HCAW Board Packet

June 15, 2023

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HCAW June 2023 Board Meeting Agenda

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 6/15		**Time:** 8:00 p.m.-9:00 p.m.	**Location:** MS Teams	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**
8:00 a.m.	Welcome	Welcome Catherine Morrison!		Shelly

8:05 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ May 2023 Minutes
		  ○ May 2023 Financials
			Acceptance	Shelly

8:10 a.m.	Public Policy	Public Policy Director Report • Report in Packet		Leslie
8:25 a.m.	General Business	Clinical Director • Update & Next Steps Board Position Vacancy • Thank you Lisa Shaw for your service to HCAW! 2023-2024 Budget Proposal • Review & Discussion	Discussion	Shelly Kelly
8:55 a.m.	Open Discussion	Is there anything you would like to bring to the group?	Review & Questions	All
9:00 a.m.	Adjourn/Action Items	• Action items		Shelly Carissa

Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

Board Meeting Minutes
Tuesday, May 2nd, 2023
Campbell's Resort, Lake Chelan
6:00 pm-7:00 am

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: In-Person President - Shelly McDiarmid, Past President - Brent Korte, Treasurer – Kelly Pajinag Secretary - Sheena Paylor Directors: Deb Strom, Imee Nebres, Gina Anderson**,** Jason Darling, Mirna Musun, Amber Hahn-Keenan

Staff: **In-Person:** Carissa Linnane - Executive Director **Virtual:** Leslie Emerick - Public Policy Director

Not in Attendance: Directors: Melinda Moore, Geoff Meinken, Lisa Shaw

Meeting called to order at 6:20 pm by Shelly McDiarmid

CONSENT AGENDA

Consent agenda tabled until June board meeting.

GENERAL BUSINESS

Clinical Director Update

We are scheduling our final 2 first round of interviews. Then we will proceed with scheduling a second round of interviews.

CON Taskforce

We hosted our first meeting and have established a meeting cadence of bi-weekly. Review of the key areas of opportunity with the existing methodology.

Annual Business Meeting

Each committee chair is expected to provide a brief report during the annual business meeting.

Nominations & Elections

Committee Chairs, please be prepared to provide a report during our annual business meeting on Thursday, May 2nd, 2023. The nominating committee consisted of Gira Shah, Linda Brabant, Rob Krause, Lisa Shaw, Kelly Pajinag, and Brent Korte. Deb S. was selected as the president elect nominee and Catherine Morrison was selected as our director nominee.

Motion to approve the slate of candidates that the nominating and elections committee – approved.

PUBLIC POLICY REPORT

See report in packet.

Leslie challenged the board to begin thinking about what we want our legislative priorities to be for the next legislative session. Leslie would like to see us support an In-home services roadmap like the palliative care roadmap.

Motion to approve Leslie's focus on the development of an In-Home Services roadmap and a budget provision to support that funds this effort – approved.

Motion to pursue a 20% rate increase for PDN and Medicaid Home Health – approved.

Meeting Adjourned at 7:00 pm

ACTION ITEMS

All:

- Think about people within your organizations that may be interested in getting involved with HCAW committee work and send their information to Shelly M. and Carissa L.

Committee Chairs:

- Prepare for your report at the annual business meeting.

Shelly & Brent:

- Convene the Bylaw review task force and establish a plan to address issues around succession within the Executive Committee. Taskforce: Brent K., Shelly M., Deb S., Mirna M., and Kelly P.

Executive Committee:

- Continue the interview process to select the next Clinical director of the association.

Financial Report Notes – Kelly Pajinag, Treasurer & Carissa Linnane, Executive Director Prepared June 8, 2023

- **Operational Health Snapshot**
  - As of January, our net income is $89,662; A $ 105,330 increase from the previous YTD. In February we saw a modest gain in our investments. Our total current assets are $480,171, up 15% from the previous YTD.

- **Balance Sheet**
  - Current Assets:
    - Umpqua Checking: Balance $212,144 up $66,757 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $137,026 up $26,129 from the previous YTD.
      - Cash & Equivalents: $5,367 down $33,258 from the previous YTD.
    - Money Market: has remained stable at $65,755.
    - Prepaid Workshop and other prepaid expenses booked as expected through 22-23 FY; Entries for 22-23 deferred member dues income and other subscriptions have booked as earned or expended.
    - HCAW PAC: Balance $4,365
    - Accounts Receivables:
      - Outstanding Invoices: $46,505 (2023 Member Dues & OA Workshop Registration).
    - Accounts Payable:
      - Outstanding Balance: $279; reflective of charges to AMI credit card.
    - Undeposited Funds: $1,246

- **P&L to Budget:**
  - INCOME:
    - Dues: Monthly deferred dues entries were recorded as received for May 2023.
    - Jobs Board Income: $1,447 YTD.
    - Programming & Education
      - Workshops & Seminars: YTD earnings for these workshops is $55,044; We have achieved 137% of our budgeted income for this FY due to hosting a 3rd OA workshop opportunity.
  - EXPENSES:
    - All is ordinary through admin, member retention, Advocacy, and organizational expenses. The only outlier is the costs paid to promote the Clinical Director job posting.
    - Deferred entries for NAHC Dues, Soft Edge, and other subscriptions entered in January 2023.
    - Merchant fees are higher than budgeted by 70%, we will need to account for this in our 23-24 budget planning

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD in most categories except expenses related to the OASIS Workshops related expenses, Bank/Merchant Fees, and income generated by the HCAW PAC.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of May 31, 2023

	May 31, 23	May 31, 22	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	5,367.84	38,626.53	-33,258.69	-86.1%
Bairds Investment Assets	137,026.36	113,897.14	23,129.22	20.31%
Umpqua Checking - 0944	212,144.81	145,387.65	66,757.16	45.92%
Umpqua Money Mkt #0936	65,755.64	65,697.68	57.96	0.09%
Umpqua PAC - 0951	4,365.74	4,320.14	45.60	1.06%
Total Checking/Savings	424,660.39	367,929.14	56,731.25	15.42%
Accounts Receivable				
Accounts Receivable	46,505.10	17,426.75	29,078.35	166.86%
Total Accounts Receivable	46,505.10	17,426.75	29,078.35	166.86%
Other Current Assets				
Prepaid Annual Meeting Expenses	0.00	750.00	-750.00	-100.0%
Prepaid Expenses	-956.25	4,506.25	-5,462.50	-121.22%
Prepaid Insurance	115.31	391.16	-275.85	-70.52%
Prepaid Workshop Expenses	8,600.00	15,600.00	-7,000.00	-44.87%
Undeposited Funds	1,246.87	0.00	1,246.87	100.0%
Total Other Current Assets	9,005.93	21,247.41	-12,241.48	-57.61%
Total Current Assets	480,171.42	406,603.30	73,568.12	18.09%
TOTAL ASSETS	480,171.42	406,603.30	73,568.12	18.09%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	279.07	25.20	253.87	1,007.42%
Total Accounts Payable	279.07	25.20	253.87	1,007.42%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	1,545.85	2,478.88	-933.03	-37.64%
Provider Dues	123,260.41	122,810.84	449.57	0.37%
Total Deferred Dues	124,806.26	125,289.72	-483.46	-0.39%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of May 31, 2023

	May 31, 23	May 31, 22	$ Change	% Change
Deferred Workshop Income	0.00	-35,086.70	35,086.70	100.0%
Total Other Current Liabilities	124,806.26	90,203.02	34,603.24	38.36%
Total Current Liabilities	125,085.33	90,228.22	34,857.11	38.63%
Total Liabilities	125,085.33	90,228.22	34,857.11	38.63%
Equity				
Retained Earnings	27,879.52	94,498.77	-66,619.25	-70.5%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	89,662.07	-15,668.19	105,330.26	672.26%
Total Equity	355,086.09	316,375.08	38,711.01	12.24%
TOTAL LIABILITIES & EQUITY	480,171.42	406,603.30	73,568.12	18.09%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through May 2023

	May 23	Jul '22 - May 23	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	1,670.00	4,170.00	10,000.00	41.7%
MEMBERSHIP				
Affiliate Dues	220.83	3,478.90	3,500.00	99.4%
Provider Dues	22,443.95	243,125.20	180,000.00	135.07%
Total MEMBERSHIP	22,664.78	246,604.10	183,500.00	134.39%
OPERATING				
Job Target/Career Board	622.75	1,447.75	1,000.00	144.78%
Total OPERATING	622.75	1,447.75	1,000.00	144.78%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	8,325.00	10,000.00	83.25%
Annual Meeting/Conv - Spring - Other	4,732.50	24,156.50	45,000.00	53.68%
Total Annual Meeting/Conv - Spring	4,732.50	32,481.50	55,000.00	59.06%
OCS OASIS Partnership	0.00	60.00	500.00	12.0%
Workshops/Seminars	0.00	55,044.15	40,000.00	137.61%
Total PROGRAMMING	4,732.50	87,585.65	95,500.00	91.71%
Total Income	29,690.03	339,807.50	290,000.00	117.18%
Gross Profit	29,690.03	339,807.50	290,000.00	117.18%
Expense				
PAC Expenses				
General PAC Expenses	0.00	0.00	300.00	0.0%
Bank / Merchant Fees	49.07	136.81	350.00	39.09%
PAC Contributions	0.00	0.00	10,000.00	0.0%
Total PAC Expenses	49.07	136.81	10,650.00	1.29%
ADMINISTRATIVE				
Travel	572.30	793.55	4,500.00	17.63%
Professional Fees				
Tax Return Prep	0.00	1,800.00	3,330.00	54.05%
Professional Fees - Other	0.00	371.00		
Total Professional Fees	0.00	2,171.00	3,330.00	65.2%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through May 2023

	May 23	Jul '22 - May 23	Budget	% of Budget
Bank / Merchant Fees	385.31	4,998.39	2,950.00	169.44%
Business License	0.00	70.00	10.00	700.0%
Insurance	130.42	2,135.43	2,300.00	92.85%
Management	6,900.00	75,900.00	82,800.00	91.67%
Miscellaneous	0.00	92.37	0.00	100.0%
Office Supplies	18.66	374.99	300.00	125.0%
Postage	1.16	147.46	350.00	42.13%
Printing/Copies	11.22	426.24	400.00	106.56%
Publications/Subscriptions	124.21	1,280.17	1,500.00	85.35%
Telephone	31.29	336.41	500.00	67.28%
Total ADMINISTRATIVE	8,174.57	88,726.01	98,940.00	89.68%
ADVOCACY				
Lobbyist Expenses	0.00	0.00	1,000.00	0.0%
Lobbyist/Legislative Consultant	4,000.00	48,000.00	48,000.00	100.0%
Policy & Advocacy	128.75	12,887.50	11,500.00	112.07%
Total ADVOCACY	4,128.75	60,887.50	60,500.00	100.64%
COMMUNICATIONS				
Website- Reg & Maint	26.91	589.60	2,400.00	24.57%
Total COMMUNICATIONS	26.91	589.60	2,400.00	24.57%
LEADERSHIP				
Board Meetings	0.00	225.19	1,750.00	12.87%
Strategic Planning	0.00	2,340.59	1,500.00	156.04%
Total LEADERSHIP	0.00	2,565.78	3,250.00	78.95%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	10,433.09	30,000.00	34.78%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	1,375.00	1,500.00	91.67%
Public Relations/ Awards	0.00	306.53	250.00	122.61%
Total MEMBERSHIP SERVICE/RETENTION	62.50	12,114.62	32,250.00	37.57%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	4,230.00	4,230.00	8,300.00	50.96%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through May 2023

	May 23	Jul '22 - May 23	Budget	% of Budget
Food and Beverage	26,256.10	26,330.53	25,000.00	105.32%
Lodging	5,999.07	5,999.07		
Speaker	10,147.76	10,147.76	10,000.00	101.48%
Printing & Supplies	329.61	392.17	1,700.00	23.07%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	46,962.54	47,099.53	46,000.00	102.39%
Workshops/Seminar Expense				
A/V-Technology	360.00	4,767.97	3,250.00	146.71%
Food and Beverage	0.00	4,687.67	2,000.00	234.38%
Lodging & Transportation	0.00	5,755.11	1,500.00	383.67%
Other Workshops/Seminar Expense	0.00	-3,231.81	1,000.00	-323.18%
Speaker	0.00	20,000.00	15,000.00	133.33%
Printing & Supplies	0.00	5,783.90	4,000.00	144.6%
Total Workshops/Seminar Expense	360.00	37,762.84	26,750.00	141.17%
Total PROGRAMS	47,322.54	84,862.37	72,750.00	116.65%
Total Expense	59,764.34	249,882.69	280,740.00	89.01%
Net Ordinary Income	-30,074.31	89,924.81	9,260.00	971.11%
Other Income/Expense				
Other Income				
Interest & Dividends	349.97	3,215.13	750.00	428.68%
Gain/Loss on Investments	-5,990.09	-3,477.87	0.00	100.0%
Total Other Income	-5,640.12	-262.74	750.00	-35.03%
Net Other Income	-5,640.12	-262.74	750.00	-35.03%
Net Income	-35,714.43	89,662.07	10,010.00	895.73%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2022 through May 2023

	Jul '22 - May 23	Jul '21 - May 22	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	4,170.00	3,834.00	336.00	8.76%
MEMBERSHIP				
Affiliate Dues	3,478.90	2,907.95	570.95	19.63%
Provider Dues	243,125.20	170,795.10	72,330.10	42.35%
Total MEMBERSHIP	246,604.10	173,703.05	72,901.05	41.97%
OPERATING				
Job Target/Career Board	1,447.75	238.50	1,209.25	507.02%
Total OPERATING	1,447.75	238.50	1,209.25	507.02%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	8,325.00	11,531.00	-3,206.00	-27.8%
Annual Meeting/Conv - Spring - Other	24,156.50	27,604.40	-3,447.90	-12.49%
Total Annual Meeting/Conv - Spring	32,481.50	39,135.40	-6,653.90	-17.0%
OCS OASIS Partnership	60.00	164.90	-104.90	-63.61%
Workshops/Seminars	55,044.15	1,177.10	53,867.05	4,576.25%
Total PROGRAMMING	87,585.65	40,477.40	47,108.25	116.38%
Total Income	339,807.50	218,252.95	121,554.55	55.69%
Gross Profit	339,807.50	218,252.95	121,554.55	55.69%
Expense				
PAC Expenses				
Bank / Merchant Fees	136.81	0.00	136.81	100.0%
PAC Expenses - Other	0.00	293.52	-293.52	-100.0%
Total PAC Expenses	136.81	293.52	-156.71	-53.39%
ADMINISTRATIVE				
Travel	793.55	0.00	793.55	100.0%
Professional Fees				
Tax Return Prep	1,800.00	3,328.25	-1,528.25	-45.92%
Professional Fees - Other	371.00	0.00	371.00	100.0%
Total Professional Fees	2,171.00	3,328.25	-1,157.25	-34.77%
Bank / Merchant Fees	4,998.39	2,869.96	2,128.43	74.16%
Business License	70.00	0.00	70.00	100.0%
Insurance	2,135.43	2,944.74	-809.31	-27.48%
Management	75,900.00	75,900.00	0.00	0.0%
Miscellaneous	92.37	0.00	92.37	100.0%
Office Supplies	374.99	276.00	98.99	35.87%
Postage	147.46	111.50	35.96	32.25%
Printing/Copies	426.24	384.23	42.01	10.93%
Publications/Subscriptions	1,280.17	671.75	608.42	90.57%
Telephone	336.41	304.38	32.03	10.52%
Total ADMINISTRATIVE	88,726.01	86,790.81	1,935.20	2.23%
ADVOCACY				
Lobbyist Expenses	0.00	150.00	-150.00	-100.0%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2022 through May 2023

	Jul '22 - May 23	Jul '21 - May 22	$ Change	% Change
Lobbyist/Legislative Consultant	48,000.00	47,700.00	300.00	0.63%
Policy & Advocacy	12,887.50	12,938.75	-51.25	-0.4%
Total ADVOCACY	60,887.50	60,788.75	98.75	0.16%
COMMUNICATIONS				
Website- Reg & Maint	589.60	3,152.86	-2,563.26	-81.3%
Total COMMUNICATIONS	589.60	3,152.86	-2,563.26	-81.3%
LEADERSHIP				
Board Meetings	225.19	270.55	-45.36	-16.77%
Strategic Planning	2,340.59	650.00	1,690.59	260.09%
Total LEADERSHIP	2,565.78	920.55	1,645.23	178.72%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	10,433.09	27,500.00	-17,066.91	-62.06%
NAHC Dues/Other Memberships	1,375.00	1,500.00	-125.00	-8.33%
Public Relations/ Awards	306.53	62.67	243.86	389.12%
Total MEMBERSHIP SERVICE/RETENTION	12,114.62	29,062.67	-16,948.05	-58.32%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	4,230.00	7,763.72	-3,533.72	-45.52%
Food and Beverage	26,330.53	24,282.68	2,047.85	8.43%
Lodging	5,999.07	0.00	5,999.07	100.0%
Speaker	10,147.76	7,135.38	3,012.38	42.22%
Printing & Supplies	392.17	1,125.97	-733.80	-65.17%
Total Annual Mtg/Convention Spring	47,099.53	40,307.75	6,791.78	16.85%
Workshops/Seminar Expense				
A/V-Technology	4,767.97	1,246.17	3,521.80	282.61%
Food and Beverage	4,687.67	0.00	4,687.67	100.0%
Lodging & Transportation	5,755.11	2.50	5,752.61	230,104.4%
Other Workshops/Seminar Expense	-3,231.81	3,365.00	-6,596.81	-196.04%
Speaker	20,000.00	1,500.00	18,500.00	1,233.33%
Printing & Supplies	5,783.90	0.00	5,783.90	100.0%
Workshops/Seminar Expense - Other	0.00	1,080.00	-1,080.00	-100.0%
Total Workshops/Seminar Expense	37,762.84	7,193.67	30,569.17	424.95%
Total PROGRAMS	84,862.37	47,501.42	37,360.95	78.65%
Total Expense	249,882.69	228,510.58	21,372.11	9.35%
Net Ordinary Income	89,924.81	-10,257.63	100,182.44	976.66%
Other Income/Expense				
Other Income				
Interest & Dividends	3,215.13	2,919.42	295.71	10.13%
Gain/Loss on Investments	-3,477.87	-8,329.98	4,852.11	58.25%
Total Other Income	-262.74	-5,410.56	5,147.82	95.14%
Net Other Income	-262.74	-5,410.56	5,147.82	95.14%
Net Income	89,662.07	-15,668.19	105,330.26	672.26%

Home Care Association of Washington
Balance Sheet
As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Baird Cash and Equivalents	5,367.84
Bairds Investment Assets	137,026.36
Umpqua Checking - 0944	212,144.81
Umpqua Money Mkt #0936	65,755.64
Umpqua PAC - 0951	4,365.74
Total Checking/Savings	424,660.39
Accounts Receivable	
Accounts Receivable	46,505.10
Total Accounts Receivable	46,505.10
Other Current Assets	
Prepaid Expenses	-956.25
Prepaid Insurance	115.31
Prepaid Workshop Expenses	8,600.00
Undeposited Funds	1,246.87
Total Other Current Assets	9,005.93
Total Current Assets	480,171.42
TOTAL ASSETS	480,171.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	279.07
Total Accounts Payable	279.07
Other Current Liabilities	
Deferred Dues	
Affiliate Dues	1,545.85
Provider Dues	123,260.41
Total Deferred Dues	124,806.26
Total Other Current Liabilities	124,806.26
Total Current Liabilities	125,085.33
Total Liabilities	125,085.33
Equity	
Retained Earnings	27,879.52
Unrestricted Net Assets	237,544.50
Net Income	89,662.07
Total Equity	355,086.09
TOTAL LIABILITIES & EQUITY	480,171.42

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through May 2023

	Jul '22 - May 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PAC Contributions	4,170.00	10,000.00	41.7%
MEMBERSHIP			
Affiliate Dues	3,478.90	3,500.00	99.4%
Provider Dues	243,125.20	180,000.00	135.07%
Total MEMBERSHIP	246,604.10	183,500.00	134.39%
OPERATING			
Job Target/Career Board	1,447.75	1,000.00	144.78%
Total OPERATING	1,447.75	1,000.00	144.78%
PROGRAMMING			
Annual Meeting/Conv - Spring			
Sponsorships/Endorsements/Rebat	8,325.00	10,000.00	83.25%
Annual Meeting/Conv - Spring - Other	24,156.50	45,000.00	53.68%
Total Annual Meeting/Conv - Spring	32,481.50	55,000.00	59.06%
OCS OASIS Partnership	60.00	500.00	12.0%
Workshops/Seminars	55,044.15	40,000.00	137.61%
Total PROGRAMMING	87,585.65	95,500.00	91.71%
Total Income	339,807.50	290,000.00	117.18%
Gross Profit	339,807.50	290,000.00	117.18%
Expense			
PAC Expenses			
General PAC Expenses	0.00	300.00	0.0%
Bank / Merchant Fees	136.81	350.00	39.09%
PAC Contributions	0.00	10,000.00	0.0%
Total PAC Expenses	136.81	10,650.00	1.29%
ADMINISTRATIVE			
Travel	793.55	4,500.00	17.63%
Professional Fees			
Tax Return Prep	1,800.00	3,330.00	54.05%
Professional Fees - Other	371.00		
Total Professional Fees	2,171.00	3,330.00	65.2%
Bank / Merchant Fees	4,998.39	2,950.00	169.44%
Business License	70.00	10.00	700.0%
Insurance	2,135.43	2,300.00	92.85%
Management	75,900.00	82,800.00	91.67%
Miscellaneous	92.37	0.00	100.0%
Office Supplies	374.99	300.00	125.0%
Postage	147.46	350.00	42.13%
Printing/Copies	426.24	400.00	106.56%
Publications/Subscriptions	1,280.17	1,500.00	85.35%
Telephone	336.41	500.00	67.28%
Total ADMINISTRATIVE	88,726.01	98,940.00	89.68%
ADVOCACY			

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through May 2023

	Jul '22 - May 23	Budget	% of Budget
Lobbyist Expenses	0.00	1,000.00	0.0%
Lobbyist/Legislative Consultant	48,000.00	48,000.00	100.0%
Policy & Advocacy	12,887.50	11,500.00	112.07%
Total ADVOCACY	60,887.50	60,500.00	100.64%
COMMUNICATIONS			
Website- Reg & Maint	589.60	2,400.00	24.57%
Total COMMUNICATIONS	589.60	2,400.00	24.57%
LEADERSHIP			
Board Meetings	225.19	1,750.00	12.87%
Strategic Planning	2,340.59	1,500.00	156.04%
Total LEADERSHIP	2,565.78	3,250.00	78.95%
MEMBERSHIP SERVICE/RETENTION			
Clinical Director	10,433.09	30,000.00	34.78%
Clinical Director Expenses	0.00	500.00	0.0%
NAHC Dues/Other Memberships	1,375.00	1,500.00	91.67%
Public Relations/ Awards	306.53	250.00	122.61%
Total MEMBERSHIP SERVICE/RETENTION	12,114.62	32,250.00	37.57%
PROGRAMS			
Annual Mtg/Convention Spring			
A/V - Technology	4,230.00	8,300.00	50.96%
Food and Beverage	26,330.53	25,000.00	105.32%
Lodging	5,999.07		
Speaker	10,147.76	10,000.00	101.48%
Printing & Supplies	392.17	1,700.00	23.07%
Annual Mtg/Convention Spring - Other	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	47,099.53	46,000.00	102.39%
Workshops/Seminar Expense			
A/V-Technology	4,767.97	3,250.00	146.71%
Food and Beverage	4,687.67	2,000.00	234.38%
Lodging & Transportation	5,755.11	1,500.00	383.67%
Other Workshops/Seminar Expense	-3,231.81	1,000.00	-323.18%
Speaker	20,000.00	15,000.00	133.33%
Printing & Supplies	5,783.90	4,000.00	144.6%
Total Workshops/Seminar Expense	37,762.84	26,750.00	141.17%
Total PROGRAMS	84,862.37	72,750.00	116.65%
Total Expense	249,882.69	280,740.00	89.01%
Net Ordinary Income	89,924.81	9,260.00	971.11%
Other Income/Expense			
Other Income			
Interest & Dividends	3,215.13	750.00	428.68%
Gain/Loss on Investments	-3,477.87	0.00	100.0%
Total Other Income	-262.74	750.00	-35.03%
Net Other Income	-262.74	750.00	-35.03%
Net Income	89,662.07	10,010.00	895.73%

Statement Period: **MAY 1 - MAY 31, 2023**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period May 1, 2023	*Year-to-Date January 1, 2023*
Beginning Balance	**$148,042.69**	**$146,525.45**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	481.95	2,209.29
Other Transactions		-732.28
Change in Value*	-6,130.44	-5,608.26
Total Assets: May 31, 2023	**$142,394.20**	**$142,394.20**

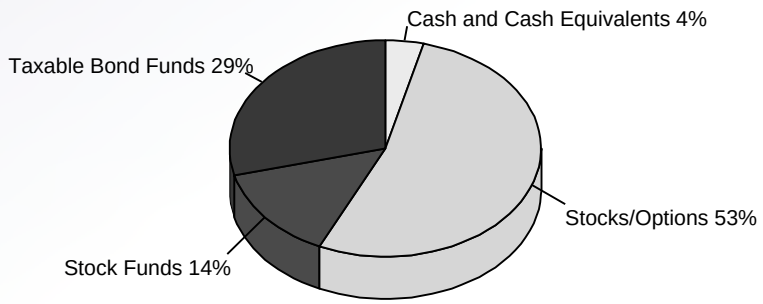
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
GIG HARBOR WA 98332-5811

YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8850

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

When was the last time you reviewed your existing insurance policies? As your life evolves, your insurance needs to evolve with it – otherwise you could find yourself with gaps in coverage or paying for benefits you don't need. Your Baird Financial Advisor can help make sure your insurance coverage is the right fit every step of the way.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

ASSET SUMMARY

	Value as of May 31, 2023				Gains/(-)Losses		
				% of		Realized	
	At Baird	Not at Baird	Total	Assets *	Unrealized	This Period	Year-to-Date
Cash	46.50		46.50	0.03%			
Money Market/Bank Deposit	5,321.34		5,321.34	3.74%			
Margin							
Cash and Cash Equivalents	**$5,367.84**		**$5,367.84**	**3.77%**			
Stocks/Options	74,482.36		74,482.36	52.31%	244.96		-48.00
Stock Funds	20,544.95		20,544.95	14.43%	5,745.08		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	41,999.05		41,999.05	29.49%	-4,285.10		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$137,026.36**		**$137,026.36**	**96.23%**	**$1,704.94**	**$0.00**	**-$48.00**
Total Assets	**$142,394.20**		**$142,394.20**	**100.00%**	**$1,704.94**	**$0.00**	**-$48.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	Year-to-Date
Dividends	Tax-Exempt		
	Taxable - Qualified	283.73	874.21
	Taxable - Non-Qualified	189.85	1,180.48
Interest	Tax-Exempt		
	Taxable	8.37	34.79
Capital Gain Distributions			
Return of Principal			
Other			
Total Income and Distributions		**$481.95**	**$2,089.48**

TAX INFORMATION SUMMARY

		This Period	Year-to-Date
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			26.20
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, May 31, 2023.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated at your request and the proceeds returned to your account or remitted to you. The bank deposit interest rate paid to you is based on household account values and determined by the negotiated interest rates paid by the participating banks after deducting fees paid to a third party for administering the cash sweep program and the compensation to Baird for offering and providing various services related to the program. Please visit www.rwbaird.com/cashsweepcomp and www.rwbaird.com/cashsweeps to learn more about Baird's compensation and the cash sweep program. There are several alternatives to consider regarding your idle cash, including those with a higher yield, and we encourage you to discuss them with your Financial Advisor.

	Current Value	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
CASH	46.50	46.50			
FDIC INSURED DEPOSIT MULTI-BANK	5,321.34	5,321.34		102.12	1.92%

Net yield from 05/01/23 - 05/31/23 was 1.92%.

Deposits are insured by the FDIC up to $1,250,000 per depositor (or $2,500,000 for joint accounts).

Program Banks	*Current Value*
CITIBANK, N.A.	5,321.34

Total Cash and Cash Equivalents	**$5,367.84**	**$5,367.84**		**$102.12**	**1.90%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	137.9600	97.0486	11,036.80	7,763.89	3,272.91	473.60	4.29%
ALASKA AIR GROUP INC	ALK	100	44.9300	65.5800	4,493.00	6,558.00	-2,065.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	1.3600	23.6135	408.00	6,324.25***	-5,916.25	12.00	2.94%
EXPEDIA GROUP INC	EXPE	55	95.7100	128.5516	5,264.05	7,070.34	-1,806.29	N/A	N/A
RMR GROUP INC CL A	RMR	3	21.5300	11.8900	64.59	35.67	28.92	4.80	7.43%
RAYTHEON TECHNOLOGIES CORP	RTX	93	92.1400	82.4149	8,569.02	7,664.59	904.43	219.48	2.56%

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	25.5500	56.0749	3,832.50	8,411.24***	-4,578.74	N/A	N/A
STARBUCKS CORP	SBUX	125	97.6400	14.2369	12,205.00	1,779.61	10,425.39	265.00	2.17%
UNITED PARCEL SERVICE INC CL B	UPS	60	167.0000	115.9950	10,020.00	6,959.70	3,060.30	388.80	3.88%
U S BANCORP DE NEW	USB	165	29.9000	43.2977	4,933.50	7,144.12	-2,210.62	316.80	6.42%
VERIZON COMMUNICATIONS INC	VZ	150	35.6300	51.2033	5,344.50	7,680.50	-2,336.00	391.50	7.33%
WEYERHAEUSER CO	WY	290	28.6600	24.1176	8,311.40	6,845.49***	1,465.91	220.40	2.65%
Total Stocks/Options					**$74,482.36**	**$74,237.40**	**$244.96**	**$2,292.38**	**3.08%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		387.787	52.9800	38.1650	20,544.95	14,799.88	5,745.08	453.40	2.21%
Total Stock Funds					**$20,544.95**	**$14,799.88**	**$5,745.08**	**$453.40**	**2.21%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	4.0700	6.9267	6,105.00	10,390.10***	-4,285.10	568.50	9.31%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	35,000.000	1.0000	1.0000	35,000.00	35,000.00	0.00	1,648.15	
REINVESTMENTS		894.050	1.0000	1.0000	894.05	894.05	0.00	42.45	
TOTAL		35,894.050	1.0000	1.0000	35,894.05	35,894.05	0.00	1,690.60	4.71%
CUMULATIVE INVESTMENT RETURN: $894.05					35,894.05	35,000.00			
Total Taxable Bond Funds					**$41,999.05**	**$46,284.15**	**-$4,285.10**	**$2,259.10**	**5.38%**
Total Portfolio Assets					**$137,026.36**	**$135,321.43**	**$1,704.94**	**$5,004.88**	**3.65%**
Total Assets					**$142,394.20**	**$140,689.27**	**$1,704.94**	**$5,107.00**	**3.59%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	Activity	This Period	Year-to-Date
	Opening Balance - Cash and Cash Equivalents	**$5,026.24**	**$4,609.72**
Buy and Sell Transactions	Assets Sold/Redeemed		26.20
	Assets Bought	-140.35	-745.09
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	473.58	2,174.50
	Interest	8.37	34.79
	Capital Gain Distributions		
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees		-732.28
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$5,367.84**	**$5,367.84**

ACTIVITY DETAILS

Date	Activity	Quantity	Price	Description	Total
	Opening Balance			**Total Opening Balance**	**$5,026.24**
05/01/23	Purchase			FDIC INSURED DEPOSIT	
05/01/23	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	140.35

SUBACCOUNT ACTIVITY

Cash	Money Market	Margin
$45.60	**$4,980.64**	**$0.00**
-45.60	45.60	
140.35		

ACTIVITY DETAILS continued

Date	Activity	Quantity	Price	Description	Total
05/01/23	Asset Bought-Reinv	140.3500		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-140.35
05/01/23	Dividend			VERIZON COMMUNICATIONS INC	97.88
05/02/23	Purchase			FDIC INSURED DEPOSIT	
05/15/23	Dividend			ABBVIE INC	118.40
05/16/23	Purchase			FDIC INSURED DEPOSIT	
05/18/23	Dividend			DIVERSIFIED HEALTHCARE TRUST SBI	3.00
05/18/23	Dividend			RMR GROUP INC CL A	1.20
05/19/23	Purchase			FDIC INSURED DEPOSIT	
05/26/23	Dividend			STARBUCKS CORP	66.25
05/30/23	Purchase			FDIC INSURED DEPOSIT	
05/31/23	Interest			FDIC INSURED DEPOSIT	8.37
05/31/23	Asset Bought-Reinv			FDIC INSURED DEPOSIT	
05/31/23	Dividend			TEMPLETON GLOBAL INCOME FUND	46.50
	Closing Balance			**Total Closing Balance**	**$5,367.84**

SUBACCOUNT ACTIVITY continued

Cash	Money Market	Margin
-140.35		
97.88		
-97.88	97.88	
118.40		
-118.40	118.40	
3.00		
1.20		
-4.20	4.20	
66.25		
-66.25	66.25	
8.37		
-8.37	8.37	
46.50		
$46.50	**$5,321.34**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

Thank you for allowing Robert W. Baird & Co. Incorporated to serve you.
Visit our Web site at www.rwbaird.com. Clients enrolled in Baird Online can access updated Account Information, Baird Research and Investing Tools including the latest market information, portfolio tracking and more. Please contact your Baird Financial Advisor with questions regarding Baird Online, your account or this statement.

June 8, 2023

HCAW June 2023 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative Landscape

The WA State Legislative session ended on time April 23, but Governor Inslee did call the legislature back to finish their work in a Special Session on May 16th. In February 2021, the WA State Supreme Court in State v. Blake declared unconstitutional Washington's strict liability drug possession law, which criminalized (as a felony) the unintentional, unknowing possession of a controlled substance. The session ended without passage of a new drug use & possession law. In the Special Session, the Legislature adopted permanent drug-related legislation in SB 5536. The session was one day long and the Governor signed the bill that day!

HB 1694 - Home care workforce shortages bill signing with Rep Chambers and Governor Inslee.

Now that the session is over, state agencies now begin the work of developing the recently authorized rulemaking and establishing workgroups that were initiated in the legislative session. This work will roll out over the summer and fall as they move through the Administrative Procedures Act that requires a public process for new state agency rules. I will be reporting on these efforts in future reports over the interim!

2023-2025 Final State Operating Budget- $69.8 Bill (ESSB 5187): On May 16th Gov. Jay Inslee signed the new 2023–25 operating, capital and transportation budgets. The legislature spends $69.8 billion in the new operating budget, including $4.7 billion in new spending. Overall, this is a very good budget for health care. It makes significant investments in rate increases for long-term care and addressing health care workforce shortages, especially for nursing and home care aides. It adds approximately $4.7 billion in new spending; leaves a total of $3 billion in reserve accounts; and doesn't include any broad tax increases. For perspective, the last biennial operating budget was around $64 billion dollars.

Operating Budget Provisos of Interest to Home Care, Home Health and Hospice…

Skilled Nursing Rate Increase: We are in discussions with the Rates Manager, Peter Graham at DSHS, on how to interpret a new rates increase. According to Peter, the funding provided in the last legislative session established increased rates for RN Nurse Delegation and Skilled Nursing Services. There was a minor increase in rates of approximately 2% for all individual providers and a larger 24% increase to any provider that meets the definition of an agency. This was modeled based on rate increases PDN providers experienced in the supplemental 2023 session. Agency providers

are defined as an entity who provides these services and have a home health license. Although draft, this is what I believe the full definition will look like:

Legislative nursing rate increases have been designated for individuals and agencies. To be eligible for the agency rate, a contracted provider must be licensed as a home health agency. A "Home health agency" means a person administering or providing two or more home health services directly or through a contract arrangement to individuals in places of temporary or permanent residence. A person administering or providing nursing services only may elect to be designated a home health agency for purposes of licensure. See RCW 70.127.010.

Starting July 1, 2023:
- Most individual providers of PDN, RND, or Skilled Nursing Services will see a rate of $12.86 /qrt hour
- Most agency providers of PDN, RND, or Skilled Nursing Services will see a rate of $15.43 /qrt hour

There are some rates that aren't paid in quarter hour units, so they have been adjusted for the 2% and 24% based on whether the provider falls under the definition of an Agency. **We are awaiting final confirmation as to whether this applies to our private duty nursing agencies who care for medically fragile children and adults. More to come!**

Medicaid Pediatric Palliative Care Rate in Final Budget: Medicaid rates for pediatric palliative care have not been raised since 2006 and have fallen significantly behind. Because of the low reimbursement, Pediatric Palliative Care has been severely underutilized in WA State. We sincerely hope that this new funding will increase the ability of pediatric palliative care providers to utilize this funding source in their agencies and care for more children in WA State starting January 1, 2024! Here is the budget proviso language:

$56,000 of the general fund—state appropriation for fiscal year 2024, $111,000 of the general fund—state appropriation for fiscal year 2025, and $166,000 of the general fund—federal appropriation are provided solely for the health care authority to increase pediatric palliative care rates to the equivalent Medicare rates paid for hospice care in effect October 1, 2022, beginning January 1, 2024.

Funding for the Mediciad Home Care Rate The state legislature allotted $762 million for home care wages and benefits.

- For Independent Providers (IPs), bargaining with CDWA (Washington's DSHS Consumer Directed Employer.) CDWA is a partnership between Consumer Direct Holdings, Inc. and the Home Care Workers Purpose Trust (Trust). They will be voting on an agreement that raises IP wages by 10-11%, bringing the starting wage to $21 an hour and making sure the most

experienced caregivers with advanced training will earn over $25 an hour by the end of their contract. This funding also adds healthcare coverage for caregivers' kids, and increases PTO, retirement, and mileage benefits.
- Agency Providers will begin bargaining this summer (see below).

Agency Provider Parity (DSHS): RCW 74.39A.310 requires that home care agency providers shall receive wage and benefit parity with individual providers. Funding is provided for increases in the home care agency rate that corresponds to the new labor rate adopted by the rate setting board established in RCW 74.39A.530.

Agency Provider Administrative Rate (DSHS): Funding is provided to increase the administrative rate paid to home care agencies by 56 cents per hour effective July 1, 2023.

Katie Beckett 1115 demonstration waiver: The Katie Beckett Waiver is for children (those under age 19) who have disabilities or complex medical needs. It's especially valuable for children who are not eligible for Medicaid because of their parents' income or assets, because eligibility for the waiver only takes into account the income and assets of the child. This program helps pay for pediatric home care nursing that private insurance does not cover. Currently 24 other states offer this program and now Washington state will be added to the list!

Health Care Workforce Investments in Budget: (Source: WA State Hospital Association) The budget provides funding for several programs designed to grow the state's health care workforce, including the following that amount to about $24.3 million state and $24.4 total funds:

- **$1.2 million total to implement the multistate nurse licensure compact**. (SSB 5499)
- **$55,000 state ($107,000 total) to implement the traveler agency transparency bill**. (SSB 5547) Funding is provided to DOH to conduct rulemaking requiring nursing pools to register and disclose corporate structure and ownership.
- **$6 million state for the nurse preceptorship grant program** to pay nurses who are preceptors.
- **$560,000 state to help increase the number of clinical placement opportunities.**
- **$2 million state provided to award incumbent healthcare worker training matching grants** to labor-management partnerships, such as the SEIU Multi-Employer Training Fund.
- **$3.6 million state** to increase the number of nursing slots in the community college system.
- **$4.6 million state provided to hire additional faculty and staff** to serve additional students in the EWU BSN degree programs.
- **$3.9 million state provided to increase nurse educator salaries** to support the WSU College of Nursing's reaccreditation effort.
- **$2.4 million state to implement components of the nursing supply bill.** (ESSB 5582)**:** Funding is provided for the implementation of the high school certified nursing assistants.

Here are bills that we will be working on over the summer in either rulemaking or participating in a Workgroup:

SHB 1435 Developing a home care safety net assessment. Requires consumer-directed employers and in-home services agencies to submit specified financial information to DOH to inform the development of a home care safety net assessment to secure federal matching funds under the state's Medicaid plan. Establishes the Home Care Safety Net Assessment Work Group to develop the home care safety net assessment proposal.

E2SSB 5278 Home care aide certification. Allows DOH more discretion for the preparation, grading, and administration of the home care aide certification examination. Requires DOH and DSHS to address delays between training and testing, the lack of test sites, and performance and contract management processes, by completing specific requirements and submitting a preliminary report to the Governor and Legislature no later than June 30, 2024.

E2SHB 1694 Addressing home care workforce shortages.

- Expands timelines and testing opportunities for long-term care workers seeking a home care aide certification.
- Expands the list of family members who are exempt from having to become certified home care aides and reduces the training requirements for these caregivers.
- Exempts certain home care aides and nursing assistants whose licensing credentials have expired from paying late fees or renewal fees.
- Directs the Department of Social and Health Services to study the feasibility and cost of paying the parents of medically complex children under 18 years old, and the spouses or registered domestic partners of a person with complex medical needs.

SB 5582 **Reducing barriers & expanding educational opportunities to increase supply of nurses in Washington. Includes: Home Care Aid to LPN Apprenticeship Pathway Program**

- **Apprenticeship Pathway Program:** is created with three pilot locations in geographically disparate sites. A report is due to the Legislature on barriers faced by students, the status of the pilot and opportunities to scale-up by December 1, 2025.
- **Marketing Program:** The Workforce Board is required to contract with marketing firms to advertise available nurse training opportunities and jobs in WA.
- **Expanding Nursing Credential Opportunities:** Plan include CNAs, LPNs, & RNs.
    - The plan must prioritize programs which create new capacity, expand training opportunities for rural and underserved students, demonstrate long-term sustainability, and expand partnerships between employers and exclusive bargaining units.
    - A report with the plan is due by December 1, 2024

ESSB 5217 Musculoskeletal Injuries: L&I may adopt rules related to preventing musculoskeletal injuries and disorders that provide standards for an industry or risk classification. This bill is also known as the "Ergonomics Act" .

Difficult to Discharge Pilot (Health Care Authority): Funding is provided for incentive payments, administrative support, and development of home and community assessment requirements for pilot participants in cooperation with DSHS for a five-site pilot program for difficult to the discharge individuals. The final budget funds multiple programs designed specifically to address the populations facing the most barriers to post-acute care placement and long-overdue investments in increased payment rates to Medicaid long-term care providers.

ESSB 5179 **An act relating to increasing access to the provisions of the Washington death with dignity act.** Amended to include; requires hospitals and agencies and facilities providing hospice services to submit their policies regarding access to end-of-life care and the act to DOH.

SB 5499 **Concerning the multistate nurse licensure compact.** Requires hospitals, establishments, ambulatory surgical facilities, nursing homes, assisted living facilities, hospice care centers, adult family homes, and nursing pools, subject to enforcement by DOH, to report to the board of nursing within 30 days of employment, nurses holding a multistate license issued by a state other than WA.

Health Care Authority (HCA)

Apple Health (Medicaid) Provider Alert: Attention Home Health Providers: (This does not apply to Private Duty Nursing) Beginning with dates of service on and after January 1, 2024**,** all home health *servicing* providers are required to have an electronic visit verification (EVV) method in place or their claims will be denied by the Health Care Authority (HCA) or the managed care organization (MCO) under a mandate included in the 21st Century Cures Act. The Centers for Medicare & Medicaid Services (CMS) extended the deadline for requiring EVV to January 1, 2024, for the State of Washington. This does not apply to private duty nursing agencies.

How does this affect my billing? Additional data elements will be required on home health claims. This is for any claim submitted through an 837 or the ProviderOne portal. New and existing required data elements:

1. Type of service performed (existing)
2. Client receiving the service (existing)
3. Date of service (existing)
4. Location of service delivery (**new**)
5. Individual providing the service (**new**)
6. Time the service begins and ends (**new**)

What do you need to do now? Enroll your servicing providers now! To facilitate the submission of the EVV home health care services data, your organization should begin enrolling all your home health *servicing* providers at the individual level now. Click on the brown box below.

Enroll as a health care professional practicing under a group or facility

Update on Palliative Care Issues for WSHPCO: We have received a copy of the OHSU Center for Evidence-based Policy "WA Palliative Care Reimbursement Project" Report from Sophie Miller at HCA. The Center conducted a policy review, stakeholder interviews, a gap analysis, and a concluding listening session with stakeholders. This report sets forth the Center's key findings, guiding principles and recommendations. Supporting documentation is included in the appendices, including a list of stakeholders who provided practical insights, lessons and advice to the Center and HCA. Sophie says "Our internal work group is meeting next week about next steps with the NASHP institute and you should be hearing from us soon about future sessions to discuss details." Such exciting news! II am attaching a copy of the report to this policy report:

Palliative Care Reimb
Project Final Report (2

Department of Health (DOH)

Licensure Fee Increases and Decreases: There are several fee increases and decreases coming up effective June 1, 2023 for the professions listed below.

- Licensed Advanced Social Worker and Licensed Independent Clinical Social Worker
- Certified Counselor, Certified Adviser, and Registered Agency Affiliated Counselor
- Speech-Language Pathologist and Speech-Language Pathology Assistant
- Physical Therapist and Physical Therapist Assistant
- Home Care Aides

The Legislature passed Engrossed Substitute Senate Bill (ESSB) 5179 in 2023 that made changes the Death with Dignity Act. The changes become effective on July 23, 2023, did the following:

- Allows more licensed healthcare providers to participate in the Death w Dignity Act.
  - Added a definition of "qualified medical provider" that includes physician, physician assistant, and advanced registered nurse practitioner.
  - Added independent clinical social worker, advanced social worker, mental health counselor, and psychiatric advanced registered nurse practitioner to the "counseling" definition.
- Reduces the timeframe a qualified patient must wait to make a second oral request for medication from 15 days to 7 days.

- Allows pharmacies to accept prescriptions electronically, dispense to a person designated by the patient, and offer secure delivery.
- Allows healthcare providers to submit Death with Dignity forms electronically to DOH.

Home Care Aides program at DOH held a big meeting on June 6th: identifying all the issues impacting home care aides including new legislation, rulemaking cohort timelines and more! Rather than cutting and pasting the information from the presentation, I would recommend opening the link below to find out the details from the meeting. Lots of great information!! Also, Stacey Saunders is leaving the program for another position at DOH and the new program manager is Tracie Drake. I think we should meet with her in the near future to introduce private pay home care!!

June 2023 HCA Presentation PDF.pdf

Home Care Aide Customer Experience Survey: In September 2022, the State Auditor's Office published their latest audit report on the Home Care Aide (HCA) program, a requirement in I-1163 that passed in 2011. To address findings in that audit report, the HCA program has created a survey to assess customer experience and opportunities for improvement. Please complete the below survey by Friday, June 2, 2023. https://fortress.wa.gov/doh/opinio/s?s=HCAappProcessFeedback

DOH Home Health and Hospice Certificate of Need: Update for Eric Hernandez: "We have not yet planned rule making for hospice or home health rules at this time. We are in the process of opening a CR-101 for ESRD (kidney dialysis) rules. The recent passage of SSB 5569 has now required us to address ESRD rules first to being rulemaking to implement the new legislation, and we will be opening additional ESRD rules as the bill did not take into consideration other impacts to our rules that emergency expansion may have our need methodology and the potential of inadvertently artificially inflating/deflating need in planning areas." HCAW has developed an internal task force to study and develop a methodology to present to DOH during the rulemaking public meetings based on the model developed by Marc Berg, Berg Data.

Department of Social and Health Services (DSHS)

ALTSA seeks public comment on the draft Washington State Plan on Aging for 2023-2027. WSHPCO has some concerns about not addressing advance directives, palliative or hospice care at the end of life…seems like it should be included in a plan on aging!

- Draft Washington State Plan on Aging for 2023-2027
  - Draft Intrastate Funding Formula (Attachment C)

ALTSA is designated as Washington's State Unit on Aging to administer the federal programs under the Older Americans Act. ALTSA submits a State Plan on Aging every four years to the U.S.

Department of Health and Human Services Administration for Community Living (ACL). This plan provides the opportunity to document current long-term services and supports in our state and helps to frame future long-term care efforts by setting goals around key topic areas.

Comments on the State Plan on Aging may be submitted through June 24, 2023, by email to stateplanonaging@dshs.wa.gov.

Nursing Quality Assurance Commission (NCQAC)

Washington joins Nurse Licensure Compact: The Governor signed the Substitute Senate Bill (SSB) 5499 Multistate Nurse Licensure Compact. The Nurse Licensure Compact (NLC) increases access to care while maintaining public protection at the state level. Under the NLC, nurses with an active multistate license can practice in other NLC states/territories, without obtaining additional licenses. This means that nurses who hold an active multistate license and reside outside of WA state, no longer need a separate WA state nursing license. **This is not yet in effect.**

The Nursing Commission will decide the timeframe and process for implementing the new bill. No dates have been set yet. The Nursing Commission will be addressing it at the business meeting on May 12, 2023. We will send more information and updates via GovDelivery in the coming weeks. Make sure you're signed up for Nursing Commission News and Alerts. For more information go to:

- NCSBN: Washington Enacts Nurse Licensure Compact (NLC)
- NCSBN Nurse Licensure Compact
- NLC Frequently Asked Questions (FAQs)
- NLC's What Nurse Employers Need to Know (PDF)
- www.nursing.wa.gov

Employment Security Department

Washington Cares Act: Exemptions are available for some Washington workers who aren't likely to use their WA Cares benefits in the future. Beginning Jan. 1, 2023, Washington workers became eligible for exemptions from WA Cares if they:

- Live outside of Washington.
- Are the spouse or registered domestic partner of an active-duty service member of the United States armed forces.
- Have non-immigrant work visas.
- Are veterans with a 70% service-connected disability rating or higher.

ESD will process all WA Cares Fund exemption applications submitted on or before June 1, 2023, before premiums take effect in July. For more information, visit wacares.wa.gov/exemptions.

Policy Related Meetings

LTC Initiative - Education & Career Pathways Subcommittee: I attend these meetings to discuss ways to improve the number of health care workers, in particular certified nursing assistants and home care aides entering the health care field.

Subcommittee 2 Recommendation Tab

Dementia Action Collaborative (DAC): I attended the full DAC meeting on April 25th participated on the subcommittee on Health and Medical. I advocate for them including palliative and hospice in their ongoing development of the new Updated Dementia State Health Plan.

WA State Senior Lobby: I attend these monthly meetings representing issues related to home care, home health, hospice and palliative care.

WA State Telemedicine Collaborative: I attend these monthly meetings to get updates on all things related to telehealth in WA State!

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 1, 2022 through June 9, 2023

	23-24 Budget	Jul '22 - Jun 23	22-23 Budget
Ordinary Income/Expense			
Income			
PAC Contributions	10,000.00	5,945.00	10,000.00
MEMBERSHIP			
Affiliate Dues	3,500.00	3,478.90	3,500.00
Provider Dues	224,400.00	243,125.20	180,000.00
Total MEMBERSHIP	227,900.00	246,604.10	183,500.00
OPERATING			
Job Target/Career Board	1,500.00	1,447.75	1,000.00
Total OPERATING	1,500.00	1,447.75	1,000.00
PROGRAMMING			
Annual Meeting/Conv - Spring			
Sponsorships/Endorsements/Rebat	10,000.00	8,325.00	10,000.00
Annual Meeting/Conv - Spring - Other	45,000.00	24,156.50	45,000.00
Total Annual Meeting/Conv - Spring	55,000.00	32,481.50	55,000.00
OCS OASIS Partnership	500.00	60.00	500.00
Workshops/Seminars	40,000.00	55,044.15	40,000.00
Total PROGRAMMING	95,500.00	87,585.65	95,500.00
Total Income	334,900.00	341,582.50	290,000.00
Gross Profit	334,900.00	341,582.50	290,000.00
Expense			
PAC Expenses			
General PAC Expenses	300.00	0.00	300.00
Bank / Merchant Fees	350.00	180.28	350.00
PAC Contributions	10,000.00	0.00	10,000.00
Total PAC Expenses	10,650.00	180.28	10,650.00
ADMINISTRATIVE			
Travel	3,500.00	793.55	4,500.00
Professional Fees			
Tax Return Prep	1,800.00	1,800.00	3,330.00
Professional Fees - Other	0.00	371.00	0.00
Total Professional Fees	1,800.00	2,171.00	3,330.00
Bank / Merchant Fees	5,000.00	4,998.39	2,950.00
Business License	20.00	70.00	10.00
Insurance	2,300.00	2,135.43	2,300.00
Management	82,800.00	82,800.00	82,800.00
Office Supplies	300.00	377.99	300.00
Postage	350.00	148.46	350.00
Printing/Copies	400.00	748.12	400.00
Publications/Subscriptions	1,500.00	1,319.05	1,500.00
Telephone	500.00	386.65	500.00
Total ADMINISTRATIVE	98,470.00	95,948.64	98,940.00
ADVOCACY			
Lobbyist Expenses	1,000.00	300.00	1,000.00

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 1, 2022 through June 9, 2023

	23-24 Budget	Jul '22 - Jun 23	22-23 Budget
Lobbyist/Legislative Consultant	48,000.00	52,000.00	48,000.00
Policy & Advocacy	11,500.00	12,887.50	11,500.00
Total ADVOCACY	60,500.00	65,187.50	60,500.00
COMMUNICATIONS			
Website- Reg & Maint	2,000.00	593.65	2,400.00
Total COMMUNICATIONS	62,500.00	593.65	2,400.00
LEADERSHIP			
Board Meetings	1,750.00	225.19	1,750.00
Strategic Planning	1,500.00	2,340.59	1,500.00
Total LEADERSHIP	3,250.00	2,565.78	3,250.00
MEMBERSHIP SERVICE/RETENTION			
Clinical Director	31,500.00	10,433.09	30,000.00
Clinical Director Expenses	500.00	0.00	500.00
NAHC Dues/Other Memberships	1,500.00	1,375.00	1,500.00
Public Relations/ Awards	350.00	398.90	250.00
Total MEMBERSHIP SERVICE/RETENTION	33,850.00	12,206.99	32,250.00
PROGRAMS			
Annual Mtg/Convention Spring			
A/V - Technology	5,500.00	4,230.00	8,300.00
Food and Beverage	25,000.00	26,330.53	25,000.00
Lodging	1,000.00	5,999.07	0.00
Speaker	10,000.00	10,147.76	10,000.00
Printing & Supplies	1,500.00	392.17	1,700.00
Annual Mtg/Convention Spring - Other	1,000.00	0.00	1,000.00
Total Annual Mtg/Convention Spring	44,000.00	47,099.53	46,000.00
Workshops/Seminar Expense			
A/V-Technology	3,250.00	4,767.97	3,250.00
Food and Beverage	4,500.00	4,687.67	2,000.00
Lodging & Transportation	1,500.00	5,755.11	1,500.00
Other Workshops/Seminar Expense	1,000.00	-3,231.81	1,000.00
Speaker	20,000.00	20,000.00	15,000.00
Printing & Supplies	4,000.00	5,783.90	4,000.00
Total Workshops/Seminar Expense	34,250.00	37,762.84	26,750.00
Total PROGRAMS	78,250.00	84,862.37	72,750.00
Total Expense	298,470.00	261,545.21	280,740.00
Net Ordinary Income	36,430.00	80,037.29	9,260.00
Other Income/Expense			
Other Income			
Interest & Dividends	750.00	3,215.13	750.00
Gain/Loss on Investments	2,500.00	-3,477.87	0.00
Total Other Income	3,250.00	-262.74	750.00
Net Other Income	3,250.00	-262.74	750.00
Net Income	39,680.00	79,774.55	10,010.00

Committee Name: Annual Meeting and Education Committee **Date:** 6/2/2023
Date of last committee meeting: Annual Conference May 2-4, 2023;
next meeting scheduled June 22, 2023
Submitted by: Debra Strom, Chair

COMMITTEE UPDATES:

2023 Annual Conference in Lake Chelan

Huge thanks to the AME committee members for great participation and leadership in supporting the work of the committee, to the board of directors for their support, guidance, and participation, and to Carissa for her tireless support on site and all year long.

Successful Annual Conference!
45 Attendees
7 Vendors
1 Sponsor

Financial Performance Summary

Income:

Sponsor & Exhibitor: $8,325
Registration: $24,156

Total Income: $ 32,481

Expense:

- A/V: $4,230
- Food & Beverage: $26, 330
- Speaker: $10,147 (an additional $2,300 was paid in unexpected and necessary speaker fees)
- Lodging: $5,999 (Room Attrition fee for not filling the room block)
- Printing & Supplies: $392

Total Expense: $47,099

Net Income: (14,618)

Webinar Series (July, Aug, Dec unscheduled intentionally)

- **Thursday, June 29th 8-9am** | *Dementia Assessment and Interventions in Home Health – Joanie Howe, PT DPT, JMHowe@evergreenhealthcare.org – this is the same topic Joanie presented on early last year. She is willing to do a fresh topic if preferred.
- **No webinars scheduled in July or August intentionally.**
- **Thursday, September 28th, 8-9am** | Opportunity for someone to present; great to have on your CV!
- **Thursday, October 26th 8-9am** | Wound Assessments by Therapists in the Home Health Population
  - John Ruth, RN JTRuth@evergreenhealthcare.org
  - Katie Curtis KACurtis@evergreenhealthcare.org
  - Nancy Crutcher, BSN, RN, CWON NCCrutcher@evergreenhealthcare.org
- **Thursday, November 30th 8-9am** | Heart Failure Management and Transition to Hospice (title to be finalized)
- Elizabeth Westover, MSN, RN ,CPHQ EWestover@peacehealth.org }
- **No webinar scheduled in December intentionally.**

Annual Conference 2024

- **Location: Walla Walla at the Marcus Whitman Hotel**

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- Food and Beverage and lodging much lower than Campbell's, with slightly more cost to meeting space rental and better airport access were contributing factors. Also deciding at a later date limited our options.
- I would like to discuss the possibility of moving to a leadership focus for the conference, and lean on the webinars to provide the clinical focus.

Some Pros

- Would be cheaper to manage a single track.
- Can still break into small groups within the overall presentation to provide interaction for the group.
- Most attendees were leadership the last couple years, and talking to leaders, the staff they would send are those in line for future leadership roles.
- It will make the conference feel larger as we build our attendance.
- Easier to show value to the vendor/sponsor group with everyone attending a sponsored presentation.

Some cons:

- No clinical focused presentations.
- Fewer options to choose from in the schedule.
- Less intimate settings, harder to get audience feedback.
- May get less participation in larger group setting.

Oasis Answers

- Potential Dates: Carissa is investigating dates and locations. Recommendation we continue to meet in Renton as a mid-point on the west side of the state and seek partnership with Kaiser-Permanente. Recommend second meeting be held in Spokane on the east side of the state- currently looking for a partner to donate space to host.
  - October: Renton - Kaiser?
  - June: Spokane - Providence?

BOARD ACTION REQUESTED:

- Consider your organization partnering with us to donate space for OASIS Answers in OCT 23 and June 24.
- Could use a few more people in the AME Committee—Gretchen is stepping down soon, and I will need to move the chair to someone else next year.
- Clear direction if a move to a leadership conference focus is appropriate.

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2023 Committee Report

Committee Name: Membership **Date: 6/6/23**
Date of last committee meeting: 6/2/23
Submitted by: Kelly Pajinag and Jason Darling

COMMITTEE UPDATES:

Based on the audit of the membership dues structure with assessing the appropriate numbers of NPIs and the addition of a small group of new members. HCAW is favorable to budget with an approximate $240K in provider and affiliate dues compared to the target of $183K FY 23.

The membership committee made a decision on a 2% increase in membership dues for FY 24, which we agreed is a conservative approach. The committee plans to incorporate strategies to achieve next year's growth target at upcoming meetings and welcome input from the board.

A discussions topic in the committee is when the Clinical Director position is filled to have general outreach and advertising be part of the duties and responsibilities. Further input from the board is recommended.

Corporate Membership Category workgroup to be developed. Once the group is identified, work will occur over the summer months to develop a dues proposal that will need to be presented to the board by September.

Ongoing work to develop the new leader/mentorship program (title TBD) for HCAW in FY 24.

Outstanding membership dues - 15

- A Helping Hand Homecare
- Blacktree Healthcare
- Care Force
- Eden Health
- Estelit Su Homecare
- Happy Quest Home Care
- Light Within Home Health, LLC
- Professional Case Management
- Sandata Technologies
- Wenatchee Home Health NW of Wenatchee

BOARD ACTION REQUESTED:

N/A

Next committee meeting information: We are working to plan a monthly meeting this summer to develop the corporate membership tier.
Date/Time: TBD
Location: MS Teams

home care
association of washington
REPRESENTING HOME HEALTH, HOSPICE, & HOME CARE AGENCIES