below on the Credentia website. These dates are visible as Regional Test Sites on the Credentia website - you don't need to use codes to find them. If space is available, then the dates will appear. Once they are full, they will no longer appear. For more information please email: nac.exam@doh.wa.gov

With assistance from the Nursing Care Quality Assurance Commission (NCQAC), the Department of Health (DOH), Leading Age Washington and Washington Health Care Association (WHCA), the Department of Social and Health Services (department) applied for a statewide 1135 waiver request due to widespread barriers identified for the nurse aide (NA) training and certification program in Washington state. On September 29, 2022, CMS approved the statewide waiver valid until March 29, 2023 (180 days), or until the end of the public health emergency (PHE), whichever comes first. It is important to understand that despite having more time to complete this requirement, facilities

need to continue moving rapidly towards the goal of achieving certification for all NARs that exceed the 4-month requirement as the PHE may end before March 29. 2023.

PDN Issues and Possible Pediatric Certified Nursing Assistant: HCAW invited Bill Sczepanski from Team Select Home Care who has operated in Colorado for 20 years with a CNA model of care to speak to our group and answer questions. We continue to review the work that Leslie Elder at Seattle Children's Hospital (SCH) is doing on ways to expand care for medically fragile children in our state.

The NCQAC will be running a bill this session to establish a pediatric NAR and CNA training track. Debbie Carlson from the Nursing Care Quality Assurance Commission will be speaking at our next meeting to talk about the potential legislation and what she knows about it so far! The next meeting will be on October 13th at 2 pm.

Department of Labor and Industries (L & I)

L&I proposes 4.8 percent increase in workers' comp rates for 2023: L&I workers' compensation insurance covers about 2.6 million workers and about 187,000 employers in Washington. They are proposing a 4.8 percent increase in the average price employers and workers pay for workers' compensation insurance next year. If adopted, the increase would mean employers and workers would jointly pay an additional $61 a year, on average, for each full-time employee within a business.

Employers and workers pay into the workers' compensation system to help cover the cost of providing wage and disability benefits for injured workers, as well as medical treatment of workplace injuries and illnesses. Workers will continue to pay on average about a quarter of the premium, a similar percentage to that paid in 2022.

General wage inflation and increasing medical costs all make it more expensive to provide this workplace safety net. As workers' wages go up, the cost of insuring them goes up as well, since much of the benefits directly paid to workers are tied to how much they are getting paid.

Public hearings are scheduled for 10 a.m. on Oct. 26 and Oct. 27 to take input on the rate proposal before a final decision is made. To support social distancing, the public hearings will be held virtually. Final rates will be adopted on Nov. 30 and go into effect Jan. 1, 2023.

2023 rates hearings at **10 a.m., Oct. 26 and Oct. 27:** Join Zoom Meeting at: https://lni-wa-gov.zoom.us/j/4283482697 Meeting ID: 428 348 2697 Joining by phone: +12532158782 US (Tacoma) Meeting ID: 428 348 2697

People are encouraged to submit comments in writing to: Jo Anne Attwood, administrative regulations analyst, P.O. Box 41448, Olympia, WA 98504-4148; or email JoAnne.Attwood@Lni.wa.gov. All comments must be received by 5 p.m. on Oct. 28. More information about the proposal is available at www.Lni.wa.gov/2023Rates.

Fall 2022 WA Health Sentinel Network: Starting Monday, September 26th, please take approximately 20 minutes to respond at **www.wa.sentinelnetwork.org/join** This will take approximately 20 minutes, depending upon the size and complexity of your organization. Examples of questions:

- What are your current workforce experiences and concerns?
- What are examples of policy changes that would be beneficial for your organization?
- What health workforce challenges are you facing now compared to six months ago?

We have added supplemental questions for facilities employing behavioral health occupations across the state, addressing the following topics:

- General level of preparedness of applicants and new hires
- Specific skills and knowledge preparedness of applicants and new hires
- New behavioral health education approaches and occupations
- Use of distance education in behavioral health workforce development

Policymakers are paying attention to your input: The WA Health Workforce Sentinel Network is funded by the Legislature, and it's clear that policymakers are paying attention to this tool. For example, the information provided by you helped the state craft regulatory changes to respond to the COVID-19 pandemic and invest in promising workforce pathways. As the pandemic continues, let policymakers know what workforce challenges you are facing now. See what other Sentinels are saying on the findings dashboard, in policy briefs, and COVID-19 findings pages. **Questions?** Email healthworkforce@wasentinelnetwork.org or call (206) 543-9797.

Ongoing Public Policy Meetings

WA State Senior Citizens Lobby: I will be attending their Fall conference in October.

Dementia Action Collaborative: I have been selected to continue to participate in the states Dementia Collaborative! I will continue working on a various committees to make sure that they continue to include in-home services in the collaborative's discussions.

WA State Telemedicine Collaborative: I participate in these meetings to follow issues closely related to providing telemedicine services in the home.

Palliative Care Roadmap Still Available!! We received good news from Pat Justis that DOH found grant money to reprint the roadmap. It's still posted on DOH Rural Health webpage, as well as the WA Rural Palliative Care Initiative portal To order: https://prtonline.myprintdesk.net/DSF/

Annual Strategic Planning Session Notes

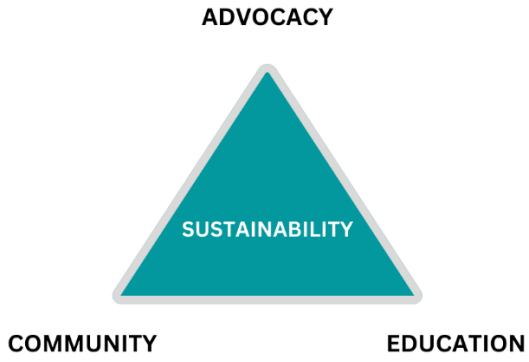
September 23, 2022
Gig Harbor, WA

In attendance: Shelly McDiarmid, Brent Korte, Sheena Paylor, Kelly Pajinag, Imee Nebres, Mirna Musun, Regina Anderson, Jason Darling, Lisa Shaw, Deb Strom; **Staff:** Leslie Emerick, Carissa Linnane **Virtual attendance:** Amber Hahn-Keenan, Rachel Manchester

Absent: Geoff Meinken, Melinda Moore

Introductions and what each attendee hopes to get from this meeting:
Shelly - build on the strategic plan
Brent - shake the cage, change the guard, and evolve
Leslie - reestablish relationships
Sheena - Connect and build relationships
Kelly - Engage as a group & the passing of the torch
Imee - To continue to learn
Mirna - Being a sponge
Gina - Learn more about how she can contribute, take on more responsibility
Jason - Connection - opportunity to anticipate some of the major changes coming in healthcare
Lisa - Teambuilding and being a part of the progression
Deb - Ditto, get a better sense of our identify
Amber - Determine the value we provide to our members
Rachel -What's our vision and grow membership; what value do we provide

Internal Strategic Review of our four pillars provided by Brent Korte
Advocacy, community, education, and sustainability



<u>Review of 21-23 strategic plan</u>
Open items:

- Succession planning - develop a workgroup to a put pen to paper
    - Add PDN Board member
- Community liaison – determine what qualities this person embody

- Membership:
    - Outreach plan: Call agencies to get them involved
    - Broadening our membership: PDN Homecare, Palliative Care, and Home physicians' groups – advocating for these groups is within our purview

Advocacy Update: CON listening sessions meeting information has been shared with this group. We are aligned with what is being discussed in these workgroups.

The Future of HCAW

DEI

- Access & a voice
- Cultural awareness and sensitivity

Advocacy:

- Build a coalition to achieve an increase in Medicaid HH reimbursement rates
- Increase our lobbying power through partnership and collaboration
- Support Leslie's role in keeping us up to date
    - Pursue an increased reimbursement for our services (Medicaid HH rates)
    - Supporting broader initiatives
    - Promote and contribute to the PAC
        - What is our timing
        - Offer monthly contribution options
        - Outright appeal
- How do we serve more people and increase access to care
    - Resource management

Education:

- Develop Quality Tools
    - Industry outlook
    - Standards of Best Practice
    - Care Coordination
    - Regulatory guidance around compliance advocacy, barriers, opportunities
- Strengthen our position as a resource for in-home services in Washington State:
- Purpose
    - To be a resource for new agencies
        - A source for answers
        - Specialized clinicians:
            - resource hub, other associations, consultants, etc.

Community:

- Community/ Citizenship: Collaboration, belonging, networking, and integration
- Quality clinicians & staff
- Resources: Education (Healthcare literacy), Support, Access, Quality,
- Supporting our members to deliver care (advocacy)
- Empowerment

Sustainability of HCAW:

- Board Governance and Structure
    - Process improvement
    - Fully active. Engaged board
    - A unified voice
    - Increased visibility
- Celebration of Victories
- Adaptive & Collaboration: rising waters lift all boats
- Member Service Lines:
    - Who do we serve?
- Determine our value proposition?
    - Perceived Value
- Develop our leaders: increase transparency, Leadership

Who do we serve?

Is the audience, providers of in-home services we serve to broad? HCAW focuses on providing education, advocacy, and support to Home Health and Private Duty Nursing and has a business orientation.

Other industry association in WA State:

- HCAOA: Business, non-clinical
- HCCA
- WSHPCO: Focus on clinical work, hospice, and palliative care

If our goal is to pull everyone together, we need to consider developing MOUs with similar associations in the industry.

Clinical Director – Position description review. **Motion to approve the Clinical director Job description amended – approved**. Leslie shared that Barb Hansen may be a strong candidate for this position. It was also stressed that we fill this position before the legislative season begins.

Building on our 2021-2023 Strategic Plan

Include the following items as key areas of focus:

1. Keep a consistent focus on annual meeting
2. Palliative Care and where it lives within our purview
    a. Components: PC home health Hospice
3. Getting the Clinical Director candidate right
4. Developing partnerships with other industry associations

Other Action Items:

- Complete bi-annual Bylaw review as approved in our 2022 bylaw revision. The Secretary is responsible for completing this task along with reviewing the associations policies and procedures manual.
- Investigate an opportunity to co-locate our conference with one of these groups
- Survey our members about what we can do to support them when we complete our membership renewal outreach.
- Determine what our member service lines
- Determine our value proposition. What is our perceived value?
- Develop our leaders: increase transparency, accountability, and the access to leadership training
- Schedule quarterly in-person Board meeting around the state
- Include financials in the consent agenda during our regular meetings