HCAW Board Packet

December 15th, 2022

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HCAW December 2022 Board Meeting Agenda

<u>Our Vision</u>: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 12/15		**Time:** 8:00 a.m.-9:00 a.m.	**Location:** GoToMeeting	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**

10:00 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ November 2022 Minutes
		  ○ November 2022 Financials
			Acceptance	Shelly

10:05 a.m.	Legislative Updates	Public Policy Report	Review and Questions	Leslie
10:15 a.m.	General Business	Governance • Board Meeting Length • Board Position Updates	Discussion & Vote	All
10:25 a.m.	Certificate of Need	Strategy Refinement • Progress Report	Discussion & Vote	Whitney
10:30 a.m.	Committee Reports	Education & Annual Meeting Committee • Report in Packet Membership Committee • Report in Packet QAPI Committee • Report in Packet	Review and Questions	Deb Jason Kelly Amber
10:55 a.m.	Wrap-up	Cheers to 2022!		Shelly
11:00 a.m.	Adjourn/Action Items	*<u>Our Mission</u>: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.*		

Board Meeting Teleconference Minutes
Thursday, November 17, 2022

10:00 am-11:00 m

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: Officers: President - Brent Korte, Treasurer – Kelly Pajinag Secretary - Sheena Paylor Directors: Jason Darling, Lisa Shaw, Shelly McDiarmid, Deb Strom, Amber Hahn-Keenan, Mirna Musun, Geoff Meinken

Staff: Leslie Emerick, Public Policy Director, Carissa Linnane, Executive Director

Not in Attendance: Treasurer – Kelly Pajinag Directors: Melinda Moore, Imee Nebres, Gina Anderson,

Meeting called to order at 10:08 am

CONSENT AGENDA

Agenda: October 2022 Minutes accepted
Financial Reports: Motion to approve October financials accepted.

PUBLIC POLICY REPORT

Complete report in board packet. Review of the report.

Key items discussed:

- PDN Workgroup continues to meet and had been very education.
- CNA – working to advocate for more testing sites across the state.
- Bill prefiling 12/5 and Leslie will let us know which bills impact In Home Services.
- Home Health CON listening session. Our goal should be to put our recommendation on the table at the 1/31/23 listening session.
- The Hospice Association was successful in updating the CON methodology during recent listening sessions.

CERTIFICATE OF NEED

Open discussion around Marc Berg's strategy recommendation.

The proposal is to move from the current model (per visit) to a utilization model (per 1000 Medicaid beneficiaries). A question that was discussed was if this a good baseline and if this recommendation was comprehensive enough.

There are a lot of things that are still out there that – staffing is the crisis that the group would like to evaluate such as: quality, cost, labor, and efficiency.

Is there a way to overlay quality and outcomes?

From the DOH perspective what are they looking for? It was suggested that their priorities could be #1 outcomes and #2 cost. How do we support the agencies that are already out there and increase efficiency while improving utilization.

Marc has developed the path and Leslie is optimistic about the probability of our success.

Discussion followed about the impacts of inaction.

M**otion to approve utilization-based model to the WA State Department of Health for a new mythology for CON. Motion passed with 2 abstentions: Mirna M. and Amber H.**

Carissa L will coordinate meetings with Marc Berg, Leslie, and board members who would like to participate to refine our proposal and presentation prior to the Jan. DOH listening session meeting.

BERG DATA CONTRACT RENEWAL

The term of the Berg Data contract is 12/15/21 – 12/15/22 and it is set to auto renew. Because we signed this contract and approved funds in our 2022-2023 budget to cover this cost a vote of approval is not required at this time.

PRESIDENT ELECT

Because we are over time Sheena P. has agreed to move the vote to appoint Brent K. as past president to email.

Meeting Adjourned at 11:10am

ACTION ITEMS

All Board Members:

- Participate in voting on the motion Sheena proposed via email.

Sheena:

- Share motion for Brent Korte's participation in the Past President role to the board via email.

Carissa

- Coordinate meetings with Marc Berg, Leslie, and board members who would like to participate to refine our proposal for the Jan. DOH listening session meeting.

Financial Report Notes – Kelly Pajinag, Treasurer & Carissa Linnane, Executive Director Prepared December 5, 2022

- **Operational Health Snapshot**
  - As of November, our net income is $17,203; A $25,371 increase from the previous YTD. Final entries for 2022 member dues will be reflected in the December reports. In November we did see a net loss of ($1,146) in our investments. Our total current assets are $301,499 up 4.87% from the previous YTD.

- **Balance Sheet**
  - Current Assets:
    - Columbia Checking: Balance $89,463, up $24,269 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $139,218 up $20,536 from the previous YTD; the result of a transfer from cash & equivalents into our active investment accounts.
      - Cash & Equivalents: $4,366 down $32,989 from previous YTD
    - Money Market: has remained stable at $65,707
    - Prepaid Workshop and other prepaid expenses booked as expected through 22-23 FY; Entries for 22-23 deferred member dues income and other subscriptions have booked as earned.
    - HCAW PAC: Balance $2,744
    - Accounts Receivables:
      - Outstanding Invoices: $3,327; down $9,233 from November.
    - Accounts Payable:
      - Outstanding Balance: 67.41; reflective of charges to AMI credit card.

- **P&L to Budget:**
  - INCOME:
    - Dues: Monthly deferred dues entries updated and booked based on 2022 member dues received.
    - Programming & Education
      - Workshops & Seminars: final amounts booked for income related to the OASIS Workshop in October; YTD earnings for these workshops is $35,579; We have achieved 89% of our budgeted income for this FY.
  - EXPENSES:
    - All is ordinary through admin, advocacy, member retention, and organizational expenses
    - Workshops & Seminars: OASIS Answers final expenses booked (speaker fee & travel).
    - Technology: deferred expense entry RCTCLearn $1,800 YTD ($360 Monthly). A/V cost incurred for GoToMeetings annual subscription and Zoom Webinar add on.

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD in most categories except income and expenses related to the OASIS Workshops we hosted, and income generated by the HCAW PAC. Other areas of difference relate to the increased activity since rebounding from COVID.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of November 30, 2022

	Nov 30, 22	Nov 30, 21	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	4,366.06	36,989.52	-32,623.46	-88.2%
Bairds Investment Assets	139,218.07	118,681.35	20,536.72	17.3%
Columbia Checking 0944	89,463.22	65,193.52	24,269.70	37.23%
Columbia Money Mkt #0936	65,707.35	65,694.40	12.95	0.02%
PAC - Columbia #0951	2,744.81	1,174.80	1,570.01	133.64%
Total Checking/Savings	301,499.51	287,733.59	13,765.92	4.78%
Accounts Receivable				
Accounts Receivable	3,327.75	-12,560.22	15,887.97	126.49%
Total Accounts Receivable	3,327.75	-12,560.22	15,887.97	126.49%
Other Current Assets				
Prepaid Annual Meeting Expenses	0.00	750.00	-750.00	-100.0%
Prepaid Expenses	-125.00	5,525.00	-5,650.00	-102.26%
Prepaid Insurance	146.94	1,173.68	-1,026.74	-87.48%
Prepaid Workshop Expenses	6,440.00	12,520.00	-6,080.00	-48.56%
Undeposited Funds	175.00	8,901.50	-8,726.50	-98.03%
Total Other Current Assets	6,636.94	28,870.18	-22,233.24	-77.01%
Total Current Assets	311,464.20	304,043.55	7,420.65	2.44%
TOTAL ASSETS	311,464.20	304,043.55	7,420.65	2.44%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	67.41	784.35	-716.94	-91.41%
Total Accounts Payable	67.41	784.35	-716.94	-91.41%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	641.61	295.81	345.80	116.9%
Provider Dues	28,252.93	14,175.25	14,077.68	99.31%
Total Deferred Dues	28,894.54	14,471.06	14,423.48	99.67%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of November 30, 2022

	Nov 30, 22	Nov 30, 21	$ Change	% Change
Deferred Workshop Income	0.00	-35,086.70	35,086.70	100.0%
Payable to HCAW PAC	0.00	-8,900.00	8,900.00	100.0%
Total Other Current Liabilities	28,894.54	-29,515.64	58,410.18	197.9%
Total Current Liabilities	28,961.95	-28,731.29	57,693.24	200.8%
Total Liabilities	28,961.95	-28,731.29	57,693.24	200.8%
Equity				
Retained Earnings	27,754.52	103,398.77	-75,644.25	-73.16%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	17,203.23	-8,168.43	25,371.66	310.61%
Total Equity	282,502.25	332,774.84	-50,272.59	-15.11%
TOTAL LIABILITIES & EQUITY	311,464.20	304,043.55	7,420.65	2.44%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through November 2022

	Nov 22	Jul - Nov 22	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	0.00	2,500.00	10,000.00	25.0%
MEMBERSHIP				
Affiliate Dues	295.80	1,733.14	3,500.00	49.52%
Provider Dues	14,175.28	79,829.72	180,000.00	44.35%
Total MEMBERSHIP	14,471.08	81,562.86	183,500.00	44.45%
OPERATING				
Job Target/Career Board	0.00	516.75	1,000.00	51.68%
Total OPERATING	0.00	516.75	1,000.00	51.68%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	0.00	55,000.00	0.0%
OCS OASIS Partnership	0.00	60.00	500.00	12.0%
Workshops/Seminars	2,605.00	35,579.15	40,000.00	88.95%
Total PROGRAMMING	2,605.00	35,639.15	95,500.00	37.32%
Total Income	17,076.08	120,218.76	290,000.00	41.46%
Gross Profit	17,076.08	120,218.76	290,000.00	41.46%
Expense				
PAC Expenses				
General PAC Expenses	0.00	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	87.74	350.00	25.07%
PAC Contributions	0.00	0.00	10,000.00	0.0%
Total PAC Expenses	0.00	87.74	10,650.00	0.82%
ADMINISTRATIVE				
Travel	221.25	221.25	4,500.00	4.92%
Professional Fees				
Tax Return Prep	0.00	1,800.00	3,330.00	54.05%
Total Professional Fees	0.00	1,800.00	3,330.00	54.05%
Bank / Merchant Fees	39.42	2,364.36	2,950.00	80.15%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through November 2022

	Nov 22	Jul - Nov 22	Budget	% of Budget
Business License	0.00	0.00	10.00	0.0%
Insurance	130.42	4,628.80	2,300.00	201.25%
Management	6,900.00	34,500.00	82,800.00	41.67%
Office Supplies	0.00	22.34	300.00	7.45%
Postage	2.74	18.24	350.00	5.21%
Printing/Copies	13.82	186.48	400.00	46.62%
Publications/Subscriptions	0.00	492.48	1,500.00	32.83%
Telephone	31.29	155.62	500.00	31.12%
Total ADMINISTRATIVE	7,338.94	44,377.77	98,940.00	44.85%
ADVOCACY				
Lobbyist Expenses	0.00	0.00	1,000.00	0.0%
Lobbyist/Legislative Consultant	4,000.00	24,000.00	48,000.00	50.0%
Policy & Advocacy	128.75	643.75	11,500.00	5.6%
Total ADVOCACY	4,128.75	24,643.75	60,500.00	40.73%
COMMUNICATIONS				
Newsletters/Publications	38.88	127.76		
Website- Reg & Maint	4.05	24.30	2,400.00	1.01%
Total COMMUNICATIONS	42.93	152.06	2,400.00	6.34%
LEADERSHIP				
Board Meetings	0.00	114.88	1,750.00	6.57%
Strategic Planning	0.00	2,340.59	1,500.00	156.04%
Total LEADERSHIP	0.00	2,455.47	3,250.00	75.55%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	10,000.00	30,000.00	33.33%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	312.50	1,500.00	20.83%
Public Relations/ Awards	0.00	107.67	250.00	43.07%
Total MEMBERSHIP SERVICE/RETENTION	62.50	10,420.17	32,250.00	32.31%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	0.00	8,300.00	0.0%
Food and Beverage	0.00	0.00	25,000.00	0.0%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through November 2022

	Nov 22	Jul - Nov 22	Budget	% of Budget
Speaker	0.00	0.00	10,000.00	0.0%
Syllabus	0.00	0.00	1,700.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	0.00	0.00	46,000.00	0.0%
Workshops/Seminar Expense				
A/V-Technology	360.00	2,190.09	3,250.00	67.39%
Food and Beverage	424.99	3,211.54	2,000.00	160.58%
Lodging & Transportation	2,967.01	5,396.09	1,500.00	359.74%
Other Workshops/Seminar Expense	146.36	-3,301.81	1,000.00	-330.18%
Speaker	5,000.00	10,000.00	15,000.00	66.67%
Syllabus Copies	0.00	3,735.66	4,000.00	93.39%
Total Workshops/Seminar Expense	8,898.36	21,231.57	26,750.00	79.37%
Total PROGRAMS	8,898.36	21,231.57	72,750.00	29.18%
Total Expense	20,471.48	103,368.53	280,740.00	36.82%
Net Ordinary Income	-3,395.40	16,850.23	9,260.00	181.97%
Other Income/Expense				
Other Income				
Interest & Dividends	332.10	1,290.57	750.00	172.08%
Gain/Loss on Investments	1,725.40	-1,146.92	0.00	100.0%
Total Other Income	2,057.50	143.65	750.00	19.15%
Net Other Income	2,057.50	143.65	750.00	19.15%
Net Income	-1,337.90	16,993.88	10,010.00	169.77%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through November 2022

	Jul - Nov 22	Jul - Nov 21	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	2,500.00	600.00	1,900.00	316.67%
MEMBERSHIP				
Affiliate Dues	1,733.14	1,741.50	-8.36	-0.48%
Provider Dues	79,829.72	76,166.39	3,663.33	4.81%
Total MEMBERSHIP	81,562.86	77,907.89	3,654.97	4.69%
OPERATING				
Job Target/Career Board	516.75	0.00	516.75	100.0%
Total OPERATING	516.75	0.00	516.75	100.0%
PROGRAMMING				
OCS OASIS Partnership	60.00	134.90	-74.90	-55.52%
Workshops/Seminars	35,579.15	997.00	34,582.15	3,468.62%
Total PROGRAMMING	35,639.15	1,131.90	34,507.25	3,048.61%
Total Income	120,218.76	79,639.79	40,578.97	50.95%
Gross Profit	120,218.76	79,639.79	40,578.97	50.95%
Expense				
Bank Service Charges	11.90	0.00	11.90	100.0%
PAC Expenses				
Bank / Merchant Fees	87.74	0.00	87.74	100.0%
PAC Expenses - Other	0.00	204.86	-204.86	-100.0%
Total PAC Expenses	87.74	204.86	-117.12	-57.17%
ADMINISTRATIVE				
Professional Fees				
Tax Return Prep	1,800.00	3,322.30	-1,522.30	-45.82%
Total Professional Fees	1,800.00	3,322.30	-1,522.30	-45.82%
Bank / Merchant Fees	2,352.56	583.61	1,768.95	303.11%
Insurance	4,628.80	1,677.22	2,951.58	175.98%
Management	34,500.00	34,500.00	0.00	0.0%
Office Supplies	22.34	7.10	15.24	214.65%
Postage	18.24	5.26	12.98	246.77%
Printing/Copies	186.48	79.63	106.85	134.18%
Publications/Subscriptions	492.48	375.84	116.64	31.03%
Telephone	155.62	130.22	25.40	19.51%
Total ADMINISTRATIVE	44,156.52	40,681.18	3,475.34	8.54%
ADVOCACY				
Lobbyist/Legislative Consultant	24,000.00	23,700.00	300.00	1.27%
Policy & Advocacy	643.75	750.00	-106.25	-14.17%
Total ADVOCACY	24,643.75	24,450.00	193.75	0.79%
COMMUNICATIONS				
Newsletters/Publications	127.76	0.00	127.76	100.0%
Website- Reg & Maint	24.30	3,130.00	-3,105.70	-99.22%
Total COMMUNICATIONS	152.06	3,130.00	-2,977.94	-95.14%
LEADERSHIP				

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through November 2022

	Jul - Nov 22	Jul - Nov 21	$ Change	% Change
Board Meetings	114.88	86.98	27.90	32.08%
Strategic Planning	2,340.59	650.00	1,690.59	260.09%
Total LEADERSHIP	2,455.47	736.98	1,718.49	233.18%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	10,000.00	12,500.00	-2,500.00	-20.0%
NAHC Dues/Other Memberships	312.50	375.00	-62.50	-16.67%
Public Relations/ Awards	107.67	0.00	107.67	100.0%
Total MEMBERSHIP SERVICE/RETENTION	10,420.17	12,875.00	-2,454.83	-19.07%
PROGRAMS				
Workshops/Seminar Expense				
A/V-Technology	2,190.09	752.36	1,437.73	191.1%
Food and Beverage	3,211.54	0.00	3,211.54	100.0%
Lodging & Transportation	5,396.09	0.00	5,396.09	100.0%
Other Workshops/Seminar Expense	-3,301.81	1,205.00	-4,506.81	-374.01%
Speaker	10,000.00	1,500.00	8,500.00	566.67%
Syllabus Copies	3,735.66	0.00	3,735.66	100.0%
Total Workshops/Seminar Expense	21,231.57	3,457.36	17,774.21	514.1%
Total PROGRAMS	21,231.57	3,457.36	17,774.21	514.1%
Total Expense	103,159.18	85,535.38	17,623.80	20.6%
Net Ordinary Income	17,059.58	-5,895.59	22,955.17	389.36%
Other Income/Expense				
Other Income				
Interest & Dividends	1,290.57	1,272.93	17.64	1.39%
Gain/Loss on Investments	-1,146.92	-3,545.77	2,398.85	67.65%
Total Other Income	143.65	-2,272.84	2,416.49	106.32%
Net Other Income	143.65	-2,272.84	2,416.49	106.32%
Net Income	17,203.23	-8,168.43	25,371.66	310.61%

Statement Period: **NOVEMBER 1 - NOVEMBER 30, 2022**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period November 1, 2022	*Year-to-Date January 1, 2022*
Beginning Balance	**$141,531.23**	**$164,795.34**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	413.57	3,963.94
Other Transactions		-850.64
Change in Value*	8,415.92	-17,547.92
Total Assets: November 30, 2022	**$150,360.72**	**$150,360.72**

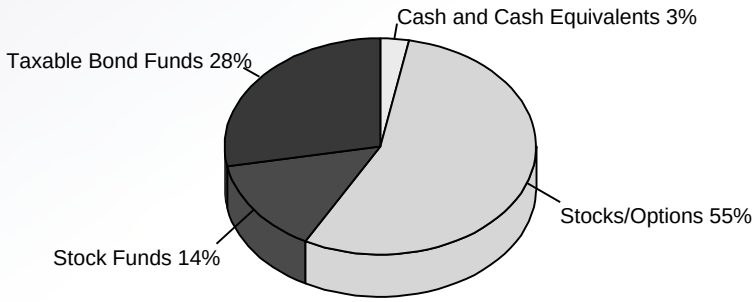
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
GIG HARBOR WA 98332-5811

YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8850

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

More than just investment advice, wealth management at Baird is about your big picture – identifying what's most important to you and building a plan that delivers on those priorities. No matter where you are now and where you'd like to go, your Baird Financial Advisor team will always be there helping you make smart plans for your future.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

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777 East Wisconsin Avenue Milwaukee, WI 53202-5391

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ASSET SUMMARY

	Value as of November 30, 2022				Gains/(-)Losses		
				% of		Realized	
	At Baird	Not at Baird	Total	Assets *	Unrealized	This Period	Year-to-Date
Cash	43.20		43.20	0.03%			
Money Market/Bank Deposit	4,322.86		4,322.86	2.87%			
Margin							
Cash and Cash Equivalents	**$4,366.06**		**$4,366.06**	**2.90%**			
Stocks/Options	83,689.66		83,689.66	55.66%	9,219.13		
Stock Funds	20,805.39		20,805.39	13.84%	6,547.48		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	41,499.61		41,499.61	27.60%	-4,623.95		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$145,994.66**		**$145,994.66**	**97.10%**	**$11,142.66**	**$0.00**	**$0.00**
Total Assets	**$150,360.72**		**$150,360.72**	**100.00%**	**$11,142.66**	**$0.00**	**$0.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	Year-to-Date
Dividends	Tax-Exempt		
	Taxable - Qualified	278.13	1,822.05
	Taxable - Non-Qualified	132.27	1,533.69
Interest	Tax-Exempt		
	Taxable	3.17	55.99
Capital Gain Distributions			552.21
Return of Principal			
Other			
Total Income and Distributions		**$413.57**	**$3,963.94**

TAX INFORMATION SUMMARY

		This Period	Year-to-Date
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, November 30, 2022.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated on your order and the proceeds returned to your account or remitted to you. We encourage you to visit www.rwbaird.com/cashsweeps and to speak to your Financial Advisor about alternatives for your idle cash as there may be material differences in yield and other important factors to consider (e.g. liquidity, safety) when choosing the best solution to meet your needs.

	Current Value	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
CASH	43.20	43.20			
FDIC INSURED DEPOSIT MULTI-BANK	4,322.86	4,322.86		43.36	1.00%

Net yield from 11/01/22 - 11/30/22 was 1.00%.

Deposits are insured by the FDIC up to $1,250,000 per depositor (or $2,500,000 for joint accounts).

Program Banks	*Current Value*
CITIBANK, N.A.	4,322.86

Total Cash and Cash Equivalents	**$4,366.06**	**$4,366.06**		**$43.36**	**0.99%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	161.1800	97.0486	12,894.40	7,763.89	5,130.51	473.60	3.67%
ALASKA AIR GROUP INC	ALK	100	47.4400	65.5800	4,744.00	6,558.00	-1,814.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	0.9900	23.6135	297.00	6,334.57***	-6,037.57	12.00	4.04%
EXPEDIA GROUP INC	EXPE	55	106.8400	128.5516	5,876.20	7,070.34	-1,194.14	N/A	N/A
ALERISLIFE INC	ALR	20	0.7911	3.7100	15.82	74.20	-58.38	N/A	N/A
RMR GROUP INC CL A	RMR	3	28.9100	11.8900	86.73	35.67	51.06	4.80	5.53%
RAYTHEON TECHNOLOGIES CORP	RTX	93	98.7200	82.4149	9,180.96	7,664.59	1,516.37	204.60	2.23%
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	24.0900	56.0749	3,613.50	8,411.24***	-4,797.74	N/A	N/A

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
STARBUCKS CORP	SBUX	125	102.2000	14.2369	12,775.00	1,779.61	10,995.39	265.00	2.07%
UNITED PARCEL SERVICE INC CL B	UPS	60	189.7300	115.9950	11,383.80	6,959.70	4,424.10	364.80	3.20%
U S BANCORP DE NEW	USB	165	45.3900	43.2977	7,489.35	7,144.12	345.23	316.80	4.23%
VERIZON COMMUNICATIONS INC	VZ	150	38.9800	51.2033	5,847.00	7,680.50	-1,833.50	391.50	6.70%
WEYERHAEUSER CO	WY	290	32.7100	24.1176	9,485.90	6,994.10	2,491.80	208.80	2.20%
Total Stocks/Options					**$83,689.66**	**$74,470.53**	**$9,219.13**	**$2,241.90**	**2.68%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		377.251	55.1500	37.7943	20,805.39	14,257.92	6,547.48	394.22	1.89%
Total Stock Funds					**$20,805.39**	**$14,257.92**	**$6,547.48**	**$394.22**	**1.89%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	4.2400	7.3226	6,360.00	10,983.95***	-4,623.95	612.00	9.62%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	35,000.000	1.0000	1.0000	35,000.00	35,000.00	0.00	1,032.15	
REINVESTMENTS		139.610	1.0000	1.0000	139.61	139.61	0.00	4.46	
TOTAL		35,139.610	1.0000	1.0000	35,139.61	35,139.61	0.00	1,036.61	2.95%
CUMULATIVE INVESTMENT RETURN: $139.61					35,139.61	35,000.00			
Total Taxable Bond Funds					**$41,499.61**	**$46,123.56**	**-$4,623.95**	**$1,648.61**	**3.97%**
Total Portfolio Assets					**$145,994.66**	**$134,852.01**	**$11,142.66**	**$4,284.73**	**2.93%**
Total Assets					**$150,360.72**	**$139,218.07**	**$11,142.66**	**$4,328.09**	**2.88%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	*Activity*	*This Period*	*Year-to-Date*
	Opening Balance - Cash and Cash Equivalents	**$4,038.56**	**$37,200.11**
Buy and Sell Transactions	Assets Sold/Redeemed		
	Assets Bought	-86.07	-35,947.35
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	410.40	3,355.74
	Interest	3.17	55.99
	Capital Gain Distributions		552.21
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees		-850.64
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$4,366.06**	**$4,366.06**

ACTIVITY DETAILS

Date	*Activity*	*Quantity*	*Price*	*Description*	*Total*
	Opening Balance			**Total Opening Balance**	**$4,038.56**
11/01/22	Purchase			FDIC INSURED DEPOSIT	
11/01/22	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	86.07
11/01/22	Asset Bought-Reinv	86.0700		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-86.07
11/01/22	Dividend			VERIZON COMMUNICATIONS INC	97.88
11/02/22	Purchase			FDIC INSURED DEPOSIT	

SUBACCOUNT ACTIVITY

Cash	*Money Market*	*Margin*
$45.30	**$3,993.26**	**$0.00**
-45.30	45.30	
86.07		
-86.07		
97.88		
-97.88	97.88	

ACTIVITY DETAILS continued

Date	Activity	Quantity	Price	Description	Total
11/15/22	Dividend			ABBVIE INC	112.80
11/16/22	Purchase			FDIC INSURED DEPOSIT	
11/17/22	Dividend			DIVERSIFIED HEALTHCARE TRUST SBI	3.00
11/17/22	Dividend			RMR GROUP INC CL A	1.20
11/18/22	Purchase			FDIC INSURED DEPOSIT	
11/25/22	Dividend			STARBUCKS CORP	66.25
11/28/22	Purchase			FDIC INSURED DEPOSIT	
11/30/22	Interest			FDIC INSURED DEPOSIT	3.17
11/30/22	Asset Bought-Reinv			FDIC INSURED DEPOSIT	
11/30/22	Dividend			TEMPLETON GLOBAL INCOME FUND	43.20
	Closing Balance			**Total Closing Balance**	**$4,366.06**

SUBACCOUNT ACTIVITY continued

Cash	Money Market	Margin
112.80		
-112.80	112.80	
3.00		
1.20		
-4.20	4.20	
66.25		
-66.25	66.25	
3.17		
-3.17	3.17	
43.20		
$43.20	**$4,322.86**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

Thank you for allowing Robert W. Baird & Co. Incorporated to serve you.
Visit our Web site at www.rwbaird.com. Clients enrolled in Baird Online can access updated Account Information, Baird Research and Investing Tools including the latest market information, portfolio tracking and more. Please contact your Baird Financial Advisor with questions regarding Baird Online, your account or this statement.

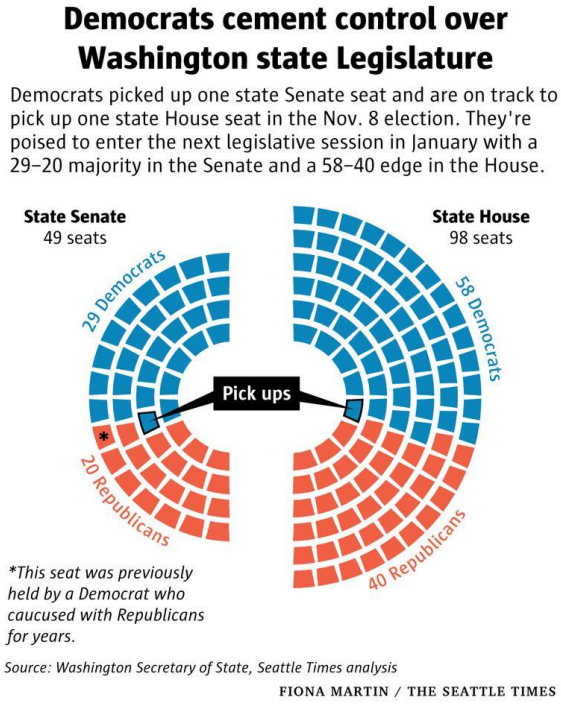
December 7, 2022

HCAW December 2022 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative Landscape

Thank goodness the elections are over and Democracy won! Since a picture is worth a 1,000 words, I have included a snapshot provided by the Seattle Times on the outcome of the elections in Washington State. The political leadership of the House and Senate has not changed for the 2023 legislative session. What is about to change is the makeup of the important committees such as House and Senate Health Care that health care providers find most of the bills that impact them are in. There will be a new Chair of the House Health Care Committee which will be decided over the next few days. Predictions are that it will be Rep Marcus Riccelli from Spokane area, a long-time member of the committee and Senator Annette Cleveland will remain Chair of Senate Health Care.



The Legislative Assembly Days began November 30-December 2, 2022. I have been meeting virtually with legislators in preparation for session for over a month and continued to have meetings during the assembly days in person for a change! There were work sessions scheduled in both the House and Senate Health Care Committees, the Aging and Disability Committee and the Fiscal Committees where they discussed the state of the economy and budget revenue projections.

I listened to the Joint Legislative Committee on Planning for Aging and Disability Issues on 11/29/2022 and found this presentation very interesting and informative in light of our workforce shortages:

HCA - Long-term Care Workforce & Economic Trends & Conditions PPT If you want a link to the entire committee presentation on the Impact of Medicaid rate methodologies on workforce in long-term care settings, go to:
https://app.leg.wa.gov/committeeschedules/Home/Documents/30190?//18048

Session starts on January 9th, 2023 and lasts for 105-days. This is the long session of the state legislature where they prepare the 2-year operating, capitol, and transportation budget. They are working on setting up a virtual legislative session that will be a mixture of in-person and virtual meetings which has been a great side effect of the pandemic making it easier to testify. The Irv Newhouse Building is being torn down, so Republican Senators will be moved to modular buildings in a parking lot on campus.

The WA State Revenue Forecast Council has announced that there was $157 million increase over earlier projections so the state is still in pretty good shape for now. Budget decisions will be made around the end of February or early March when the next budget forecast comes out and they know how much money they have to spend! There are some big bills coming due for education and other pressing needs that will have to be addressed next session, so there will not as much money available as there was last year. The Governor's budget is due out any day! There are three operating budgets introduced during a session…the Governor's, the House and the Senate and they must agree on the final budget by the 105th day of session or we go into a Special Session called by the Governor….which is unlikely with the Democrats controlling all three budgets!

2023 In-Home Services Day: is being planned for February 1, 2023. We have decided to do a virtual meeting again this year and will be sending out a notice for registering to participate. Here are our initial talking points:

Support Efforts by Seattle Children's Hospital to Expand Care for Medically Fragile Children: Medically fragile children are often kept in the hospital as there is a significant shortage of nurses to be able to care for these children at home. Seattle Children's Hospital (SCH) is working with the Nursing Commission and DSHS to create a new way to serve this pediatric population and maybe create a pathway for parents to get paid for taking care of their children at home. *We are waiting for SCH to release their proposal. According to their legislative director, its still in draft form and moving back and forth between the state agencies for concurrence.*

Budget Request: Support Health Care Authority Incentives for Timely Discharge Proviso: HCA is seeking $15,580,000 total (GF-S $7,816,000) to continue incentives for skilled nursing facilities and home health agencies to accept patients in need of discharge from acute care hospitals and permanent structural rate changes to ensure timely discharges of Apple Health patients. *We are waiting to see if this shows up in the Governor's Budget.*

Budget Request: Additional Funding for Palliative Care Benefit for Medicaid, PEBB, SEBB: The Health Care Authority (HCA) was provided $250,000 in funding to establish a palliative care benefit for their covered patients with a serious or chronic illness. The project will require specific analytics for palliative care provisions and development of a standardized billing mechanism. It may also require some ProviderOne billing system changes to provide the palliative care services. They are requesting an additional $350,000 to implement the palliative care benefit.

Budget Request: Increase Medicaid Pediatric Palliative Care Rates: Reimbursement rates for Pediatric Palliative Care have not risen since 2006 and access to this important care for seriously ill children has been severely limited due to the lack of funding. Palliative care reduces hospital admissions and supports families with children who require significant care prior to end-of life care.

Address Workforce Shortages for Home Care Aides and Certified Nursing Assistants: Testing and certification for certified nursing assistants (CNA) and home care aides (HCA) has been very inconsistent creating huge backups in WA State. We need a plan to enable students to get tested and certified, quickly, and efficiently, to get them into our long-term care settings, including home care, home health and hospice.

Support DOH Proposal to Eliminate Debt for Home Care Aides in O2G Fund…Concerns with Certification Fee Increases: Home care aides are some of the lowest paid jobs in health care. Although we support eliminating over $6 million in debt to the home care aide program, we would like the legislature to explore ways to assist these workers to gain certification without increasing their fees as it will be an additional barrier to entry into the health care system.

Department of Health (DOH)

Home Care Aide Fee Increase Hearing: State law RCW 43.70.250 requires that the cost of regulating each profession be paid for by that profession's credential fees. Based on the home care aides financial forecast, DOH is considering a fee increase to bring the profession's fund balance into the recommended range. Please see this: Home Care Aide Cost Driver.pdf

DOH held a stakeholder meeting considering raising home care aide fees from $85 to $100 on December 1, 2022. A decision will not be made until sometime in 2023. During the meeting, DOH staff explained how fees are set and was available for questions. We have expressed concerns to DOH and to legislators about potential fee increases and the barrier it poses to entry into the health care system.

DOH Hospice Admissions CON Announcement on November 29, 2022: The Certificate of Need (CN) program recently met with the Washington State Hospice & Palliative Care Organization (WSHPCO) to clarify hospice agency responsibilities when issued a certificate of need. The primary topic of concern was the responsibility of a CN-approved hospice agency to provide service to all residents of the county for which they are approved.

This notice is meant as a general reminder to all CN-approved hospice agencies to review their admission practices with respect to the provisions of WAC 246-310-290 as well as all conditions that may be attached to their certificates in accordance with WAC 246-310-490(3).

WAC 246-310-290(13) states: *Any hospice agency granted a certificate of need for hospice services must provide services to the entire county for which the certificate of need was granted.*

This means that a CN-approved hospice agency **must** provide services for all residents of their respective planning area, to include: all zip codes within the planning area and all hospice eligible patients regardless of age. While we understand there are current staffing challenges throughout the

health care industry, agencies are expected to adhere to all applicable hospice regulations to ensure access to hospice services for all eligible residents of their respective planning areas.

The second topic of concern was provision of hospice services to pediatric patients. WSHPCO and the department have received reports of hospice agencies refusing to admit pediatric patients in several planning areas. WSHPCO has informed us that there are no additional industry credentials needed before treating pediatric patients, nor are there any additional Department of Health requirements. Pediatric patients are a small portion of the population, but they must be served along with any other small and unique patient population that may exist in any given county.

Hospice agencies found not in compliance with any of the Certificate of Need regulations; specifically, WAC 246-310-290(13) and conditions attached to their certificates may be subject to suspension or revocation of their certificates under the provisions of WAC 246-310-500.

The Certificate of Need program shares the goal of WSHPCO and the community of hospice providers to ensure that all people in Washington who need and desire high quality hospice care are able to receive it. If you have questions, please contact the Certificate of Need Program at FSLCON@doh.wa.gov.

Does the CON Requirements Apply to Home Health too? Yes, while there may be some different rule citations for home health agencies, anyone that is issued a certificate of need from our office is required to serve the entirety of the planning area in which they are approved and is likely also noted on the conditions of the issued certificate. The main citation would be WAC 246-310-490(3), as majority of the CNs issued would carry a condition to ensure the facility is open and available to all members of the planning area.

RCW 70.38.115(2)(d) outlines that criteria of CN applications must also include the extent to which such proposed services will be accessible to all resided of the area to be served.

State Health Plan, Vol II, pg. B-36 states: "*The proposed agency will serve either directly or through formal agreements with other providers the entire planning area in which it is proposed to be located.*"

HCAW Working on Home Health Methodology with Marc Berg Data: HCAW is developing a new home health CON methodology to present to DOH during upcoming listening sessions. We are working to finalize our proposal which will be shared with membership soon!

DOH Certificate of Need Listening Session Schedule for Home Health and Hospice:

Home Health | January 31, 2023 – 4:30pm – 6:00pm (may end early) Registration link
Hospice| January 3, 2023 – 4:30pm – 6:00pm (may end early) Registration link

Department of Social and Health Services (DSHS)

DSHS and DOH hosted a virtual Home Care Aides stakeholder engagement session on November 30, 2022. Attached is the PowerPoint presentation in PDF. Below is the agenda. Department leadership is currently reviewing concerns raised by community partners and the proposed date of hire rule change will not be presented as planned at the November 30th meeting. More to come on this issue. Nov 30 2022 Presentation.pdf

Nursing Care Quality Assurance Commission (NCQAC)

Meeting with Kathy Moisio: I met with NCQAC staff, Kathy Moisio who has been working with the LTC Workforce Steering Committee for the past 4 years. We expressed our concerns about the problems with testing for certified nursing assistants (CNA's) and the long delays. Although they have set up the mass testing sites below, many CNA's have not been able to get their skills testing in a timely manner. Kathy is talking about setting up virtual evaluations that may help the backlog, but also talked about how the federal laws regarding CNAs need to change and be more like RN testing. We will be talking more about this with Paula Meyers who runs the nursing commission. I told Kathy that legislators would like to help resolve this issue and find solutions to this problem next session!

Nursing Assistant Mass Testing Continues through Fall 2022: Mass testing is still going on for all nursing assistants who need the state skills exam. You can register for one of the skills exams listed below on the Credentia website. These dates are visible as Regional Test Sites on the Credentia website - you don't need to use codes to find them. If space is available, then the dates will appear. Once they are full, they will no longer appear. For information: nac.exam@doh.wa.gov

With assistance from the NCQAC, DOH, Leading Age Washington and Washington Health Care Association (WHCA), the DSHS applied for a statewide 1135 waiver request due to widespread barriers identified for the nurse aide (NA) training and certification program in Washington state. On September 29, 2022, CMS approved the statewide waiver valid until March 29, 2023 (180 days), or until the end of the public health emergency (PHE), whichever comes first. It is important to understand that despite having more time to complete this requirement, facilities need to continue moving rapidly towards the goal of achieving certifications for all CNA's that exceed the 4-month requirement as the PHE may end before March 29, 2023.

Nursing Assistants Rules Workshops: These rules are implementing the work of the LTC Committee that I have participated on for many years. NCQAC filed a CR-101 on February 8, 2021, under WSR 21-05-021 for Chapter 246-841 and Chapter 246-842, Nursing Assistants. A draft of Chapter 246-841 is attached for your review. If you have any questions, please feel free to participate or let me know what they are so I can bring them up for you!

Draft Chapter 246-841

To Join workshops, click https://us02web.zoom.us/j/6555701680 the day & time of meeting.

- **Thursday, December 29, 2022, 1-3 p.m.**
  - WAC 246-841-440: Common Curriculum
- **Friday, January 13, 2023, 1-3 p.m.**
  - WAC 246-841-465 thru 490: Complaints, Investigations, Corrective Action Designations, Withdrawal of Approval, Appeals, Closure, Re-Application
- **Friday, January 27, 2023, 1-3 p.m.**
  - WAC 246-841-586 thru 595: Medication Assistant Certification Endorsement (MACE) Programs
  - WAC 246-841-530 thru 585: Alternative Programs
- **Friday, February 10, 2023, 1-3 p.m.**
  - WAC 246-841-600, 720, 990, 991: Violations, Mandatory Reporting, Fees and Renewal Cycle, Expired Credential

Health Care Authority (HCA)

I am still working with the HCA on setting up the new palliative care benefit. Just a reminder that the increased home health and private duty nursing rates begin on January 1, 2023.

Department of Labor and Industries (L & I)

Job posting requirements for Employers: L & I has released an administrative policy to provide guidance on the Equal Pay and Opportunities Act (RCW 49.58). The law prohibits pay discrimination based on gender and promotes fairness among workers by addressing business practices that contribute to income disparities among genders. Employees and job applicants have rights under this law.

The administrative policy also addresses job posting requirements for employers brought about by the passage of Engrossed Substitute Senate Bill 5761. Effective Jan. 1, employers with 15 or more employees must provide a wage scale or salary range, plus information on benefits and other compensation in their job postings.

The policy also provides guidance on the department's existing interpretations of the act. To provide more information about the law, the Employment Standards program is holding webinars. Employers can sign up for a session on the Workshops and Training Center web page. In the event title dropdown menu, look for "Equal Pay and Opportunities Act (Webinar)" to find the webinars.

The schedule for the "Job Posting Transparency" webinars is: Dec. 15 at 2 p.m., Jan. 12 at 9 a.m., Feb. 9 at 2 p.m.

Topics to be covered include what constitutes a job posting, what information must be included in a job posting, what constitutes a wage scale or salary range as well as benefits and other compensation. You can also learn about the free consultations the program offers employers.

Employers who would like in-depth education on the Equal Pay and Opportunities Act can request a consultation with the EPOA team. A consultation is an educational opportunity and provides an informed assessment of possible risks specific to you as an employer as well as proposes resolutions to assist with future compliance with the law. As part of the consultation, L&I conducts a comprehensive review of your employment policies and practices to assess potential risks. Employers can also request a consultation about a specific concern. For more information, contact L&I's Equal Pay agents or 360-902-6625.

Keeping workers safe from COVID-19 doesn't end with lifting of Washington emergency orders: Still, coronavirus remains a workplace hazard and employers must continue taking precautions to prevent the spread of the virus. Among the general safety requirements and guidance still in place:

- Every employer must assess their specific workplace for COVID-19 hazards and take steps to prevent employee exposure based on that assessment.
- Workers who have tested positive for COVID-19 should be kept out of the workplace for at least five days per Washington State Department of Health guidance.
- Healthcare workers and others providing care to or working near someone known or suspected to have COVID-19 should wear appropriate, fit-tested, and NIOSH-approved respirators.

Complete Washington State Department of Labor & Industries' (L&I) requirements and guidance are available online.

Committee Name: Education Committee **Date:** 12/12/2022
Date of last committee meeting: Nov 10, 2022
Submitted by: Debra Strom, Chair

COMMITTEE UPDATES:

Annual Conference May 2-4, 2022 at Campbell's Resort on Lake Chelan

- 2 tracks: Clinical and Leadership
- PreCon: Motivational interviewing with Casey Jackson
    - Keynote Speakers: Bill Dombi -Future In-Home Trends (remote)
    - Mark Campbell -TBD will tailor to our needs (on site)
- Redefining costs d/t increased technology fees
- On track

Webinar Series

- Meghan Guthrie shared key take aways from OASIS E training in Dec Webinar
- Leslie Emerick to provide legislative update in January

No meeting in December

BOARD ACTION REQUESTED:

Suggest speakers/topics of interest for Annual Conference.
Suggest speakers/topics of interest for webinars—need one for February

Next committee meeting information:
Date/Time: January 12, 2023
Location: Online

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Committee Name: QAPI Committee **Date: 12/12/2022**
Date of last committee meeting: November 15, 2022
Submitted by: Debra Strom and Amber Hahn-Keenan

COMMITTEE UPDATES:

November Round Table QAPI Program tools presented by Deb Strom
Attendance lower, decided to not meet in December d/t current capacity strain in Healthcare
Will resume in January date TBD

Decided there was not a requirement to have a program every month; it could be simply a space for conversation with several topics to bring up as conversation starters.

Struggling a bit with this not being supported by Carissa and working out some of the bugs. Committee still needs practice session to be sure things can function seamlessly. Carissa has been great with her limited capacity, and is sending the invites out for us and sharing the registration list(s).

BOARD ACTION REQUESTED:

- Feedback on the open mike type round table.
- This committee takes more work as Carissa cannot support it. Consider at the time of contract renewal if this should be included in Carissa's work. By then we should know if the membership is finding this worthwhile or not.
- Continue to share committee offerings and support attendance.

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2022 Committee Report

Committee Name: Membership **Date: 12/12/22**
Date of last committee meeting: 12/9/22
Submitted by: Jason

COMMITTEE UPDATES:

We were notified by Myrna with Providence that they are experiencing budgetary pressures and would no longer be able to support 4 NPIs for their dues. She requested we consolidate all branches into one revenue report and have a single invoice for all Prov branches in Washington. Shelly plans to reach out to her to get clarification on whether she is requesting an exception to the dues or if she is just asking to consolidate the invoice but still pay the dues for all branches combined. The committee has discussed and determined that we should not make an exception to dues if that is indeed what she is asking. It is possible that we may lose their membership. Stay tuned.

We intend to do personal outreach again this year via phone and/or email to potential members in January. We will send out a list and request directors choose several agencies to contact for outreach. Stay tuned 😊

BOARD ACTION REQUESTED:

Outreach sign-ups coming soon; request outreach at start of year.

Next committee meeting information:
Date/Time: TBD
Location: