HCAW Board Packet

November 17, 2022

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HCAW November 2022 Board Meeting Agenda

<u>Our Vision</u>: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 11/17		**Time:** 10:00 p.m.-11:00 a.m.	**Location:** GoToMeeting	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**

10:00 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ October 2022 Minutes
		  ○ October 2022 Financials
			Acceptance	Shelly

10:05 a.m.	Legislative Updates	Public Policy Report	Review and Questions	Leslie
10:15 a.m.	Certificate of Need	CON Rulemaking • Berg Data Strategy Recommendation	Discussion & Vote	All
10:35 a.m.	Partnerships	Berg Data Contract Renewal	Discussion & Vote	Shelly
10:45 a.m.	Committee Reports	Education & Annual Meeting Committee • OASIS Workshop	Review and Questions	Deb
10:50 a.m.	Governance	Board Makeup • Past President's Role	Discussion & Vote	Shelly
11:00 a.m.	Adjourn/Action Items	*<u>Our Mission</u>: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.*		

Board Meeting Teleconference Minutes
Thursday, October 20, 2022

10:00 am-11:00 m

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: Officers: President - Brent Korte, Treasurer – Kelly Pajinag Secretary - Sheena Paylor Directors: Jason Darling, Lisa Shaw, Shelly McDiarmid, Deb Strom, Imee Nebres, Gina Anderson, Amber Hahn-Keenan, Mirna Musun, Past President Rachel Manchester,

Staff: Leslie Emerick, Public Policy Director, Carissa Linnane, Executive Director

Guest: Barb Hansen joined at 10:30 am

Not in Attendance: Directors: Melinda Moore, Geoff Meinken

Meeting called to order at 10:00 am

CALL TO ORDER

Consent Agenda:
September 2022 Minutes Accepted
September 2022 Financials Accepted.

Special Election Result: Shelly M. was selected as the new President. The Executive Committee and Shelly M. will determine who would be best to be the primary mentor and Past President.

Motion to host an email vote to determine what Brent's role on the board will be - Approved. Discussion followed and it was suggested that Brent continue to serve as Past President in the Affiliate Member category. **Sheena and Carissa will work on drafting a motion offline.**

PUBLIC POLICY REPORT

Complete report in board packet. Review of the report.

Key items discussed:

- There is an election coming up. One-third of the legislature is turning over this year.
- In Home Services Day February 2nd – virtual.
- The Emergency Order was extended until October 31st & an update to PDN shared with those members this week.
- There may be a discussion about increasing HH Medicaid rates in our future.
- We are still working on palliative care and pediatrics palliative issues.
- CON HH & Hospice – Marc Berg presented a model at the last meeting that we need the boards input on. **Please review Marc's proposal and provide approval.** Request to **include Marc B. on the November Board meeting agenda** to get aligned so we can provide input during these listening

sessions. Deb S. shared that it would be helpful for Marc to articulate the graphs or charts in a way for the board and state to understand. **The Berg data contract is up for renewal and the board agreed to address this topic at the November meeting.**

Welcome Barb Hansen! Barb H. provided a personal introduction followed by a summary of the areas that she could support the organization. Barb shared the view that if she were to fill this role, she would be a resource for members and share knowledge. She could also host monthly regulatory meetings with members.

What are we looking for? To unify membership and provide value to membership. We would also like to see the person in this role support the QAPI Committee, look at federal regulations, and serve as a clinical expert. We are looking for support with our listserv and the development of our newsletter. We would also like to see a regular report on regulatory items.

MEMEBRSHIP

The 2023 dues fee structure was approved via an email vote the week of October 10th, 2022. Our next task is to contact each member and collect updated member data.

Discussion followed about allowing an out of state provider membership category. Review of some pros and cons. Info sharing is a good thing, but there is concern about out of state members impacting decisions made for Providers in our state. It was suggested that we allow this member category but apply limits to voting and their ability to serve on our board. **The committee will prepare an out of state member category with limits for review and approval at the November Board Meeting.**

EDUCATION & ANNUAL MEETING

Report in packet. We made a conscious choice to host our meeting in Chelan. We are heavily considering adding a virtual option to this meeting, and as a result may reduce the number of tracks. We intend for the cost to be the same to attend virtually. More to come as this program continues to develop.

QAPI

Report in packet. Amber reported that the committee has stood up their listserv and has a QAPI Forum scheduled for October 26th. Lisa Mahoney will be joining us to talk about common survey citations. Deb S. Amber, and Nathaniel will continue to monitor our listserv.

Meeting Adjourned at 11:01am

ACTION ITEMS

All Board Members:

- Review Marc Berg's CON proposal and provide a recommendation so we can present our position at the CON listening sessions taking place now.

Carissa

- Work with Sheena on the motion to address Brent's continued participation on the board.
- Schedule quarterly in-person meetings on Fridays beginning at 11:00am
- Include the Berg Data contract renewal on our November meeting agenda
- Invite Mark B. to present his recommendation on CON position at the November Meeting.

Membership Committee:

- Develop a proposal for a limited out of state member category for review and approval at the November Board meeting.

Financial Report Notes – Kelly Pajinag, Treasurer & Carissa Linnane, Executive Director Prepared November 11, 2022

- **Operational Health Snapshot**
  - As of October, our net income is $21,782 due to the revenue booked for the OASIS Workshop. No Change in PAC income.

- **Balance Sheet**
  - Current Assets:
    - Columbia Checking: Balance $100,592, up $30,555 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $137,492 up $14,900 from the previous YTD
      - Cash & Equivalents: $4,038 down $32,632 from previous YTD
    - Money Market: has remained stable at $65,693
    - Prepaid Workshop and other prepaid expenses booked as expected through 22-23 FY; Entries for 22-23 deferred member dues income and other subscriptions have booked as earned.
    - Accounts Receivables:
      - Outstanding Invoices: $12,657 Primarily outstanding membership dues.
- **P&L to Budget:**
  - INCOME:
    - PAC: YTD Donations Income $2,744.
    - Dues: Monthly deferred dues entries updated and booked based on 2022 member dues received.
    - Career Board: $516.00 non-dues revenue booked in September.
    - Programming & Education
      - Workshops & Seminars: $32,974; majority income booked for October OASIS Blueprint workshop.
  - EXPENSES:
    - All is ordinary through admin, advocacy, member retention, and organizational expenses
    - Workshops & Seminars: OASIS coursebook and A/V (rental) expenses booked.
    - Technology: deferred expense entry RCTCLearn $1,800 YTD ($360 Monthly). A/V cost incurred for GoToMeetings annual subscription and Zoom Webinar add on.

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD in most categories. Some areas show incremental variance due to cost increases. Income for the OASIS Workshop and expenses for credit cards transaction associated with each registration far exceed the previous year to date.
  - Accounts Payable:
    - Reflective of charges to AMI credit card.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of October 31, 2022

	Oct 31, 22	Oct 31, 21	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	4,038.56	36,670.58	-32,632.02	-88.99%
Bairds Investment Assets	137,492.67	122,592.22	14,900.45	12.15%
Columbia Checking 0944	100,592.88	70,037.54	30,555.34	43.63%
Columbia Money Mkt #0936	65,703.57	65,693.86	9.71	0.02%
PAC - Columbia #0951	2,744.81	1,179.81	1,565.00	132.65%
Total Checking/Savings	310,572.49	296,174.01	14,398.48	4.86%
Accounts Receivable				
Accounts Receivable	12,657.75	-2,070.60	14,728.35	711.31%
Total Accounts Receivable	12,657.75	-2,070.60	14,728.35	711.31%
Other Current Assets				
Prepaid Annual Meeting Expenses	0.00	750.00	-750.00	-100.0%
Prepaid Expenses	66.25	5,712.50	-5,646.25	-98.84%
Prepaid Insurance	277.36	1,304.10	-1,026.74	-78.73%
Prepaid Workshop Expenses	6,800.00	12,880.00	-6,080.00	-47.21%
Undeposited Funds	175.00	8,901.50	-8,726.50	-98.03%
Total Other Current Assets	7,318.61	29,548.10	-22,229.49	-75.23%
Total Current Assets	330,548.85	323,651.51	6,897.34	2.13%
TOTAL ASSETS	330,548.85	323,651.51	6,897.34	2.13%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	101.88	676.18	-574.30	-84.93%
Total Accounts Payable	101.88	676.18	-574.30	-84.93%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	937.41	591.61	345.80	58.45%
Provider Dues	42,428.21	28,350.53	14,077.68	49.66%
Total Deferred Dues	43,365.62	28,942.14	14,423.48	49.84%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of October 31, 2022

	Oct 31, 22	Oct 31, 21	$ Change	% Change
Deferred Workshop Income	0.00	-35,086.70	35,086.70	100.0%
Payable to HCAW PAC	0.00	-8,900.00	8,900.00	100.0%
Total Other Current Liabilities	43,365.62	-15,044.56	58,410.18	388.25%
Total Current Liabilities	43,467.50	-14,368.38	57,835.88	402.52%
Total Liabilities	43,467.50	-14,368.38	57,835.88	402.52%
Equity				
Retained Earnings	27,754.52	103,398.77	-75,644.25	-73.16%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	21,782.33	-2,923.38	24,705.71	845.11%
Total Equity	287,081.35	338,019.89	-50,938.54	-15.07%
TOTAL LIABILITIES & EQUITY	330,548.85	323,651.51	6,897.34	2.13%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2022

	Oct 22	Jul - Oct 22	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	0.00	2,500.00	10,000.00	25.0%
MEMBERSHIP				
Affiliate Dues	293.71	1,437.34	3,500.00	41.07%
Provider Dues	16,863.61	65,654.44	180,000.00	36.48%
Total MEMBERSHIP	17,157.32	67,091.78	183,500.00	36.56%
OPERATING				
Job Target/Career Board	0.00	516.75	1,000.00	51.68%
Total OPERATING	0.00	516.75	1,000.00	51.68%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	0.00	55,000.00	0.0%
OCS OASIS Partnership	0.00	60.00	500.00	12.0%
Workshops/Seminars	4,385.00	32,974.15	40,000.00	82.44%
Total PROGRAMMING	4,385.00	33,034.15	95,500.00	34.59%
Total Income	21,542.32	103,142.68	290,000.00	35.57%
Gross Profit	21,542.32	103,142.68	290,000.00	35.57%
Expense				
Bank Service Charges	0.00	11.90		
PAC Expenses				
General PAC Expenses	0.00	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	87.74	350.00	25.07%
PAC Contributions	0.00	0.00	10,000.00	0.0%
Total PAC Expenses	0.00	87.74	10,650.00	0.82%
ADMINISTRATIVE				
Travel	0.00	0.00	4,500.00	0.0%
Professional Fees				
Tax Return Prep	0.00	1,800.00	3,330.00	54.05%
Total Professional Fees	0.00	1,800.00	3,330.00	54.05%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2022

	Oct 22	Jul - Oct 22	Budget	% of Budget
Bank / Merchant Fees	586.61	2,313.14	2,950.00	78.41%
Business License	0.00	0.00	10.00	0.0%
Insurance	130.42	2,993.38	2,300.00	130.15%
Management	6,900.00	27,600.00	82,800.00	33.33%
Office Supplies	0.00	22.34	300.00	7.45%
Postage	0.00	15.50	350.00	4.43%
Printing/Copies	77.88	172.66	400.00	43.17%
Publications/Subscriptions	0.00	492.48	1,500.00	32.83%
Telephone	31.29	124.33	500.00	24.87%
Total ADMINISTRATIVE	7,726.20	35,533.83	98,940.00	35.92%
ADVOCACY				
Lobbyist Expenses	0.00	0.00	1,000.00	0.0%
Lobbyist/Legislative Consultant	4,000.00	20,000.00	48,000.00	41.67%
Policy & Advocacy	128.75	515.00	11,500.00	4.48%
Total ADVOCACY	4,128.75	20,515.00	60,500.00	33.91%
COMMUNICATIONS				
Newsletters/Publications	38.88	38.88		
Website- Reg & Maint	4.05	20.25	2,400.00	0.84%
Total COMMUNICATIONS	42.93	59.13	2,400.00	2.46%
LEADERSHIP				
Board Meetings	0.00	114.88	1,750.00	6.57%
Strategic Planning	0.00	1,965.75	1,500.00	131.05%
Total LEADERSHIP	0.00	2,080.63	3,250.00	64.02%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	2,500.00	10,000.00	30,000.00	33.33%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	250.00	1,500.00	16.67%
Public Relations/ Awards	0.00	107.67	250.00	43.07%
Total MEMBERSHIP SERVICE/RETENTION	2,562.50	10,357.67	32,250.00	32.12%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	0.00	8,300.00	0.0%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2022

	Oct 22	Jul - Oct 22	Budget	% of Budget
Food and Beverage	0.00	0.00	25,000.00	0.0%
Speaker	0.00	0.00	10,000.00	0.0%
Syllabus	0.00	0.00	1,700.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	0.00	0.00	46,000.00	0.0%
Workshops/Seminar Expense				
A/V-Technology	361.78	1,695.99	3,250.00	52.18%
Food and Beverage	0.00	1,663.62	2,000.00	83.18%
Lodging & Transportation	0.00	2,260.33	1,500.00	150.69%
Other Workshops/Seminar Expense	0.00	-3,555.00	1,000.00	-355.5%
Speaker	0.00	5,000.00	15,000.00	33.33%
Syllabus Copies	1,862.39	3,735.66	4,000.00	93.39%
Total Workshops/Seminar Expense	2,224.17	10,800.60	26,750.00	40.38%
Total PROGRAMS	2,224.17	10,800.60	72,750.00	14.85%
Total Expense	16,684.55	79,446.50	280,740.00	28.3%
Net Ordinary Income	4,857.77	23,696.18	9,260.00	255.9%
Other Income/Expense				
Other Income				
Interest & Dividends	131.68	958.47	750.00	127.8%
Gain/Loss on Investments	7,190.56	-2,872.32	0.00	100.0%
Total Other Income	7,322.24	-1,913.85	750.00	-255.18%
Net Other Income	7,322.24	-1,913.85	750.00	-255.18%
Net Income	12,180.01	21,782.33	10,010.00	217.61%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through October 2022

	Jul - Oct 22	Jul - Oct 21	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	2,500.00	600.00	1,900.00	316.67%
MEMBERSHIP				
Affiliate Dues	1,437.34	1,445.70	-8.36	-0.58%
Provider Dues	65,654.44	61,991.11	3,663.33	5.91%
Total MEMBERSHIP	67,091.78	63,436.81	3,654.97	5.76%
OPERATING				
Job Target/Career Board	516.75	0.00	516.75	100.0%
Total OPERATING	516.75	0.00	516.75	100.0%
PROGRAMMING				
OCS OASIS Partnership	60.00	134.90	-74.90	-55.52%
Workshops/Seminars	32,974.15	872.00	32,102.15	3,681.44%
Total PROGRAMMING	33,034.15	1,006.90	32,027.25	3,180.78%
Total Income	103,142.68	65,043.71	38,098.97	58.57%
Gross Profit	103,142.68	65,043.71	38,098.97	58.57%
Expense				
Bank Service Charges	11.90	0.00	11.90	100.0%
PAC Expenses				
Bank / Merchant Fees	87.74	0.00	87.74	100.0%
PAC Expenses - Other	0.00	194.84	-194.84	-100.0%
Total PAC Expenses	87.74	194.84	-107.10	-54.97%
ADMINISTRATIVE				
Professional Fees				
Tax Return Prep	1,800.00	3,316.35	-1,516.35	-45.72%
Total Professional Fees	1,800.00	3,316.35	-1,516.35	-45.72%
Bank / Merchant Fees	2,313.14	61.60	2,251.54	3,655.1%
Insurance	2,993.38	1,546.80	1,446.58	93.52%
Management	27,600.00	27,600.00	0.00	0.0%
Office Supplies	22.34	7.10	15.24	214.65%
Postage	15.50	4.10	11.40	278.05%
Printing/Copies	172.66	75.73	96.93	127.99%
Publications/Subscriptions	492.48	375.84	116.64	31.03%
Telephone	124.33	103.98	20.35	19.57%
Total ADMINISTRATIVE	35,533.83	33,091.50	2,442.33	7.38%
ADVOCACY				
Lobbyist/Legislative Consultant	20,000.00	19,700.00	300.00	1.52%
Policy & Advocacy	515.00	625.00	-110.00	-17.6%
Total ADVOCACY	20,515.00	20,325.00	190.00	0.94%
COMMUNICATIONS				
Newsletters/Publications	38.88	0.00	38.88	100.0%
Website- Reg & Maint	20.25	3,130.00	-3,109.75	-99.35%
Total COMMUNICATIONS	59.13	3,130.00	-3,070.87	-98.11%
LEADERSHIP				

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through October 2022

	Jul - Oct 22	Jul - Oct 21	$ Change	% Change
Board Meetings	114.88	0.00	114.88	100.0%
Strategic Planning	1,965.75	650.00	1,315.75	202.42%
Total LEADERSHIP	2,080.63	650.00	1,430.63	220.1%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	10,000.00	10,000.00	0.00	0.0%
NAHC Dues/Other Memberships	250.00	312.50	-62.50	-20.0%
Public Relations/ Awards	107.67	0.00	107.67	100.0%
Total MEMBERSHIP SERVICE/RETENTION	10,357.67	10,312.50	45.17	0.44%
PROGRAMS				
Workshops/Seminar Expense				
A/V-Technology	1,695.99	736.18	959.81	130.38%
Food and Beverage	1,663.62	0.00	1,663.62	100.0%
Lodging & Transportation	2,260.33	0.00	2,260.33	100.0%
Other Workshops/Seminar Expense	-3,555.00	845.00	-4,400.00	-520.71%
Speaker	5,000.00	0.00	5,000.00	100.0%
Syllabus Copies	3,735.66	0.00	3,735.66	100.0%
Total Workshops/Seminar Expense	10,800.60	1,581.18	9,219.42	583.07%
Total PROGRAMS	10,800.60	1,581.18	9,219.42	583.07%
Total Expense	79,446.50	69,285.02	10,161.48	14.67%
Net Ordinary Income	23,696.18	-4,241.31	27,937.49	658.7%
Other Income/Expense				
Other Income				
Interest & Dividends	958.47	952.83	5.64	0.59%
Gain/Loss on Investments	-2,872.32	365.10	-3,237.42	-886.72%
Total Other Income	-1,913.85	1,317.93	-3,231.78	-245.22%
Net Other Income	-1,913.85	1,317.93	-3,231.78	-245.22%
Net Income	21,782.33	-2,923.38	24,705.71	845.11%

Home Care Association of Washington
A/R Aging Detail
As of October 31, 2022

	Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Current									
Total Current									
1 - 30									
Total 1 - 30									
31 - 60									
	General Journal	09/01/2022	659		Seattle Children's Hospital				-175.00
	Payment	09/01/2022			Seattle Children's Hospital				-175.00
Total 31 - 60									-350.00
61 - 90									
	Invoice	08/16/2022	20151000		Seattle Children's Hospital		08/16/2022	76	175.00
Total 61 - 90									175.00
> 90									
	General Journal	01/01/2022	AJE1-34		Non Member				366.00
	Invoice	01/01/2022	20150909		Providence VNA Home Health- C		02/15/2022	258	9,330.00
	Invoice	01/01/2022	20150931		Providence Home Health		02/15/2022	258	547.75
	Invoice	02/22/2022	20150941		Wenatchee Home Health NW of Wenatchee		02/22/2022	251	2,090.00
	Invoice	04/11/2022	20150973		SimiTree		04/11/2022	203	499.00
Total > 90									12,832.75
TOTAL									12,657.75

Statement Period: **OCTOBER 1 - OCTOBER 31, 2022**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period October 1, 2022	*Year-to-Date January 1, 2022*
Beginning Balance	**$134,551.12**	**$164,795.34**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	180.56	3,550.37
Other Transactions	-337.47	-850.64
Change in Value*	7,137.02	-25,963.84
Total Assets: October 31, 2022	**$141,531.23**	**$141,531.23**

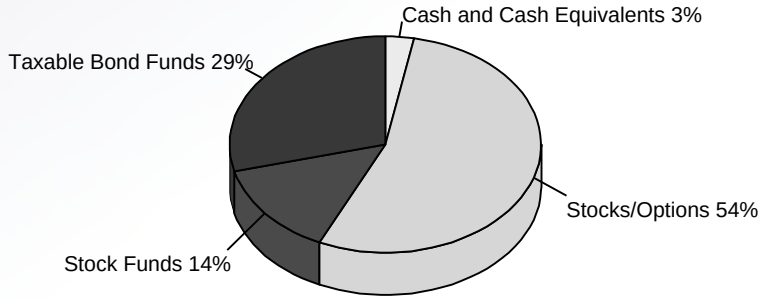
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
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YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
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Seattle WA 98104

A Message from Baird

More than just investment advice, wealth management at Baird is about your big picture – identifying what's most important to you and building a plan that delivers on those priorities. No matter where you are now and where you'd like to go, your Baird Financial Advisor team will always be there helping you make smart plans for your future.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

Robert W. Baird & Co. Incorporated
777 East Wisconsin Avenue Milwaukee, WI 53202-5391

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ASSET SUMMARY

	Value as of October 31, 2022				Gains/(-)Losses		
						Realized	
	At Baird	Not at Baird	Total	% of Assets *	Unrealized	This Period	Year-to-Date
Cash	45.30		45.30	0.03%			
Money Market/Bank Deposit	3,993.26		3,993.26	2.82%			
Margin							
Cash and Cash Equivalents	**$4,038.56**		**$4,038.56**	**2.85%**			
Stocks/Options	76,439.90		76,439.90	54.02%	1,969.37		
Stock Funds	19,564.23		19,564.23	13.82%	5,306.37		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	41,488.54		41,488.54	29.31%	-4,548.95		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$137,492.67**		**$137,492.67**	**97.15%**	**$2,726.79**	**$0.00**	**$0.00**
Total Assets	**$141,531.23**		**$141,531.23**	**100.00%**	**$2,726.79**	**$0.00**	**$0.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	Year-to-Date
Dividends	Tax-Exempt		
	Taxable - Qualified	79.20	1,543.92
	Taxable - Non-Qualified	98.84	1,401.42
Interest	Tax-Exempt		
	Taxable	2.52	52.82
Capital Gain Distributions			552.21
Return of Principal			
Other			
Total Income and Distributions		**$180.56**	**$3,550.37**

TAX INFORMATION SUMMARY

		This Period	Year-to-Date
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, October 31, 2022.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated on your order and the proceeds returned to your account or remitted to you. We encourage you to visit www.rwbaird.com/cashsweeps and to speak to your Financial Advisor about alternatives for your idle cash as there may be material differences in yield and other important factors to consider (e.g. liquidity, safety) when choosing the best solution to meet your needs.

	Current Value	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
CASH	45.30	45.30			
FDIC INSURED DEPOSIT MULTI-BANK	3,993.26	3,993.26		28.83	0.72%

Net yield from 10/01/22 - 10/31/22 was 0.72%.

Deposits are insured by the FDIC up to $1,250,000 per depositor (or $2,500,000 for joint accounts).

Program Banks	*Current Value*
CITIBANK, N.A.	3,993.26

Total Cash and Cash Equivalents	**$4,038.56**	**$4,038.56**		**$28.83**	**0.71%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	146.4000	97.0486	11,712.00	7,763.89	3,948.11	473.60	4.04%
ALASKA AIR GROUP INC	ALK	100	44.4600	65.5800	4,446.00	6,558.00	-2,112.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	1.3600	23.6135	408.00	6,334.57***	-5,926.57	12.00	2.94%
EXPEDIA GROUP INC	EXPE	55	93.4700	128.5516	5,140.85	7,070.34	-1,929.49	N/A	N/A
ALERISLIFE INC	ALR	20	0.9140	3.7100	18.28	74.20	-55.92	N/A	N/A
RMR GROUP INC CL A	RMR	3	27.3700	11.8900	82.11	35.67	46.44	4.80	5.85%
RAYTHEON TECHNOLOGIES CORP	RTX	93	94.8200	82.4149	8,818.26	7,664.59	1,153.67	204.60	2.32%
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	22.3000	56.0749	3,345.00	8,411.24***	-5,066.24	N/A	N/A

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
STARBUCKS CORP	SBUX	125	86.5900	14.2369	10,823.75	1,779.61	9,044.14	265.00	2.45%
UNITED PARCEL SERVICE INC CL B	UPS	60	167.7700	115.9950	10,066.20	6,959.70	3,106.50	364.80	3.62%
U S BANCORP DE NEW	USB	165	42.4500	43.2977	7,004.25	7,144.12	-139.87	316.80	4.52%
VERIZON COMMUNICATIONS INC	VZ	150	37.3700	51.2033	5,605.50	7,680.50	-2,075.00	391.50	6.98%
WEYERHAEUSER CO	WY	290	30.9300	24.1176	8,969.70	6,994.10	1,975.60	208.80	2.33%
Total Stocks/Options					**$76,439.90**	**$74,470.53**	**$1,969.37**	**$2,241.90**	**2.93%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		377.251	51.8600	37.7943	19,564.23	14,257.92	5,306.37	416.74	2.13%
Total Stock Funds					**$19,564.23**	**$14,257.92**	**$5,306.37**	**$416.74**	**2.13%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	4.2900	7.3226	6,435.00	10,983.95***	-4,548.95	619.50	9.63%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	35,000.000	1.0000	1.0000	35,000.00	35,000.00	0.00	818.65	
REINVESTMENTS		53.540	1.0000	1.0000	53.54	53.54	0.00	1.60	
TOTAL		35,053.540	1.0000	1.0000	35,053.54	35,053.54	0.00	820.25	2.34%
CUMULATIVE INVESTMENT RETURN: $53.54					35,053.54	35,000.00			
Total Taxable Bond Funds					**$41,488.54**	**$46,037.49**	**-$4,548.95**	**$1,439.75**	**3.47%**
Total Portfolio Assets					**$137,492.67**	**$134,765.94**	**$2,726.79**	**$4,098.39**	**2.98%**
Total Assets					**$141,531.23**	**$138,804.50**	**$2,726.79**	**$4,127.22**	**2.92%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	*Activity*	*This Period*	*Year-to-Date*
	Opening Balance - Cash and Cash Equivalents	**$4,249.01**	**$37,200.11**
Buy and Sell Transactions	Assets Sold/Redeemed		
	Assets Bought	-53.54	-35,861.28
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	178.04	2,945.34
	Interest	2.52	52.82
	Capital Gain Distributions		552.21
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees	-337.47	-850.64
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$4,038.56**	**$4,038.56**

ACTIVITY DETAILS

Date	*Activity*	*Quantity*	*Price*	*Description*	*Total*
	Opening Balance			**Total Opening Balance**	**$4,249.01**
10/03/22	Purchase			FDIC INSURED DEPOSIT	
10/03/22	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	53.54
10/03/22	Asset Bought-Reinv	53.5400		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-53.54
10/17/22	Asset Based Fee			FIA FEE BILL VAL 134,551.12 10/01/22 THRU 12/31/22	-339.13

SUBACCOUNT ACTIVITY

Cash	*Money Market*	*Margin*
$47.70	**$4,201.31**	**$0.00**
-47.70	47.70	
53.54		
-53.54		
-339.13		

ACTIVITY DETAILS continued

Date	Activity	Quantity	Price	Description	Total
10/17/22	Dividend			U S BANCORP DE NEW	79.20
10/18/22	Sale			FDIC INSURED DEPOSIT	
10/20/22	Asset Fee Rebate			12B-1 REBATE	1.66
10/21/22	Purchase			FDIC INSURED DEPOSIT	
10/31/22	Interest			FDIC INSURED DEPOSIT	2.52
10/31/22	Asset Bought-Reinv			FDIC INSURED DEPOSIT	
10/31/22	Dividend			TEMPLETON GLOBAL INCOME FUND	45.30
	Closing Balance			**Total Closing Balance**	**$4,038.56**

SUBACCOUNT ACTIVITY continued

Cash	Money Market	Margin
79.20		
259.93	-259.93	
1.66		
-1.66	1.66	
2.52		
-2.52	2.52	
45.30		
$45.30	**$3,993.26**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

October 31, 2022

Robert W. Baird & Co. Incorporated Cash Sweep Program Notice of Important Changes

We would like to inform you of some changes Baird is making to our Cash Sweep Program. These changes will take effect in December 2022. More detailed information about Baird's Cash Sweep Program that reflects these changes can be found at www.rwbaird.com/cashsweeps. Unless otherwise defined herein, all capitalized terms will have the meanings assigned to them in the Cash Sweep Program Disclosure located at www.rwbaird.com/cashsweeps.

Changes to Interest Rate Tiers

The interest that clients earn on their balances in Deposit Accounts at banks participating in the Bank Sweep Feature of Baird's Cash Sweep Program is tiered, based on the aggregate value of the accounts within the client's household ("HH"). Accounts within a household include all of the client's accounts at Baird (including the client's Deposit Accounts) and any accounts related to the client that share the same address and, at the client's request, are linked for purposes of the Cash Sweep Program. In general, clients in higher tiers (i.e., clients with higher aggregate household account values) will receive a higher interest rate than clients in lower tiers. It is intended that all Baird Accounts within the client's household will receive the same rate of interest on their Deposit Accounts. Baird currently has five interest rate tiers; however, beginning in December 2022, Baird will be eliminating the tier applicable to clients with household account values of less than $250,000 and combining it with the tier applicable to clients with household account values of $250,000 to $999,999. Following this change, the new interest rate tiers will be as follows:

	Client HH Account Value
Tier 1	Less than $1,000,000
Tier 2	$1,000,000 - $1,999,999
Tier 3	$2,000,000 - $4,999,999
Tier 4	$5,000,000 or greater

Changes to Per Account Fee Schedule for IRA Advisory Accounts

Under Baird's Cash Sweep Program, Baird receives compensation for services provided under the Bank Sweep Feature a monthly per account fee that applies to IRA Advisory Accounts (the "Baird Per Account Fee"). Baird has updated the Baird Per Account Fee Schedule, which will reduce the fee imposed on IRA Advisory Accounts. The Baird Per Account Fee will continue to vary based on the Fed Funds Target Rate. The updated Baird Per Account Fee Schedule, which will go into effect in December 2022, is shown below.

The Baird Per Account Fee will be the same amount for each month regardless of the number of days in the month, except that in February the Baird Per Account Fee will be reduced by 10%.

The Baird Per Account Fee will not generally appear on client statements or deducted from the IRA Advisory Accounts because the fee will generally be paid out of the amount the participating banks pay in respect of the aggregate balances in the deposit accounts for IRA Advisory Accounts.

Baird Per Account Fee Schedule for IRA Advisory Accounts	
Fed Funds Target Rate (bps)	Baird Monthly Account Fee
0	$0.00
25	$1.75
50	$3.75
75	$5.75
100	$7.50
125	$9.25
150	$10.50
175	$11.75
200	$12.75
225	$13.75
250	$14.50
275	$15.50
300	$16.00
325	$16.75
350	$17.25
375	$17.75
400	$18.00
425	$18.25
450	$18.50
475	$18.50
500	$18.75
525 and above	$19.00

Baird's Compensation from Bank Sweep Feature

Baird's compensation for offering and providing administrative, accounting, recordkeeping and other services related to the Bank Sweep Feature as applied to all clients, except for IRA Advisory Accounts, is equal to the excess of the amounts the Banks pay in respect of the aggregate balances in the Deposit Accounts at the Banks over the fees actually paid to a third party administering the program and the interest paid to clients on their cash balances in the Deposit Accounts. Because the Banks pay different amounts, the compensation paid to Baird will vary from Bank to Bank. Because the interest rates paid to clients are subject to tiers based on the aggregate value of accounts within the client's household, Baird's compensation rate is higher on a client's cash balances in lower interest rate tiers and lower on a client's cash balances in higher interest rate tiers. The differences in Baird's compensation from Bank to Bank and adjustments to the third party administrator's fees are intended to ensure that all clients receive the same rate of interest on their Deposit Accounts for their respective interest rate tiers, regardless of the Banks at which the Deposit Accounts are held.

Beginning in December 2022, Baird's compensation for the Bank Sweep Feature as applied to all clients, except for IRA Advisory Accounts, will not exceed the following annual percentage for each interest rate tier:

	Client HH Account Value	Maximum Annual Baird Compensation (% of Client Balances in Bank Deposit Accounts)*
Tier 1	Less than $1,000,000	3.60%
Tier 2	$1,000,000 - $1,999,999	2.45%
Tier 3	$2,000,000 - $4,999,999	2.00%
Tier 4	$5,000,000 or greater	1.75%

* Maximum compensation applies when the Fed Funds Target Rate reaches 6.00%. In a lower interest rate environment Baird's compensation will be less than the percentages shown.

For current information about Baird's compensation for services it provides for the Bank Sweep Feature, please visit www.rwbaird.com/cashsweeps. Clients receive more detailed information about Baird's compensation on their Baird account statements.

The Bank Sweep Feature presents a conflict of interest to Baird because the compensation it earns gives Baird an incentive to have clients maintain meaningful cash balances in the Deposit Accounts and to use the Bank Sweep Feature for their cash balances rather than other cash-equivalent investments. Please note that Baird does not share any of the compensation it receives for the Bank Sweep Feature with its Financial Advisors or pay any amounts to its Financial Advisors based on client balances in Bank Deposit Accounts at the Banks under in the Bank Sweep Feature. Clients should also be aware that if they have advisory accounts at Baird they will pay an investment advisory fee based on their account values, which include the values of cash in their accounts (and in Deposit Accounts at the Banks under the Bank Sweep Feature), and that, in addition to the investment advisory fee, Baird will receive compensation on the client cash sweep balances.

Thank you for your continued relationship with Baird.

Thank you for allowing Robert W. Baird & Co. Incorporated to serve you.
Visit our Web site at www.rwbaird.com. Clients enrolled in Baird Online can access updated Account Information, Baird Research and Investing Tools including the latest market information, portfolio tracking and more. Please contact your Baird Financial Advisor with questions regarding Baird Online, your account or this statement.

October 7, 2022

HCAW October 2022 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative Landscape

Fall is such a lovely time of the year… And now is when my thoughts turn towards the November 8th election with ballots set to start arriving in mailboxes soon! It's going to be a very interesting mid-term election this year that will determine the direction for the country and our state for another two years. There are lots of controversial issues from the economy to recent Supreme Court decisions. Please vote!

Workforce shortages continue to haunt the health care sector after the pandemic and hospitals are struggling to survive the huge influx of patients, some are still COVID related, but many are filling up with delayed patient care during the pandemic. We still struggle with how to get patients who are ready to discharge out of hospitals and into skilled nursing facilities or their home with a lack of caregivers and providers.

End of COVID-19 Emergency Orders and State of Emergency by October 31: On Sept. 8, Gov. Jay Inslee announced the upcoming rescission of all remaining COVID-19 emergency proclamations and state of emergency by **Oct. 31.** Nearly three-quarters of the governor's 85 COVID-19 emergency orders have already been lifted, and an additional 13 health care related orders will end Oct. 27. The remaining 10 orders are to be lifted on Oct. 31, including the underlying state of emergency. See the announcement here. Vaccination requirements for health care and education workers will end, but employers will continue to be able to require them if they choose. Inslee has already announced that COVID-19 vaccination will remain a condition of employment for most Washington state agencies. Masking for health care providers will still be required as ordered by Dr Shah, Secretary of Health at DOH.

2023 Legislative Session: I am gearing up for the next Legislative Session and have started setting up meetings with key legislators on the Health Care and Fiscal Committees to review our legislative agenda…which is still a work in progress. Our legislative agenda evolves as we find out new issues in agency decision packages and hear of legislation that is being proposed as well as early in session as new bills are introduced that we either support or have concerns around.

WA State Revenue and Forecast Council Report (ERFC): Revenue projections for Washington state's current two-year budget period increased by about $43 million more than projected at the state's last quarterly update, but a series of factors, including slowing home sales due to high interest rates, led officials to lower the forecast for the next budget cycle. Updated numbers released Wednesday by the ERFC show that projected revenue collections for the 2021-2023 budget slightly exceed what had been forecast in June. But the council lowered the forecast for the next two-year budget cycle that ends in mid-2025 by $495 million.

Sen. Christine Rolfes, a Democrat on the council who is the chief budget writer in the Senate, said that lawmakers will approach their work on the next two-year budget next year with caution, and would focus on ensuring it is sustainable. I listened to Senator Rolfes Chair the Senate Ways and Means Committee hearing on Tuesday and they were cautiously optimistic…but saw some dark clouds on the horizon with high inflation and interest rates. Washington state is still gaining in jobs. The economy in Washington state has a big impact on our ability to gain rates increase for home care, home health, private duty nursing and hospice providers.

Health Care Authority (HCA)

Incentives for Timely Discharges: Incentives for timely discharges HCA seeks $15,580,000 total ($7,816,000 GF-S) to continue incentives for skilled nursing facilities and home health agencies to accept patients in need of discharge from acute care hospitals, while the agency continues to work with external stakeholders on permanent structural rate changes to ensure timely discharges of Apple Health clients.

HCAW was involved in using the initial pandemic response dollars for incentivizing home health agencies to take patients from acute care hospitals. We are very pleased to see that this may continue in the future through a potential Decision Package with HCA. We requested to be part of the external stakeholder group working on permanent structural rate changes to ensure timely discharges of Apple Health clients.

HCA's 2023 Request Legislation and Decision Package priorities can now be found online. According to HCA, this suite of policies build on significant investments that have been made in the state's health care delivery system over the past decade and aim to keep the state well positioned to drive better health outcomes, control costs, and move towards a more integrated delivery system. This summary reflects the agency's highest priorities but is not a comprehensive list of all items the agency will be requesting for inclusion in the Governor's budget. All of HCA's DPs can be found on the OFM ABR webpage here: https://abr.ofm.wa.gov/

Palliative Care Benefit for Medicaid, PEBB, SEBB: (Update from Evan Klein, Special Assistant, Legislative & Policy Affairs for HCA) "With existing funding, we are in the process of finalizing a contract and developing a statement of work to analyze Medicaid and PEBB/SEBB's existing palliative care reimbursement approach in comparison to best practices identified via a policy review of different palliative care and reimbursement models. Part of that work will include internal and external stakeholder engagement. This contract will not however include actuarial analysis or recommendations for changes in reimbursement rates.

Additional funding in the Governor's budget and inclusion in the legislative biennial budget, would indeed go a long way towards taking learnings from our current work and developing an actuarially

sound reimbursement model. We'd simply note that the agency would not have those new funds until July 2023 and would be unable to begin that work until next fiscal year. Once the statement of work and contract for the work are finalized, we'll be able to share more detail on next steps (hopefully soon), but hope this information is helpful at this time."

We responded by thanking Evan for this message and said we would be happy to participate in the stakeholder work around the implementation of this benefit….

Pediatric Palliative Care Rates: I will be working to partner with WSHPCO on a rate increase for pediatric patients for next session. The rate to our knowledge has never been raised and we would like it to reflect home health rates more closely. Due to the lack of reimbursement, the number of agencies who actually bill for palliative care is quite low. I am working with Senator Cleveland on this issue and have permission to work with fiscal committee staff.

Department of Health (DOH)

Occupational Therapists Compact: DOH is considering establishing a new section of rule to implement Senate Bill 5518, which creates a new interstate compact for occupational therapy and gives member states the discretion to charge a fee for granting compact privileges. The department is considering adopting rules to specify the fees, as well as to ensure clarity and consistency of fees that are standard across all professions. For more information go to: OT Compact rulemaking
If you have questions, please feel free to email staff.

SEIU Study to Increase Taxes on Home Care to Gain higher Federal Reimbursements:
Background & Purpose: SSB 5693 of 2022 requires DOH to conduct a financial survey of home care and home health agencies for future tax assessment purposes. Survey information will be de-identified and ultimately shared with DSHS and SEIU 775. DSHS and SEIU 775 will utilize the survey data to approach state and federal agencies to request additional fiscal supports for the in-home industry. SSB 5693 does not require home care and home health agencies to complete this survey. Participation is voluntary but highly encouraged by DOH.

Rational: Home care and home health agencies that contract with DSHS or DDA to serve Medicaid clients may see future rate adjustments based on the survey information we receive to better ensure rates meet the care needs for Washington's seniors and people with disabilities. DOH is requesting your assistance in completing the below linked financial survey:
https://fortress.wa.gov/doh/opinio/s?s=HomeHealthFinancial2022. Please click on the link and complete/submit the survey by October 28, 2022.

DOH 2023 Preliminary Legislative and Budget Decision Packages: Here are areas of interest for In-Home Services Providers:

Uniform Facilities Framework ***$1.6 million GFS***
DOH has established a standard framework for facilities enforcement and is now expanding it to in-home services and other health care facilities.

Development of Statewide Medical Reserve Corps ***$0.9 million GFS***
DOH is requesting the creation of a State Medical Reserve Corps that can organize, train, equip, and mobilize volunteers in support of public health and healthcare needs.

Home Care Aids and Agency Affiliated Counselors ***$8.2 million GFS***
DOH is carrying negative fund balances in the home care aide ($6.2 million of deficit) and agency affiliated counselor regulatory programs. Achieving cost recovery through fees alone risks driving workers out of professions already experiencing worker shortages, worsening access to care. DOH is requesting funding to offset the deficit in each program while seeking fee increases to cover operating expenses and required reserves to ensure the programs are self-sustaining.

Death with Dignity Act (DWDA) ***$0.4 million GFS***
The DWDA Program's funding is insufficient to deliver data and reporting that is both usable and transparent while failing to cover the cost of administrative tasks required by the DWDA.

Establish a Statewide Medical Logistics Center ***$14.5 million GFS***
During the COVID-19 pandemic, the health care system experienced dire supply chain shortages for personal protective equipment (PPE). DOH is requesting ongoing funding to operate and maintain a leased warehouse that now holds 7.5 million high-quality masks and a 60-day supply of inventory that support the health care response to disasters and emergencies.

DOH and DSHS Home Care Aides Stakeholder Engagement Session: This meeting was held on September 28th and had over 100 people in attendance. Essentially, they are trying to get home care aides certified by the required dates in law. The pandemic delayed certification and the agencies are still struggling to get testing done in a timely manner with the states Prometric testing company.

Sept_28_2022_Presentation_in_PDF.pdf

- Permanent Date of Hire rule change
- Emergency rules/end of Governor's waivers
- Application, Training & Certification Exam

Listening Sessions Scheduled for Home Health and Hospice CON: DOH is seeking feedback regarding any proposed changes to the Certificate of Need (CN) rules (WAC 246-310). As we begin the rulemaking process, we are hosting several listening sessions to hear from our stakeholders and the public. Email CNRulemaking@doh.wa.gov if you have any questions.

Hospice **(Meeting on 10/3)** **Next Listening Sessions are (I will send out updated meeting links):** ***11/1*** **(5:00pm-6:30pm)** ***1/3*** **(4:30pm-6:00pm)**	***Home Health 10/26/22; 10:30am – 12:00pm*** Click here to join the meeting Meeting ID: 277 943 231 650 Passcode: 5uQ8EX **Or call in:** +1 564-999-2000,,116656981# Phone Conference ID: 116 656 981# **Next Listening Sessions are (I will send out updated meeting links):** 11/17 (5:00pm-6:30pm) 1/31 (4:30pm-6:00pm)

Certificate of Need and COVID Proclamations for Licensed Health Care Facilities: If your health care facility took advantage of the waivers in Proclamation 20-36 and you plan to maintain these changes beyond October 27, 2022, you must comply with state law applicable to your license type. If you have any questions about what actions you should take now, technical assistance is available at COVIDwaiver@doh.wa.gov.

Hospice CON Rulemaking: DOH initiated hospice rulemaking in 2022 with the purpose of opening WAC 246-310-290 and 246-310-295 is to update the need forecasting methodology and standards for hospice services by incorporating stakeholder input gained through workshops and comment opportunities. See CON Program's Rules Activity website. Email CNRulemaking@doh.wa.gov if you have any questions. No word on another meeting yet.

Here is the latest proposed draft language change: *(e) Step 5. Combine the two age cohorts. Subtract Calculate the most recent three-year average hospice capacity in each planning area using hospice agency admissions. Subtract the calculated hospice capacity from the projected volumes calculated in Step 4 to determine the number of projected admissions beyond the planning area capacity. (e)(i) For hospice agencies qualified under WAC 246-310- 290(7)(b), and whose recent three-year average hospice capacity is below an ADC of thirty-five, replace any reported admissions with default admissions for each year over which the three-year average is calculated.*

- 06/22/2022 Updated proposed draft changes to WAC 246-310-290(8)(e) (PDF)
- Draft language received for WAC 246-310-290(8)(e), as of June 21, 2022 (PDF)
- Sample methodology reflecting proposed change (PDF)

DOH CON for Home Health Agencies: We are in line for one of the next CON updates for home health. As you saw above, we are scheduled for listening sessions for home health in the coming months to let the department know what changes we would like to make. We are still working with Marc Berg of Berg Data on the state of home care in WA State and how we compare to the nation. Many of the recommendations are under consideration in our newly formed QAPI group. Please contact Carissa at carissa@aminc.org for more information on how to join our QAPI group.

DOH Health Equity Rules: The virtual rules hearing was September 29, 2022. There were no additional comments, but we do not know what was submitted in writing. This rulemaking is for the "model rules" that will be used as a template for other boards and commissions as well as the "secretary professions" such as home care aides. By January 1, 2024, health care professions that are subject to continuing education requirements must adopt rules requiring licensees to complete health equity continuing education training at least once every four years. The proposed rules require completion of two hours of health equity continuing education every four years for all health professionals credentialed under RCW 18.130.040 with a continuing education requirement.

CR-102CR-102 Proposed Rules Significant Analysis

Death With Dignity Barriers Survey: Fred Hutchison Cancer Research Center has reached out to associations regarding participating in a survey of hospice providers around barriers to the state's Death with Dignity Act. ESSB 5693 Budget Bill appropriated $200,000 of the state fund for 2023 to the institution to conduct a study, in consultation with DOH and with approval from the Washington state institutional review board, of the ability of Washington residents to make use of the rights established in chapter 70.245 RCW to achieve full access to the Washington death with dignity act. The study shall review the extent to which there are barriers to achieving full access to the Washington death with dignity act.

Home Health and Hospice Telemedicine Supervisory Visits: I attended an online rules CR-102 hearing on September 27, 2022 and testified in support of these rules for HCAW. We were the proponents of this rulemaking and initiated it for our private duty nursing agencies. The rules mainly impact private duty nursing agencies that are allowed to provide these visits virtually. At this time home health and hospice to not have approval by CMS to do so, but maybe in the future!!

The proposed rules would expand the use of telemedicine for home health and hospice supervisory visits, giving these agencies the option to conduct supervisory visits either on-site or via telemedicine. WSR 22-17-139.pdf. Please contact John Hilger at 360-236-2929 or john.hilger@doh.wa.gov if you have any questions.

Nursing Care Quality Assurance Commission (NCQAC)

End of COVID-19 Emergency Orders and State of Emergency by October 31: On Sept. 8, Gov. Jay Inslee announced the upcoming rescission of all remaining COVID-19 emergency

proclamations and state of emergency by October. 31. Requirements for initial application and renewal of nurse licensure will continue in accordance with pre-pandemic requirements *unless* they are currently covered by the nursing commission's emergency rules or have been updated by permanent rule work. For a full list of rule changes, please see the nursing commission's infographic**.** For more information, please email NCQAC.Rules@doh.wa.gov.

Nursing Licensing Fees Increase: Fees will increase starting December 1, 2022: Fees pay for licensing and regulating nursing in WA State (RCW 43.70.250). The fees are increasing to cover a new licensing system, staffing to process applications within the 7-day timeline required by the legislature and staffing to address the long-term care crisis. For questions, please contact: nursing@doh.wa.gov or call 360-236-4703.

Fees:

- LPN fees will increase $5
- RN fees will increase $15
- ARNP fees will increase $5
- Nurse tech fees won't change

More information:

- CR-103, Permanent Rule, WAC 246-840-990 Fees and Renewal Cycle
- Concise Explanatory Statement

NCQAC Consistent Standards of Practice Subcommittee Agenda: The subcommittee meeting on October 7, 2022 had these issues on their agenda:

- Advisory Opinion for Nursing Delegation to Nursing Assistants and Home Care Aids
- Vent/Vent-Trach Models of Care for Pediatric Patients Consortium – Ms. Carlson
- Toolkit for General Delegation: Hospice Comfort Care Kits

Nursing Assistant mass testing continues through Fall 2022: Mass testing is still going on for all nursing assistants who need the state skills exam. You can register for one of the skills exams listed below on the Credentia website. These dates are visible as Regional Test Sites on the Credentia website - you don't need to use codes to find them. If space is available, then the dates will appear. Once they are full, they will no longer appear. For more information please email: nac.exam@doh.wa.gov

With assistance from the Nursing Care Quality Assurance Commission (NCQAC), the Department of Health (DOH), Leading Age Washington and Washington Health Care Association (WHCA), the Department of Social and Health Services (department) applied for a statewide 1135 waiver request due to widespread barriers identified for the nurse aide (NA) training and certification program in Washington state. On September 29, 2022, CMS approved the statewide waiver valid until March 29, 2023 (180 days), or until the end of the public health emergency (PHE), whichever comes first. It is important to understand that despite having more time to complete this requirement, facilities

need to continue moving rapidly towards the goal of achieving certification for all NARs that exceed the 4-month requirement as the PHE may end before March 29. 2023.

PDN Issues and Possible Pediatric Certified Nursing Assistant: HCAW invited Bill Sczepanski from Team Select Home Care who has operated in Colorado for 20 years with a CNA model of care to speak to our group and answer questions. We continue to review the work that Leslie Elder at Seattle Children's Hospital (SCH) is doing on ways to expand care for medically fragile children in our state.

The NCQAC will be running a bill this session to establish a pediatric NAR and CNA training track. Debbie Carlson from the Nursing Care Quality Assurance Commission will be speaking at our next meeting to talk about the potential legislation and what she knows about it so far! The next meeting will be on October 13th at 2 pm.

Department of Labor and Industries (L & I)

L&I proposes 4.8 percent increase in workers' comp rates for 2023: L&I workers' compensation insurance covers about 2.6 million workers and about 187,000 employers in Washington. They are proposing a 4.8 percent increase in the average price employers and workers pay for workers' compensation insurance next year. If adopted, the increase would mean employers and workers would jointly pay an additional $61 a year, on average, for each full-time employee within a business.

Employers and workers pay into the workers' compensation system to help cover the cost of providing wage and disability benefits for injured workers, as well as medical treatment of workplace injuries and illnesses. Workers will continue to pay on average about a quarter of the premium, a similar percentage to that paid in 2022.

General wage inflation and increasing medical costs all make it more expensive to provide this workplace safety net. As workers' wages go up, the cost of insuring them goes up as well, since much of the benefits directly paid to workers are tied to how much they are getting paid.

Public hearings are scheduled for 10 a.m. on Oct. 26 and Oct. 27 to take input on the rate proposal before a final decision is made. To support social distancing, the public hearings will be held virtually. Final rates will be adopted on Nov. 30 and go into effect Jan. 1, 2023.

2023 rates hearings at **10 a.m., Oct. 26 and Oct. 27:** Join Zoom Meeting at: https://lni-wa-gov.zoom.us/j/4283482697 Meeting ID: 428 348 2697 Joining by phone: +12532158782 US (Tacoma) Meeting ID: 428 348 2697

People are encouraged to submit comments in writing to: Jo Anne Attwood, administrative regulations analyst, P.O. Box 41448, Olympia, WA 98504-4148; or email JoAnne.Attwood@Lni.wa.gov. All comments must be received by 5 p.m. on Oct. 28. More information about the proposal is available at www.Lni.wa.gov/2023Rates.

Fall 2022 WA Health Sentinel Network: Starting Monday, September 26th, please take approximately 20 minutes to respond at **www.wa.sentinelnetwork.org/join** This will take approximately 20 minutes, depending upon the size and complexity of your organization. Examples of questions:

- What are your current workforce experiences and concerns?
- What are examples of policy changes that would be beneficial for your organization?
- What health workforce challenges are you facing now compared to six months ago?

We have added supplemental questions for facilities employing behavioral health occupations across the state, addressing the following topics:

- General level of preparedness of applicants and new hires
- Specific skills and knowledge preparedness of applicants and new hires
- New behavioral health education approaches and occupations
- Use of distance education in behavioral health workforce development

Policymakers are paying attention to your input: The WA Health Workforce Sentinel Network is funded by the Legislature, and it's clear that policymakers are paying attention to this tool. For example, the information provided by you helped the state craft regulatory changes to respond to the COVID-19 pandemic and invest in promising workforce pathways. As the pandemic continues, let policymakers know what workforce challenges you are facing now. See what other Sentinels are saying on the findings dashboard, in policy briefs, and COVID-19 findings pages. **Questions?** Email healthworkforce@wasentinelnetwork.org or call (206) 543-9797.

Ongoing Public Policy Meetings

WA State Senior Citizens Lobby: I will be attending their Fall conference in October.

Dementia Action Collaborative: I have been selected to continue to participate in the states Dementia Collaborative! I will continue working on a various committees to make sure that they continue to include in-home services in the collaborative's discussions.

WA State Telemedicine Collaborative: I participate in these meetings to follow issues closely related to providing telemedicine services in the home.

Palliative Care Roadmap Still Available!! We received good news from Pat Justis that DOH found grant money to reprint the roadmap. It's still posted on DOH Rural Health webpage, as well as the WA Rural Palliative Care Initiative portal To order: https://prtonline.myprintdesk.net/DSF/