home care
association of washington
REPRESENTING HOME HEALTH & HOME CARE AGENCIES

HCAW Board Packet

June 20, 2024

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Meeting ID: 226 442 969 925
Passcode: oAwj8L

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HCAW June 2024 Board Meeting Agenda

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 6/20		**Time:** 9:00 a.m.-10:00 a.m.	**Location:** MS Teams	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**
9:00 a.m.	Welcome	Welcome		Shelly

9:05 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ May 2024 Minutes
		  ○ May 2024 Financials
			Acceptance	Shelly

9:10 a.m.	General Business	Updates • 2024/25 Budget • Clinical Director	Review & Vote	Kelly Shelly
9:35 a.m.	Committee Report Reports in packet	Annual Business Meeting • AME Committee • Membership • Public Policy	Discussion	Gina/Imee All
9:45 a.m.	Public Policy	Public Policy Director Report • Report in Packet	Review & Questions	Leslie
9:50 a.m.	Staff Updates	Debrief – Staff Excused		Shelly
10:00 a.m.	Adjourn/Action Items	Action items		Shelly Carissa

Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

Executive Committee Meeting Minutes
Thursday, May 16th, 2024
Microsoft Teams

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: In-Person President - Shelly McDiarmid, President Elect - Deb Strom, Treasurer – Kelly Pajinag, Secretary - Sheena Paylor, Regina Anderson, Jason Darling, Ryan Larsen, Mirna Musun, Imee Vi-Nebres, Amber Hahn-Keenan, Kate Morrison

Incoming Board: Jake Hansen

Staff: Carissa Linnane, Leslie Emerick

Not in Attendance: Past President - Brent Korte

Meeting called to order at 9:00 am by Shelly McDiarmid

CONSENT AGENDA

April Minutes and Financials – Approved

GENERAL BUSINESS

Conference Debrief & Co-Location
The Conference was well attended and even generated a profit this year. Congratulations to the entire committee for all their hard work. Their energy and commitment is evident in the success of this program. We also achieved our budget target for sponsorship for this event. The consensus is that we want to make this event an experience for people and continue to elevate the conference.

General feedback indicates that the conference was very engaging, and we now need to focus on conversion of the non-members who participated. During a recent Executive Committee meeting co-location of our conference with neighboring states was discussed. Shelly M. has agreed to begin building inroads to support this effort. Kate M. shared that she is on the board of OAHC and may be able to connect Shelly to the appropriate person on their team. Attendees enjoyed the networking opportunity and walkable location. It was discussed that starting later on Sunday may be a good idea to aid in cost control at the agency level.

2024/25 Budget Review
Kelly provided a high-level overview of where we have landed financially YTD in the 2023-2024 Review of draft budget and request for edits from committee chairs and the board requested prior to our June meeting. Our intent is to vote to approve this draft budget pending any necessary changes next month prior to our FYE.

PUBLIC POLICY

Review of key points in the packet provided in the public policy Leslie Emerick

Leslie E. shared that Rep. Schmick really appreciated the award that he received at the annual conference.

It was proposed that we pursue an additional 10% rate reimbursement increase in the next legislative session.

All budget decision packages are due in October.

At 9:52 AM Carissa L. and Leslie E. left the call so the board could discuss staff-related budget items.

9:58 AM Carissa L. rejoined the call. No additional items to report.

Action Items:

All: Provide feedback on the 24-25 budget proposal

Kate: Connect Shelly with the right people at OAHC to begin building inroads for a future co-located conference.

Shelly: Investigate co-location partners for our 2025 Conference.

Carissa:

- Issue PAC disbursements as directed by the board.

Financial Report Notes Prepared June 11, 2024, by Carissa Linnane, Executive Director

- **Operational Health Snapshot**
  - As of April 30th, our net income is $116,48,912; A $67,689 increase from the previous YTD and 227% of budget. We have achieved 138% of our budgeted income target. Our total current assets are $552,821, up 15% from the previous YTD. Budget performance: Income 98%, Expenses 76%.

- **Balance Sheet**
  - Current Assets:
    - Umpqua Checking: Balance $226,967 up $9,449 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $148,457 up $11,430 from the previous YTD.
      - Cash & Equivalents: $5,894 up $526 from the previous YTD.
    - Money Market: has remained stable at $65,854.
    - Prepaid Workshop and other prepaid expenses booked as expected through 23-24 FY; Entries for 23-24 deferred member dues income and other subscriptions have booked as earned or expended through year end.
    - HCAW PAC: Balance $13,737
    - Accounts Receivables:
      - Outstanding Invoices: $90,291 (2024 Member Dues).
    - Accounts Payable:
      - Outstanding Balance: $735

- **P&L to Budget:**
  - INCOME:
    - Dues: Monthly deferred dues entries were recorded as received for May 2024 based on 2024 dues invoices.
    - Jobs Board Income: $1,450 YTD.
    - Programming & Education
      - Workshops & Seminars: YTD earnings are $11,229.
      - Annual Conference: $41,396.
      - Total Programming: $52,625.
  - EXPENSES:
    - All is ordinary through admin, member retention, Advocacy, and organizational expenses. Travel expenses for Admin higher than planned due to conference location.
    - Deferred entries for NAHC Dues, Soft Edge, and other subscriptions entered in January 2024.
    - May PAC Contributions issues in the amount of $4,800.

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD. In many areas we have spent less than the previous year to date as the result of changes to our programming offerings.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of May 31, 2024

	May 31, 24	May 31, 23	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	5,894.15	5,367.84	526.31	9.81%
Bairds Investment Assets	148,457.10	137,026.36	11,430.74	8.34%
Umpqua Checking - 0944	226,967.18	217,517.79	9,449.39	4.34%
Umpqua Money Mkt #0936	65,854.61	65,755.64	98.97	0.15%
Umpqua PAC - 0951	13,737.95	4,365.74	9,372.21	214.68%
Total Checking/Savings	460,910.99	430,033.37	30,877.62	7.18%
Accounts Receivable				
Accounts Receivable	90,291.58	40,303.35	49,988.23	124.03%
Total Accounts Receivable	90,291.58	40,303.35	49,988.23	124.03%
Other Current Assets				
Prepaid Expenses	-126.25	593.75	-720.00	-121.26%
Prepaid Insurance	-1,434.62	115.31	-1,549.93	-1,344.14%
Prepaid Workshop Expenses	680.00	5,000.00	-4,320.00	-86.4%
Undeposited Funds	2,500.00	1,000.00	1,500.00	150.0%
Total Other Current Assets	1,619.13	6,709.06	-5,089.93	-75.87%
Total Current Assets	552,821.70	477,045.78	75,775.92	15.88%
TOTAL ASSETS	552,821.70	477,045.78	75,775.92	15.88%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	734.15	240.19	493.96	205.65%
Total Accounts Payable	734.15	240.19	493.96	205.65%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	1,983.33	1,341.65	641.68	47.83%
Provider Dues	97,776.63	161,088.79	-63,312.16	-39.3%
Total Deferred Dues	99,759.96	162,430.44	-62,670.48	-38.58%
Total Other Current Liabilities	99,759.96	162,430.44	-62,670.48	-38.58%
Total Current Liabilities	100,494.11	162,670.63	-62,176.52	-38.22%
Total Liabilities	100,494.11	162,670.63	-62,176.52	-38.22%
Equity				
Retained Earnings	98,181.16	27,918.40	70,262.76	251.67%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	116,601.93	48,912.25	67,689.68	138.39%
Total Equity	452,327.59	314,375.15	137,952.44	43.88%
TOTAL LIABILITIES & EQUITY	552,821.70	477,045.78	75,775.92	15.88%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2023 through May 2024

	Jul '23 - May 24	Jul '22 - May 23	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	10,738.25	4,170.00	6,568.25	157.51%
MEMBERSHIP				
Affiliate Dues	2,566.65	3,683.10	-1,116.45	-30.31%
Provider Dues	250,257.50	199,095.07	51,162.43	25.7%
Total MEMBERSHIP	252,824.15	202,778.17	50,045.98	24.68%
OPERATING				
Job Target/Career Board	1,450.38	1,447.75	2.63	0.18%
Total OPERATING	1,450.38	1,447.75	2.63	0.18%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	11,229.25	9,325.00	1,904.25	20.42%
Annual Meeting/Conv - Spring - Other	41,396.00	24,156.50	17,239.50	71.37%
Total Annual Meeting/Conv - Spring	52,625.25	33,481.50	19,143.75	57.18%
OCS OASIS Partnership	0.00	60.00	-60.00	-100.0%
Workshops/Seminars	12,065.00	55,044.15	-42,979.15	-78.08%
Total PROGRAMMING	64,690.25	88,585.65	-23,895.40	-26.97%
Total Income	329,703.03	296,981.57	32,721.46	11.02%
Gross Profit	329,703.03	296,981.57	32,721.46	11.02%
Expense				
PAC Expenses				
Bank / Merchant Fees	87.74	136.81	-49.07	-35.87%
PAC Contributions	1,800.00	0.00	1,800.00	100.0%
Total PAC Expenses	1,887.74	136.81	1,750.93	1,279.83%
Merchant deposit fees	12.55	0.00	12.55	100.0%
ADMINISTRATIVE				
Travel	982.58	793.55	189.03	23.82%
Professional Fees				
Tax Return Prep	1,800.00	1,800.00	0.00	0.0%
Professional Fees - Other	0.00	371.00	-371.00	-100.0%
Total Professional Fees	1,800.00	2,171.00	-371.00	-17.09%
Bank / Merchant Fees	5,569.97	4,872.28	697.69	14.32%
Business License	0.00	70.00	-70.00	-100.0%
Insurance	3,499.62	2,135.43	1,364.19	63.88%
Management	75,900.00	75,900.00	0.00	0.0%
Miscellaneous	330.76	0.00	330.76	100.0%
Office Supplies	126.35	374.99	-248.64	-66.31%
Postage	87.39	147.46	-60.07	-40.74%
Printing/Copies	924.58	426.24	498.34	116.92%
Publications/Subscriptions	961.19	1,280.17	-318.98	-24.92%
Telephone	421.11	336.41	84.70	25.18%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2023 through May 2024

	Jul '23 - May 24	Jul '22 - May 23	$ Change	% Change
Total ADMINISTRATIVE	90,603.55	88,507.53	2,096.02	2.37%
ADVOCACY				
Lobbyist Expenses	305.72	0.00	305.72	100.0%
Lobbyist/Legislative Consultant	44,000.00	44,000.00	0.00	0.0%
Policy & Advocacy	19,741.25	12,087.50	7,653.75	63.32%
Total ADVOCACY	64,046.97	56,087.50	7,959.47	14.19%
COMMUNICATIONS				
Website- Reg & Maint	69.60	589.60	-520.00	-88.2%
Total COMMUNICATIONS	69.60	589.60	-520.00	-88.2%
LEADERSHIP				
Board Meetings	32.26	225.19	-192.93	-85.67%
Strategic Planning	768.89	2,340.59	-1,571.70	-67.15%
Total LEADERSHIP	801.15	2,565.78	-1,764.63	-68.78%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	550.00	10,433.09	-9,883.09	-94.73%
NAHC Dues/Other Memberships	687.50	625.00	62.50	10.0%
Public Relations/ Awards	457.03	398.90	58.13	14.57%
Total MEMBERSHIP SERVICE/RETENTION	1,694.53	11,456.99	-9,762.46	-85.21%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	85.40	4,230.00	-4,144.60	-97.98%
Food and Beverage	31,220.26	26,330.53	4,889.73	18.57%
Lodging	0.00	5,999.07	-5,999.07	-100.0%
Speaker	10,550.00	10,147.76	402.24	3.96%
Printing & Supplies	98.32	392.17	-293.85	-74.93%
Total Annual Mtg/Convention Spring	41,953.98	47,099.53	-5,145.55	-10.93%
Workshops/Seminar Expense				
A/V-Technology	4,336.18	4,767.97	-431.79	-9.06%
Food and Beverage	1,597.89	4,687.67	-3,089.78	-65.91%
Lodging & Transportation	0.00	5,755.11	-5,755.11	-100.0%
Other Workshops/Seminar Expense	0.00	368.19	-368.19	-100.0%
Speaker	12,000.00	20,000.00	-8,000.00	-40.0%
Printing & Supplies	1,190.22	5,783.90	-4,593.68	-79.42%
Total Workshops/Seminar Expense	19,124.29	41,362.84	-22,238.55	-53.77%
Total PROGRAMS	61,078.27	88,462.37	-27,384.10	-30.96%
Total Expense	220,194.36	247,806.58	-27,612.22	-11.14%
Net Ordinary Income	109,508.67	49,174.99	60,333.68	122.69%
Other Income/Expense				
Other Income				
Interest & Dividends	5,289.91	3,215.13	2,074.78	64.53%
Gain/Loss on Investments	1,803.35	-3,477.87	5,281.22	151.85%
Total Other Income	7,093.26	-262.74	7,356.00	2,799.73%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2023 through May 2024

	Jul '23 - May 24	Jul '22 - May 23	$ Change	% Change
Net Other Income	7,093.26	-262.74	7,356.00	2,799.73%
Net Income	116,601.93	48,912.25	67,689.68	138.39%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2023 through May 2024

	Jul '23 - May 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
PAC Contributions	10,738.25	10,000.00	107.38%
MEMBERSHIP			
Affiliate Dues	2,566.65	3,500.00	73.33%
Provider Dues	250,257.50	224,400.00	111.52%
Total MEMBERSHIP	252,824.15	227,900.00	110.94%
OPERATING			
Job Target/Career Board	1,450.38	1,500.00	96.69%
Total OPERATING	1,450.38	1,500.00	96.69%
PROGRAMMING			
Annual Meeting/Conv - Spring			
Sponsorships/Endorsements/Rebat	11,229.25	10,000.00	112.29%
Annual Meeting/Conv - Spring - Other	41,396.00	45,000.00	91.99%
Total Annual Meeting/Conv - Spring	52,625.25	55,000.00	95.68%
OCS OASIS Partnership	0.00	500.00	0.0%
Workshops/Seminars	12,065.00	40,000.00	30.16%
Total PROGRAMMING	64,690.25	95,500.00	67.74%
Total Income	329,703.03	334,900.00	98.45%
Gross Profit	329,703.03	334,900.00	98.45%
Expense			
PAC Expenses			
General PAC Expenses	0.00	300.00	0.0%
Bank / Merchant Fees	87.74	350.00	25.07%
PAC Contributions	1,800.00	10,000.00	18.0%
Total PAC Expenses	1,887.74	10,650.00	17.73%
Merchant deposit fees	12.55		
ADMINISTRATIVE			
Travel	982.58	3,500.00	28.07%
Professional Fees			
Tax Return Prep	1,800.00	1,800.00	100.0%
Total Professional Fees	1,800.00	1,800.00	100.0%
Bank / Merchant Fees	5,569.97	5,000.00	111.4%
Business License	0.00	20.00	0.0%
Insurance	3,499.62	2,300.00	152.16%
Management	75,900.00	82,800.00	91.67%
Miscellaneous	330.76	0.00	100.0%
Office Supplies	126.35	300.00	42.12%
Postage	87.39	350.00	24.97%
Printing/Copies	924.58	400.00	231.15%
Publications/Subscriptions	961.19	1,500.00	64.08%
Telephone	421.11	500.00	84.22%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2023 through May 2024

	Jul '23 - May 24	Budget	% of Budget
Total ADMINISTRATIVE	90,603.55	98,470.00	92.01%
ADVOCACY			
Lobbyist Expenses	305.72	1,000.00	30.57%
Lobbyist/Legislative Consultant	44,000.00	48,000.00	91.67%
Policy & Advocacy	19,741.25	11,500.00	171.66%
Total ADVOCACY	64,046.97	60,500.00	105.86%
COMMUNICATIONS			
Website- Reg & Maint	69.60	2,000.00	3.48%
Total COMMUNICATIONS	69.60	2,000.00	3.48%
LEADERSHIP			
Board Meetings	32.26	1,750.00	1.84%
Strategic Planning	768.89	1,500.00	51.26%
Total LEADERSHIP	801.15	3,250.00	24.65%
MEMBERSHIP SERVICE/RETENTION			
Clinical Director	550.00	31,500.00	1.75%
Clinical Director Expenses	0.00	500.00	0.0%
NAHC Dues/Other Memberships	687.50	1,500.00	45.83%
Public Relations/ Awards	457.03	350.00	130.58%
Total MEMBERSHIP SERVICE/RETENTION	1,694.53	33,850.00	5.01%
PROGRAMS			
Annual Mtg/Convention Spring			
A/V - Technology	85.40	5,500.00	1.55%
Food and Beverage	31,220.26	25,000.00	124.88%
Lodging	0.00	1,000.00	0.0%
Speaker	10,550.00	10,000.00	105.5%
Printing & Supplies	98.32	1,500.00	6.56%
Annual Mtg/Convention Spring - Other	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	41,953.98	44,000.00	95.35%
Workshops/Seminar Expense			
A/V-Technology	4,336.18	3,250.00	133.42%
Food and Beverage	1,597.89	4,500.00	35.51%
Lodging & Transportation	0.00	1,500.00	0.0%
Other Workshops/Seminar Expense	0.00	1,000.00	0.0%
Speaker	12,000.00	20,000.00	60.0%
Printing & Supplies	1,190.22	4,000.00	29.76%
Total Workshops/Seminar Expense	19,124.29	34,250.00	55.84%
Total PROGRAMS	61,078.27	78,250.00	78.06%
Total Expense	220,194.36	286,970.00	76.73%
Net Ordinary Income	109,508.67	47,930.00	228.48%
Other Income/Expense			
Other Income			
Interest & Dividends	5,289.91	750.00	705.32%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2023 through May 2024

	Jul '23 - May 24	Budget	% of Budget
Gain/Loss on Investments	1,803.35	2,500.00	72.13%
Total Other Income	7,093.26	3,250.00	218.25%
Net Other Income	7,093.26	3,250.00	218.25%
Net Income	116,601.93	51,180.00	227.83%

Home Care Association of Washington
Balance Sheet
As of May 31, 2024

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Baird Cash and Equivalents	5,894.15
Bairds Investment Assets	148,457.10
Umpqua Checking - 0944	226,967.18
Umpqua Money Mkt #0936	65,854.61
Umpqua PAC - 0951	13,737.95
Total Checking/Savings	460,910.99
Accounts Receivable	
Accounts Receivable	90,291.58
Total Accounts Receivable	90,291.58
Other Current Assets	
Prepaid Expenses	-126.25
Prepaid Insurance	-1,434.62
Prepaid Workshop Expenses	680.00
Undeposited Funds	2,500.00
Total Other Current Assets	1,619.13
Total Current Assets	552,821.70
TOTAL ASSETS	552,821.70
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	734.15
Total Accounts Payable	734.15
Other Current Liabilities	
Deferred Dues	
Affiliate Dues	1,983.33
Provider Dues	97,776.63
Total Deferred Dues	99,759.96
Total Other Current Liabilities	99,759.96
Total Current Liabilities	100,494.11
Total Liabilities	100,494.11
Equity	
Retained Earnings	98,181.16
Unrestricted Net Assets	237,544.50
Net Income	116,601.93
Total Equity	452,327.59
TOTAL LIABILITIES & EQUITY	552,821.70

Statement Period: **MAY 1 - MAY 31, 2024**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period May 1, 2024	*Year-to-Date January 1, 2024*
Beginning Balance	**$154,773.64**	**$154,819.16**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	607.83	2,269.45
Other Transactions		-784.73
Change in Value*	-1,030.22	-1,952.63
Total Assets: May 31, 2024	**$154,351.25**	**$154,351.25**

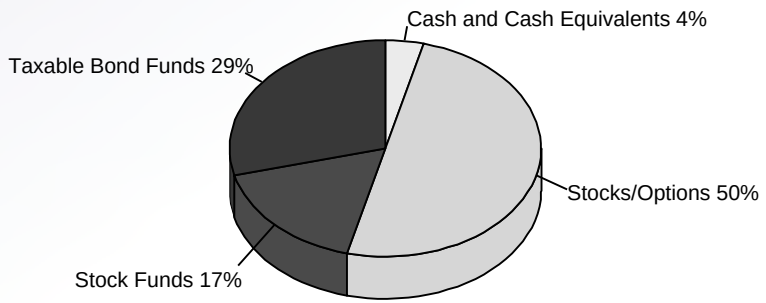
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
GIG HARBOR WA 98332-5811

YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8858

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

While Tax Day may be behind us, we know the best advice and plans consider your tax exposure over multiple years. Visit www.bairdwealth.com/digest to see how we can help you - for next April, and years into the future.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

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ASSET SUMMARY

	Value as of May 31, 2024				Gains/(-)Losses		
						Realized	
	At Baird	*Not at Baird*	*Total*	*% of Assets **	*Unrealized*	*This Period*	*Year-to-Date*
Cash	86.24		86.24	0.06%			
Money Market/Bank Deposit	5,807.91		5,807.91	3.76%			
Margin							
Cash and Cash Equivalents	**$5,894.15**		**$5,894.15**	**3.82%**			
Stocks/Options	77,887.17		77,887.17	50.45%	3,661.77		
Stock Funds	25,568.63		25,568.63	16.57%	9,311.21		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	45,001.30		45,001.30	29.16%	-10,142.94		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$148,457.10**		**$148,457.10**	**96.18%**	**$2,830.04**	**$0.00**	**$0.00**
Total Assets	**$154,351.25**		**$154,351.25**	**100.00%**	**$2,830.04**	**$0.00**	**$0.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	*Year-to-Date*
Dividends	Tax-Exempt		
	Taxable - Qualified	394.15	1,004.72
	Taxable - Non-Qualified	203.84	1,028.08
Interest	Tax-Exempt		
	Taxable	9.84	46.94
Capital Gain Distributions			
Return of Principal			
Other			
Total Income and Distributions		**$607.83**	**$2,079.74**

TAX INFORMATION SUMMARY

		This Period	*Year-to-Date*
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, May 31, 2024.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated at your request and the proceeds returned to your account or remitted to you. The bank deposit interest rate paid to you is based on household account values and determined by the negotiated interest rates paid by the participating banks after deducting fees paid to a third party for administering the cash sweep program and the compensation to Baird for offering and providing various services related to the program. Please visit www.rwbaird.com/cashsweepcomp and www.rwbaird.com/cashsweeps to learn more about Baird's compensation and the cash sweep program. There are several alternatives to consider regarding your idle cash, including those with a higher yield, and we encourage you to discuss them with your Financial Advisor.

	Current Value	*Cost*	*Est. Annual Income*	*Current Annual Yield %*
CASH	86.24	86.24		
FDIC INSURED DEPOSIT MULTI-BANK	5,807.91	5,807.91	119.29	2.05%

Annual Percentage Yield earned from 05/01/24 - 05/31/24 was 2.07%.

Deposits are insured by the FDIC up to $2,500,000 per depositor (or $5,000,000 for joint accounts).

Annual Percentage Yield earned measures the total amount of interest paid to your account for the month and is expressed as an annualized rate with monthly compounding based on a 365-day year.

Program Banks	*Current Value*
CITIBANK, N.A.	0.21
U.S. BANK	5,807.70

Total Cash and Cash Equivalents	**$5,894.15**	**$5,894.15**	**$119.29**	**2.02%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Est. Annual Income*	*Est. Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	161.2400	97.0486	12,899.20	7,763.89	5,135.31	496.00	3.85%
ALASKA AIR GROUP INC	ALK	100	42.0200	65.5800	4,202.00	6,558.00	-2,356.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	2.4300	23.6135	729.00	6,312.25***	-5,583.25	12.00	1.65%
EXPEDIA GROUP INC	EXPE	55	112.8600	128.5516	6,207.30	7,070.34	-863.04	N/A	N/A
RMR GROUP INC CL A	RMR	3	23.5300	11.8900	70.59	35.67	34.92	5.40	7.65%
RTX CORP	RTX	93	107.8100	82.4149	10,026.33	7,664.59	2,361.74	234.36	2.34%

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Est. Annual Income	Est. Yield %
Stocks/Options continued									
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	25.4500	56.0749	3,817.50	8,411.24***	-4,593.74	N/A	N/A
STARBUCKS CORP	SBUX	125	80.2200	14.2369	10,027.50	1,779.61	8,247.89	285.00	2.84%
UNITED PARCEL SERVICE INC CL B	UPS	60	138.9300	115.9950	8,335.80	6,959.70	1,376.10	391.20	4.69%
U S BANCORP DE NEW	USB	165	40.5500	43.2977	6,690.75	7,144.12	-453.37	323.40	4.83%
VERIZON COMMUNICATIONS INC	VZ	150	41.1500	51.2033	6,172.50	7,680.50	-1,508.00	399.00	6.46%
WEYERHAEUSER CO	WY	290	30.0300	24.1176	8,708.70	6,845.49***	1,863.21	232.00	2.66%
Total Stocks/Options					**$77,887.17**	**$74,225.40**	**$3,661.77**	**$2,378.36**	**3.05%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		414.134	61.7400	39.2565	25,568.63	16,257.47	9,311.21	462.91	1.81%
Total Stock Funds					**$25,568.63**	**$16,257.47**	**$9,311.21**	**$462.91**	**1.81%**
Taxable Bond Funds									
SABA CAPITAL INCOME & OPPORTUNITIES FUND II	SABA	517.000	3.8500	23.4688	1,990.45	12,133.38***	-10,142.94	179.91	9.04%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	40,000.000	1.0000	1.0000	40,000.00	40,000.00	0.00	2,083.85	
REINVESTMENTS		3,010.850	1.0000	1.0000	3,010.85	3,010.85	0.00	157.01	
TOTAL		43,010.850	1.0000	1.0000	43,010.85	43,010.85	0.00	2,240.86	5.21%
CUMULATIVE INVESTMENT RETURN: $3,010.85					43,010.85	40,000.00			
Total Taxable Bond Funds					**$45,001.30**	**$55,144.23**	**-$10,142.94**	**$2,420.77**	**5.38%**
Total Portfolio Assets					**$148,457.10**	**$145,627.10**	**$2,830.04**	**$5,262.04**	**3.54%**
Total Assets					**$154,351.25**	**$151,521.25**	**$2,830.04**	**$5,381.33**	**3.49%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

ASSET DETAILS continued

Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Est. Annual Income	Est. Yield %

Est. Annual Income and Est. Yield % are estimates only and may include return of principal and/or capital gains, which would render them overstated. Actual income and yields may be lower or higher than the estimated amounts. Est. Annual Income is calculated by annualizing the most recent distribution. Est. Yield % is calculated by dividing the Est. Annual Income by the Current Value.

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	Activity	This Period	Year-to-Date
	Opening Balance - Cash and Cash Equivalents	**$5,472.17**	**$5,447.67**
Buy and Sell Transactions	Assets Sold/Redeemed		
	Assets Bought	-185.85	-1,038.24
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	597.99	2,222.51
	Interest	9.84	46.94
	Capital Gain Distributions		
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees		-784.73
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$5,894.15**	**$5,894.15**

ACTIVITY DETAILS

Date	Activity	Quantity	Price	Description	Total
	Opening Balance			**Total Opening Balance**	**$5,472.17**
05/01/24	Purchase			FDIC INSURED DEPOSIT	

SUBACCOUNT ACTIVITY

Cash	Money Market	Margin
$14.99	**$5,457.18**	**$0.00**
-14.99	14.99	

ACTIVITY DETAILS continued

Date	Activity	Quantity	Price	Description	Total
05/01/24	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	185.85
05/01/24	Asset Bought-Reinv	185.8500		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-185.85
05/01/24	Dividend			VERIZON COMMUNICATIONS INC	99.75
05/02/24	Purchase			FDIC INSURED DEPOSIT	
05/15/24	Dividend			ABBVIE INC	124.00
05/16/24	Dividend			DIVERSIFIED HEALTHCARE TRUST SBI	3.00
05/16/24	Purchase			FDIC INSURED DEPOSIT	
05/16/24	Dividend			RMR GROUP INC CL A	1.35
05/17/24	Purchase			FDIC INSURED DEPOSIT	
05/30/24	Dividend			UNITED PARCEL SERVICE INC CL B	97.80
05/31/24	Interest			FDIC INSURED DEPOSIT	9.84
05/31/24	Asset Bought-Reinv			FDIC INSURED DEPOSIT	
05/31/24	Purchase			FDIC INSURED DEPOSIT	
05/31/24	Dividend			SABA CAPITAL INCOME & OPPORTUNITIES FUND II	14.99
05/31/24	Dividend			STARBUCKS CORP	71.25
	Closing Balance			**Total Closing Balance**	**$5,894.15**

SUBACCOUNT ACTIVITY continued

Cash	Money Market	Margin
185.85		
-185.85		
99.75		
-99.75	99.75	
124.00		
3.00		
-124.00	124.00	
1.35		
-4.35	4.35	
97.80		
9.84		
-9.84	9.84	
-97.80	97.80	
14.99		
71.25		
$86.24	**$5,807.91**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

Home Care Association of Washington
Profit & Loss Budget Overview
July 2024 through June 2025

	Jul '24 - Jun 25	Jul 1, '23 - May 16, 24	2023 - 2024 Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	10,000.00	8,238.25	10,000.00	82.38%
MEMBERSHIP				
Affiliate Dues	3,500.00	3,104.14	3,500.00	88.69%
Provider Dues	282,000.00	344,207.83	224,400.00	153.39%
Total MEMBERSHIP	285,500.00	347,311.97	227,900.00	152.4%
OPERATING				
Job Target/Career Board	1,500.00	1,450.38	1,500.00	96.69%
Total OPERATING	1,500.00	1,450.38	1,500.00	96.69%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	12,500.00	11,229.25	10,000.00	112.29%
Annual Meeting/Conv - Spring - Other	45,000.00	41,396.00	45,000.00	91.99%
Total Annual Meeting/Conv - Spring	57,500.00	52,625.25	55,000.00	95.68%
OCS OASIS Partnership	500.00	0.00	500.00	0.0%
Workshops/Seminars	20,000.00	12,065.00	40,000.00	30.16%
Total PROGRAMMING	78,000.00	64,690.25	95,500.00	67.74%
Total Income	375,000.00	421,690.85	334,900.00	125.92%
Gross Profit	375,000.00	421,690.85	334,900.00	125.92%
Expense				
PAC Expenses				
General PAC Expenses	300.00	0.00	300.00	0.0%
Bank / Merchant Fees	350.00	0.23	350.00	0.07%
PAC Contributions	10,000.00	1,800.00	10,000.00	18.0%
Total PAC Expenses	10,650.00	1,800.23	10,650.00	16.9%
ADMINISTRATIVE				
Travel	2,000.00	982.58	3,500.00	28.07%
Professional Fees				
Tax Return Prep	1,800.00	1,800.00	1,800.00	100.0%

Home Care Association of Washington
Profit & Loss Budget Overview
July 2024 through June 2025

	Jul '24 - Jun 25	Jul 1, '23 - May 16, 24	2023 - 2024 Budget	% of Budget
Total Professional Fees	1,800.00	1,800.00	1,800.00	100.0%
Bank / Merchant Fees	6,000.00	5,569.97	5,000.00	111.4%
Business License	20.00	0.00	20.00	0.0%
Insurance	3,500.00	3,369.20	2,300.00	146.49%
Management	107,000.00	75,900.00	82,800.00	91.67%
Office Supplies	300.00	356.28	300.00	118.76%
Postage	300.00	87.39	350.00	24.97%
Printing/Copies	1,000.00	924.58	400.00	231.15%
Publications/Subscriptions	1,200.00	790.39	1,500.00	52.69%
Telephone	500.00	421.11	500.00	84.22%
Total ADMINISTRATIVE	123,620.00	90,201.50	98,470.00	91.6%
ADVOCACY				
Lobbyist Expenses	1,000.00	305.72	1,000.00	30.57%
Lobbyist/Legislative Consultant	52,800.00	44,000.00	48,000.00	91.67%
Policy & Advocacy	11,500.00	19,612.50	11,500.00	170.54%
Total ADVOCACY	65,300.00	63,918.22	60,500.00	105.65%
COMMUNICATIONS				
Website- Reg & Maint	2,000.00	44.55	2,000.00	2.23%
Total COMMUNICATIONS	2,000.00	44.55	2,000.00	2.23%
LEADERSHIP				
Board Meetings	1,750.00	32.26	1,750.00	1.84%
Strategic Planning	1,500.00	434.35	1,500.00	28.96%
Total LEADERSHIP	3,250.00	466.61	3,250.00	14.36%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	45,000.00	550.00	31,500.00	1.75%
Clinical Director Expenses	500.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	1,500.00	625.00	1,500.00	41.67%
Public Relations/ Awards	500.00	0.00	350.00	0.0%
Total MEMBERSHIP SERVICE/RETENTION	47,500.00	1,175.00	33,850.00	3.47%
PROGRAMS				

Home Care Association of Washington
Profit & Loss Budget Overview
July 2024 through June 2025

	Jul '24 - Jun 25	Jul 1, '23 - May 16, 24	2023 - 2024 Budget	% of Budget
Annual Mtg/Convention Spring				
A/V - Technology	5,000.00	85.40	5,500.00	1.55%
Food and Beverage	25,000.00	29,143.59	25,000.00	116.57%
Lodging	2,000.00	0.00	1,000.00	0.0%
Speaker	15,000.00	10,550.00	10,000.00	105.5%
Printing & Supplies	1,500.00	98.32	1,500.00	6.56%
Annual Mtg/Convention Spring - Other	1,000.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	49,500.00	39,877.31	44,000.00	90.63%
Workshops/Seminar Expense				
A/V-Technology	3,250.00	3,976.18	3,250.00	122.34%
Food and Beverage	2,000.00	1,597.89	4,500.00	35.51%
Lodging & Transportation	1,000.00	0.00	1,500.00	0.0%
Other Workshops/Seminar Expense	1,000.00	0.00	1,000.00	0.0%
Speaker	10,000.00	12,000.00	20,000.00	60.0%
Printing & Supplies	1,500.00	1,190.22	4,000.00	29.76%
Total Workshops/Seminar Expense	18,750.00	18,764.29	34,250.00	54.79%
Total PROGRAMS	68,250.00	58,641.60	78,250.00	74.94%
Total Expense	320,570.00	216,247.71	286,970.00	75.36%
Net Ordinary Income	54,430.00	205,443.14	47,930.00	428.63%
Other Income/Expense				
Other Income				
Interest & Dividends	4,000.00	4,673.70	750.00	623.16%
Gain/Loss on Investments	2,800.00	2,833.57	2,500.00	113.34%
Total Other Income	6,800.00	7,507.27	3,250.00	230.99%
Net Other Income	6,800.00	7,507.27	3,250.00	230.99%
Net Income	61,230.00	212,950.41	51,180.00	416.08%

2024 Committee Report

Committee Name: AME (Annual Meeting and Education) Committee **Date:** 6/13/2024
Date of last committee meeting: 6/13/2024
Submitted by: Kim Hale

COMMITTEE UPDATES:

Webinar Series:

Currently Scheduled

- June: HH ICD Coding - Fritz Soon (Kaiser)
- July/Aug skip, summer break
- September: Rehospitalization & ED Reduction Strategies (Providence)
- October: Robust Balance Interventions in Home Health – Linda McAllister (EvergreenHealth)
- October (extra webinar): Topic TBD – Yaffa Vinikoor (Kaiser)
- November: Preview of In Home Services Day - Leslie Emerick
- 2025 Confirmed Topics: BIPOC Wound Assessment (EvergreenHealth)

Potential Topics if presenters are available. Board recommendations welcomed:

- How to build partnerships with SNFs
- Therapist Assistants – how to build capacity and best utilize (Sunshine, tentative)
- Palliative Care Transitions
- Interim/Final VBP performance report
- APS/RCS referrals (EvergreenHealth, tentative)
- Practice Collaboration and Supervision of LPNs (PeaceHealth, tentative)
- Strategies and maintenance of competency skills (Roundtable, tentative)
- Staging Wounds (Sunshine, tentative)
- AI for the Frontline Worker
- Case Management Strategies and Basics
- Tap into speakers/sponsors from conference to discuss topics such as wound treatments, DME with a frontline focus (Medline, Bellevue Healthcare, IntellaTriage

OASIS Answers Workshop Review:

- Will not host another course in 2024.
- Looking at OASIS Answers' availability in January 2025 for a location near SeaTac.

Annual Educational Conference:

- **2025 Conference**: Walla Walla - Marcus Whitman Hotel April 27-29, 2025
  - Plan to keep same schedule format with Pre-Con Sunday morning, networking time in afternoon, and conference Monday and half day Tuesday. Will plan more organized activities for Sunday afternoon.
  - Keep same registration formats: Pre-Con plus Conference and Conference Only

- Change business meeting to breakfast onTuesday
- Committee voted no for recording sessions and virtual option in 2025.
- Will look to increase vendor fees and involvement in 2025.

- **2024 Conference:** Walla Walla - Marcus Whitman Hotel April 28-30, 2024
  - 68 attendees
  - Net profit of $10,675.
- **2026 Conference:**
  - Will hold date with Marcus Whitman with option to release if location plan for 2026 conference changes.

BOARD ACTION REQUESTED:

Suggestions for webinar presenters and topics for 2025.
Suggestions for conference presenters and topics for 2025.

Next committee meeting information:
Date/Time: July 11, 2024 1-2pm.

2024 Committee Report

Committee Name: Mighty Membership **Date: 6/7/24**
Date of last committee meeting: 6/7/24
Submitted by: Kelly/Jason

COMMITTEE UPDATES:

- A/R: update- Currently $90K (ish); roughly half is from two member providers (Centerwell and Maxim)
- Awards ceremony reflection: worked well- videos worked; we solicited nominations earlier and had better board involvement which helped; consider opening nominations even earlier this year and keeping open with a big push around Feb?
- Fresh take: let's get some new member agencies this year! Eden? Intrepid? Amicable? Private Duty Cos.?
- Fresh take 2: let's get some committee involvement and begin mentoring folks that aren't on the board but part of member agencies.

BOARD ACTION REQUESTED:

1. Email us the name of a contact you have at an agency that is not currently a member that SHOULD be so we can reach out. Better yet, reach out yourself and let us know so we don't bombard them.

2. Consider finding a staff member that wants to look under the hood of this esteemed association and get involved and recruit them to sit in on a committee meeting or join a committee. The membership committee has room and I suspect education, QAPI, and others would be happy to add more neurons to their network.

Next committee meeting information:
Date/Time: Friday, September 6th at 10AM
Location: Teams

June 10, 2024

HCAW June 2024 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative/Political Landscape

I was invited to attend the Summit on Aging and Longevity hosted by DSHS and AARP on May 22 in Tacoma. It was well attended by all sectors of long term care and I was sitting 4 feet away from the Governor! Walt Bowen, WA State Senior Lobby, and the Governor were in deep conversation. HCAW is a long time member of the Senior Lobby and regulary speak about about home health, hospice and palliative care to their group. Cathy MacCaul, AARP Governmental Director and Kathy Knight, Area Aging Agencies, gave the Governor a Bonzi tree for his years of services and advocacy for LTC. The conference explored opportunities for partership across the LTC spectrum, health aging technologies, workforce, housing, transportation and demetia-friendly building sectors. This was a great opportunity for networking!

Included are the Summit recordings to share and explore opportunities for continued innovation and strategic action. Links to the TV-W recording of the summit:

- 8:30am: https://www.tvw.org/watch/?clientID=9375922947&eventID=2024051137
- 11:10am: https://www.tvw.org/watch/?clientID=9375922947&eventID=2024051138
- 1:20pm: https://www.tvw.org/watch/?clientID=9375922947&eventID=2024051139
- 2:30pm: https://www.tvw.org/watch/?clientID=9375922947&eventID=2024051140

Home Health and Home Care related legislative projects underway!

In-Home Services Roadmap Funding: ESSB 5950, Sec. 222 (the operating budget bill) passed which provided DOH with funding to create an "In-Home Services Roadmap." Similar to the Palliative Care Roadmap and the Dementia Roadmap developed in recent years, subject matter experts need to come together to create a new In-Home Services Roadmap.

This roadmap will educate people on how to assess their care needs and give them practical tools to locate appropriate home care, home health, and hospice providers in their communities. John Hilger, DOH In-Home Services Program Manager, is wanting to schedule a virtual TEAMS kick off meeting in late June to start outlining the key components of the In-Home Services Roadmap. Subsequent meetings will be scheduled in July and August to develop each component. DOH is working in consultation with appropriate stakeholders and Susan Engels, DSHS Office Chief, State Unit on Aging at State of Washington. The department must complete the document and make hard copies available for distribution no later than June 30, 2025.

SSB 5936 Palliative Care Benefit Workgroup: According to the Office of the Insurance Commissioner (OIC), the **Palliative Care Benefit Work Group** has officially started and they have shared the work group's next steps.

Confirmed Members of Palliative Care Bene

OIC Work Plan_Palliative Care W

As background, Substitute Senate Bill (SSB) 5936 (Chapter 166, Laws of 2024, attached) directs OIC, in consultation with the Health Care Authority (HCA), to "convene a work group to **design the parameters of a palliative care benefit and payment model for the benefit of fully insured health plans**…" and submit a report to the Legislature detailing its work and any recommendations by **November 1, 2025**. The work group is comprised of representatives including state agencies, providers, and payors. The work group must consider (a) clinical eligibility criteria, (b) the services included in a palliative care benefit, (c) appropriate staffing, (d) evaluation criteria and reporting requirements, and (e) payment models. The Legislature has appropriated $228,000 to OIC to implement SSB 5936, and provides that OIC may contract with a vendor for actuarial analysis.

A list of confirmed work group members is attached. **Nico Janssen** and **Jane Beyer** will facilitate the work group on behalf of OIC. Here is information on OIC's planned next steps and what to expect in the coming months:

1. **OIC will hold the first work group meeting in July 2024**, with date and time to be announced. Please look out for the calendar invite, agenda, and meeting materials closer to July. We plan for work group meetings to be all-virtual and open to the public via a registration link on OIC's website. We plan to post meeting materials and information about the work group on OIC's website.

2. **OIC plans to contract for actuarial analysis to fulfill the work required in SSB 5936.** We welcome work group members' expertise in advising the contractor's analysis. To that end, before our first work group meeting, **we plan to share a draft scope and objectives document** for your review and feedback before a request for proposals is posted.

3. We have prepared the attached **work plan** to share tasks and deadlines and monitor our progress. This document includes a resource library with links to relevant background information. The work plan will be continually updated as the project develops.

Department of Social and Health Services (DSHS)

Funding for Private Duty Nursing and Home Health Medicaid Rate Increases: Provided solely for rate increases, effective January 1, 2025, for private duty nursing, home health, and the medically intensive children's group home program services. Effective January 1, 2025, to

independent contractor nurses and agency-employed nurses providing private duty nursing, skilled nursing, and private duty nursing in adult family homes.

Senate Bill 5811: will take effect June 6, 2024. This bill expands the definition of "family members" for whom an individual provider can provide care to without holding a credential. The definition of "family member" now includes the individual provider's child or parent, including when related by marriage or domestic partnership. This is in addition to those who provide care only for the individual provider's sibling, aunt, uncle, cousin, niece, nephew, grandparent, grandchild, including when related by marriage or domestic partnership. If you have questions, please contact the program manager, Jenni Osbun.

WA Cares Fund Action Alert: I have been working diligently to assure that private pay home care agencies have the same opportunity to provide care under the WA Cares Act as Medicaid contracted agencies. The WA Cares Fund is overseen by the LTSS Trust Commission which is made up of legislators, the heads of the administering agencies, and key stakeholder representatives. The LTSS Trust Commission will be making a decision in the near future on whether to include private pay home care agencies as well as Medicaid contracted agencies to offer services to participants in the WA Cares Act provision of home care services.

This is an urgent issue as they are making these decisions now. Please send a message ASAP to the WA Cares Fund Contact Me by either email or phone. I would advise using the template below as a basis, but to add your own personal input on why to include your home care agency as part of the services provided versus Medicaid only agencies.

"I would like to request that you allow all state licensed home care agencies, not just Medicaid contracted home care agencies, to provide services to qualified participants in the WA Cares Fund. This program is designed for all Washingtonians, not just low-income citizens, and participants should have a choice of which home care agency that they would like to hire in their area. Limiting access to all licensed home care agencies will limit access to home care for the participants. With our rapidly aging population, its important that all home care agencies be included, not just limited to a few in our state." If you would like to attend upcoming meetings in person, please add these links and dates to your calendar.

LTSS Trust Commission Meeting , July 10, 2024, 1:00 PM - 4:00 PM Join Zoom Webinar

Webinar ID: 898 7870 3085

Passcode: 333812

Connect by phone: 253-215-8782

Provider Payment Maximums Group 3 Stakeholder Open Forum , July 15, 2024: 10:30 - 12:00 pm Join Zoom Webinar

June 10, 2024

Home Care Safety Net Assessment: I attended a work session on SHB 1435 Home Care Safety Assessment that is intended to gather data and draw down more federal dollars to the state for in-home services such as home care, home health and hospice. I have grave concerns regarding a "safety net" assessment for private pay home care agencies and hospice. There may be some benefit for private duty nursing and Medicaid reimbursed home health. Here is a report from an actuarial firm, Milliman, that was hired to process the data collection:

Home Care Safety Net Assessment_Prese

In Washington, there are currently provider assessments for hospitals, nursing homes, and ambulances. To conform to federal laws, health care provider-related assessments, fees, and taxes must be broad-based, uniform, and in compliance with hold harmless provisions. To be broad based and uniform, they must be applied to all providers of the same class and be imposed at the same rate to each provider in that class. If a provider-related assessment, fee, or tax is not broad-based or uniform, these provisions may be waived if the assessment, fee, or tax is generally redistributive. The hold harmless provision, which requires that those paying the tax may not be guaranteed that their contributions will be repaid, may not be waived. Additionally, Medicaid payments for these services cannot exceed Medicare reimbursement levels.

We understand the intent of SHB 1435 is to draw down additional federal funding for home care, but it will actually make it less of a "safety net" for those seniors who do not qualify for Medicaid and can only gain access to home care services out of pocket. It is our understanding that the federal government does not allow for a distinction between Medicaid contracted home care agencies and private pay home care agencies.

While it may be beneficial for a Medicaid agency to draw down more federal dollars, an assessment for private pay agencies would be a significant financial burden to these agencies and the clients that they serve. Since they do not receive state funding there is no reimbursement mechanism for them to gain compensation for the additional costs. Private pay home care clients are primarily seniors who do not qualify for low-income home care services through the state's Medicaid program. The gap between Medicaid and private pay home care access already excludes a substantial number of citizens who cannot afford home care. This proposal makes that gap even worse for those seniors above the Medicaid threshold. We also have concerns regarding this slide, especially the part about being a certified home health agency. Home care agencies in Washington state are not typically Medicare certified.

Health care provider-related charges, such as assessments, fees, or taxes, have been used in some states to help fund the costs of the Medicaid program. Under federal rules, these provider-related charges include any mandatory payment related to health care items or services where at least 85 percent of the tax burden falls on health care providers. These may be taxes imposed as a percentage of revenue and flat taxes. States collect these funds

from health care providers and pay them back as Medicaid payments while claiming federal matching funds.

DOH Update on backlog of nursing assistant and home care aide applications: DOH has hired new credentialling staff to process CNA applications at DOH. We hope the backlog starts clearing up for both CNAs and Home Care Aides soon!

DOH HELMS Project: Healthcare Enforcement and Licensing Management System (HELMS) is the new electronic licensing system that replaced the outdated system. The first release, HELMS Lite, was launched on **4/24/2024.** It should improve the new applicant's experience with the ability to submit applications from their mobile device, update their profile information, delete draft applications, view their application status online, and print payment confirmation. Additional HELMS releases with improved functionality are scheduled through December 2025. **For more information, please visit our website, or email at HELMS@doh.wa.gov.**

Certificate of Need Monthly Modernization Public Workshops: ESSB 5950 directs the department to co-analyze the CN program and provide a report to the legislature by **June 30, 2025.** The CN program is in the final stages of selecting a contractor and developing the Statement of Work that defines the expectations and work the contractor will perform. We anticipate that two sets of public workshops will be held related to Proviso work.

- Session 1: **Anticipated Fall 2024**
  Solicit feedback on areas of improvement for CN.
- Session 2: **Anticipated Winter 2024**
  Solicit feedback on preliminary findings and recommendations for the report.

Workshops will be open to all members of the public and will be announced via GovDelivery in the coming months. Contact cnrulemaking@doh.wa.gov with questions related to the CN Modernization Proviso work.

Health Care Authority (HCA)

As far as we know, HCA is proceeding with their rulemaking on EVV. HCAW sent a letter from an attorney regarding the implementation of the EVV program at HCA. We also worked with Senator Cleveland and Senator Rivers on a letter to HCA requesting that they delay rulemaking and change the NPI Process. We were cc'd on the letter back to the legislators and HCA has no intention of changing the NPI number process. At this point we are asking agencies to start getting NPI numbers for their home health providers. We have yet to figure out how this will impact our billings for Medicaid patients but will need to have our members start the process of gaining NPI numbers.

June 10, 2024

Policy Related Meetings

WA State Telehealth Collaborative: The collaborative has a Palliative Care Telehealth presentation coming up featuring Dr. Gregg VandeKieft, Providence Hospice & Palliative Care. Medical Director of the Rural Palliative Care Initiative. To attend the presentation:

Next Telehealth Collaborative Meeting, Monday, September 16, 2024 | 10 am - 12 pm
Zoom: https://washington.zoom.us/j/93348075788
Call in: Dial by your location
+1 206 337 9723 US (Seattle)
+1 253 215 8782 US (Tacoma)
Meeting ID: 933 4807 5788

Tentative Agenda Items

- Financial Toxicity's Impact on Digital Health Equity
- Palliative Care via Telemedicine
- Uniform Telehealth Act: State Registration Processes

Washington State Workforce Development-LTC Initiative: Ecosystem Subcommittee I attend these meetings representing all in-home services and advocate for increasing their workforce. I have recently been participating in the Ecosystem LTC staffing workgroup. Lots of good opportunities to talk about in home services needs and how the current Nursing Assistant backlog impacts agencies. I will be attending their Summit for Workforce Development in July.

WA State Senior Lobby: I attend these monthly meetings and get updates on all legislative issues impacting seniors and updates from DSHS/ALTSA staff.