HCAW Board Packet

July 20, 2023

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HCAW July 2023 Board Meeting Agenda

<u>Our Vision</u>: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 7/20		**Time:** 9:00 a.m.-10:00 a.m.	**Location:** MS Teams	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**
9:00 a.m.	Welcome			Shelly

9:05 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ June 2023 Minutes
		  ○ June 2023 Financials
			Acceptance	Shelly

9:10 a.m.	General Business	EVV	Discussion	Shelly
9:25 a.m.	Annual Meeting & Education Committee	2024 Annual Conference • Format & Audience	Discussion	Deb
9: 45 a.m.	Public Policy	Public Policy Director Report • Report in Packet		Leslie
9:55 a.m.	Open Discussion	Is there anything you would like to bring to the group?	Review & Questions	All
10:00 a.m.	Adjourn/Action Items	• Action items		Shelly Carissa

<u>Our Mission</u>: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

Board Meeting Minutes
Thursday, June 15, 2023
MS Teams
8:00 am-9:00 am

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: In-Person President - Shelly McDiarmid, Past President - Brent Korte, Treasurer – Kelly Pajinag Secretary - Sheena Paylor President Elect: Deb Strom, Directors: Imee Nebres, Gina Anderson**,** Jason Darling, Mirna Musun, Amber Hahn-Keenan

Staff: Carissa Linnane - Executive Director, Leslie Emerick - Public Policy Director

Not in Attendance: Directors: Melinda Moore, Geoff Meinken

Meeting called to order at 8:07 pm by Shelly McDiarmid

CONSENT AGENDA

Motion to approve the June consent agenda approved.
April and May Minutes Approved.
April and May Financials Approved.

PUBLIC POLICY REPORT

Report in packet.
May 16th was a very busy day as the finals state operating budget was signed.

In the budget: Medicaid pediatric palliative care benefit and Funding for the Medicaid Home Care Rate.

Private duty and skilled nursing: there are still open questions related to the rate increase and billing codes. We will continue to pursue another rate increase in the next legislative session.

Difficult to discharge pilot program: Leslie will find out where these are these pilot programs taking place.

HCA EVV – What has is being communicated by the HCA could effectively halt Medicaid billing January 1, 2023. The board is supportive of calling meetings between the HCA and member stakeholders.

Currently, the state is asking for claims and billing submissions per individual NPI, this includes all therapists, nurses, etc. regardless of agency employment. Many agencies bill under an institutional claim and NPI. The issue is that some providers (PT, RN, OT, etc.) may have an individual NPI. Whereas unskilled nurses may not be eligible for an NPI. Related to PDN, it's very unclear who is in scope or out of scope. It's also unclear what the HCA is expecting in terms of claims data. We have a meeting tomorrow, June 16th at 3:30 pm, Please attend if you can. Shelly and Leslie will resend the invitation to anyone with interest. Others outside of the board are welcome to attend if they represent an HCAW provider member.

GENERAL BUSINESS

Clinical Director Update

We have selected 2 candidates who have withdrawn their candidacy for this position. We plan to put an all call out the membership for candidate recommendations. Carissa can resend the position summary to the board.

Board Position Vacancy

Lisa S. has resigned from her board position. Per our bylaws, the president. The board would like to see a candidate from central or eastern Washington to fill this position vacancy. It was suggested that we also consider a candidate from Eden Health for this position.

Carissa will send Lisa a thank you card for her service.

2023 Budget Proposal Review

Kelly reviewed key points in our 23-24 draft budget. There will be some work by the membership committee to address the request for the development. Increase our vendors and sponsors for the annual conference and increase our revenue.

Amber H. had questions about the A/R. Our A/R is the result of 15 members having outstanding dues or educational invoices. We have sent final notices to everyone and will bring forward a proposal on next steps at the July meeting.

As a note: the 23-24 budget did not account for any changes in the format of our annual conference April 2024.

Motion to approve the 23-24 budget approved.

Open discussion

Deb requested direction from the board about whether the annual meeting into a single leadership track. We would also like board approval to contract our 2025 conference location. Shelly proposed that the board ruminate on these questions, and we will include this item on our July next meeting agenda.

Shelly M. will resend the EVV meeting invite to Mirna.

Meeting called to a close at 9:01 AM

Carissa to investigate the cost of providing a virtual attendance option.

ANNUAL MEETING & EDUCATION

ACTION ITEMS

All:

- Come to the July meeting prepared to discuss the format and audience for our 2024 Conference.

Shelly:

- Forward the EVV meeting invite to Mirna.

Executive Committee:

- Continue the interview process to select the next Clinical director of the association.

Carissa:

- Investigate the cost of providing a virtual attendance option at the 2024 conference.

Financial Report Notes – Kelly Pajinag, Treasurer & Carissa Linnane, Executive Director Prepared July 10, 2023

- **Operational Health Snapshot**
  - As of January, our net income is $111,655; A $ 139,828 increase from the previous YTD. We have far outperformed our budget income target of $10,010. In February we saw a $5,826 gain in our investments. Our total current assets are $479,243, up 28% from the previous YTD.

- **Balance Sheet**
  - Current Assets:
    - Umpqua Checking: Balance $199,870 up $60,994 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $143,622 up $38,348 from the previous YTD.
      - Cash & Equivalents: $5,826 down $33,051 from the previous YTD.
    - Money Market: has remained stable at $65,763.
    - Prepaid Workshop and other prepaid expenses booked as expected through 22-23 FY; Entries for 22-23 deferred member dues income and other subscriptions have booked as earned or expended through year end.
    - HCAW PAC: Balance $7,718
    - Accounts Receivables:
      - Outstanding Invoices: $45,717 (2023 Member Dues & OA Workshop Registration). See A/R Summary in the board packet for additional information.
    - Accounts Payable:
      - Outstanding Balance: $22; reflective of charges to AMI credit card.
    - Undeposited Funds: $3,646

- **P&L to Budget:**
  - INCOME:
    - Dues: Monthly deferred dues entries were recorded as received for June 2023.
    - Jobs Board Income: $1,597 YTD.
    - Programming & Education
      - Workshops & Seminars: YTD earnings for these workshops is $55,044; We have achieved 137% of our budgeted income for this FY due to hosting a 3rd OA workshop opportunity.
      - Total Programming: $90,336; we have achieved 94% of our budget target for this fiscal year.
  - EXPENSES:
    - All is ordinary through admin, member retention, Advocacy, and organizational expenses. The only outlier is the costs paid to promote the Clinical Director job posting.
    - Deferred entries for NAHC Dues, Soft Edge, and other subscriptions entered in January 2023.
    - Merchant fees are higher than budgeted by 70%, which was accounted for in our 23-24 budget.
    - PAC Expenses: $239 YTD; accounting for merchant processing fees and paypal website donation portal plug-in subscription.

- **P&L Previous Year Comparison:**

- Report in line with the previous YTD in most categories except expenses related to the OASIS Workshops related expenses, Bank/Merchant Fees, and income generated by the HCAW PAC.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of June 30, 2023

	Jun 30, 23	Jun 30, 22	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	5,826.65	38,877.82	-33,051.17	-85.01%
Bairds Investment Assets	143,622.08	105,273.34	38,348.74	36.43%
Umpqua Checking - 0944	199,870.71	138,876.16	60,994.55	43.92%
Umpqua Money Mkt #0936	65,763.75	65,698.22	65.53	0.1%
Umpqua PAC - 0951	7,718.20	332.55	7,385.65	2,220.91%
Total Checking/Savings	422,801.39	349,058.09	73,743.30	21.13%
Accounts Receivable				
Accounts Receivable	45,717.60	14,980.75	30,736.85	205.18%
Total Accounts Receivable	45,717.60	14,980.75	30,736.85	205.18%
Other Current Assets				
Prepaid Expenses	-1,147.50	956.25	-2,103.75	-220.0%
Prepaid Insurance	-15.11	260.74	-275.85	-105.8%
Prepaid Workshop Expenses	8,240.00	1,415.00	6,825.00	482.33%
Undeposited Funds	3,646.88	6,825.00	-3,178.12	-46.57%
Total Other Current Assets	10,724.27	9,456.99	1,267.28	13.4%
Total Current Assets	479,243.26	373,495.83	105,747.43	28.31%
TOTAL ASSETS	479,243.26	373,495.83	105,747.43	28.31%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	22.70	149.41	-126.71	-84.81%
Total Accounts Payable	22.70	149.41	-126.71	-84.81%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	1,325.02	2,199.75	-874.73	-39.77%
Provider Dues	100,816.46	105,722.65	-4,906.19	-4.64%
Total Deferred Dues	102,141.48	107,922.40	-5,780.92	-5.36%
Total Other Current Liabilities	102,141.48	107,922.40	-5,780.92	-5.36%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of June 30, 2023

	Jun 30, 23	Jun 30, 22	$ Change	% Change
Total Current Liabilities	102,164.18	108,071.81	-5,907.63	-5.47%
Total Liabilities	102,164.18	108,071.81	-5,907.63	-5.47%
Equity				
Retained Earnings	27,879.52	56,053.32	-28,173.80	-50.26%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	111,655.06	-28,173.80	139,828.86	496.31%
Total Equity	377,079.08	265,424.02	111,655.06	42.07%
TOTAL LIABILITIES & EQUITY	479,243.26	373,495.83	105,747.43	28.31%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	Jun 23	Jul '22 - Jun 23	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	1,775.00	5,945.00	10,000.00	59.45%
MEMBERSHIP				
Affiliate Dues	220.83	3,699.73	3,500.00	105.71%
Provider Dues	22,443.95	265,569.15	180,000.00	147.54%
Total MEMBERSHIP	22,664.78	269,268.88	183,500.00	146.74%
OPERATING				
Job Target/Career Board	149.25	1,597.00	1,000.00	159.7%
Total OPERATING	149.25	1,597.00	1,000.00	159.7%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	9,325.00	10,000.00	93.25%
Annual Meeting/Conv - Spring - Other	1,750.76	25,907.26	45,000.00	57.57%
Total Annual Meeting/Conv - Spring	1,750.76	35,232.26	55,000.00	64.06%
OCS OASIS Partnership	0.00	60.00	500.00	12.0%
Workshops/Seminars	0.00	55,044.15	40,000.00	137.61%
Total PROGRAMMING	1,750.76	90,336.41	95,500.00	94.59%
Total Income	26,339.79	367,147.29	290,000.00	126.6%
Gross Profit	26,339.79	367,147.29	290,000.00	126.6%
Expense				
PAC Expenses				
General PAC Expenses	59.00	59.00	300.00	19.67%
Bank / Merchant Fees	43.47	180.28	350.00	51.51%
PAC Contributions	0.00	0.00	10,000.00	0.0%
Total PAC Expenses	102.47	239.28	10,650.00	2.25%
ADMINISTRATIVE				
Travel	0.00	793.55	4,500.00	17.63%
Professional Fees				
Tax Return Prep	0.00	1,800.00	3,330.00	54.05%
Professional Fees - Other	0.00	371.00		
Total Professional Fees	0.00	2,171.00	3,330.00	65.2%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	Jun 23	Jul '22 - Jun 23	Budget	% of Budget
Bank / Merchant Fees	17.80	5,016.19	2,950.00	170.04%
Business License	20.00	90.00	10.00	900.0%
Insurance	130.42	2,265.85	2,300.00	98.52%
Management	6,900.00	82,800.00	82,800.00	100.0%
Office Supplies	3.00	377.99	300.00	126.0%
Postage	1.00	148.46	350.00	42.42%
Printing/Copies	321.88	748.12	400.00	187.03%
Publications/Subscriptions	124.21	1,404.38	1,500.00	93.63%
Telephone	50.24	386.65	500.00	77.33%
Total ADMINISTRATIVE	7,568.55	96,202.19	98,940.00	97.23%
ADVOCACY				
Lobbyist Expenses	150.00	150.00	1,000.00	15.0%
Lobbyist/Legislative Consultant	4,000.00	52,000.00	48,000.00	108.33%
Policy & Advocacy	128.75	13,016.25	11,500.00	113.19%
Total ADVOCACY	4,278.75	65,166.25	60,500.00	107.71%
COMMUNICATIONS				
Website- Reg & Maint	4.05	593.65	2,400.00	24.74%
Total COMMUNICATIONS	4.05	593.65	2,400.00	24.74%
LEADERSHIP				
Board Meetings	0.00	225.19	1,750.00	12.87%
Strategic Planning	0.00	2,340.59	1,500.00	156.04%
Total LEADERSHIP	0.00	2,565.78	3,250.00	78.95%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	10,433.09	30,000.00	34.78%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	1,437.50	1,500.00	95.83%
Public Relations/ Awards	0.00	398.90	250.00	159.56%
Total MEMBERSHIP SERVICE/RETENTION	62.50	12,269.49	32,250.00	38.05%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	4,230.00	8,300.00	50.96%
Food and Beverage	0.00	26,330.53	25,000.00	105.32%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	Jun 23	Jul '22 - Jun 23	Budget	% of Budget
Lodging	0.00	5,999.07	0.00	100.0%
Speaker	0.00	10,147.76	10,000.00	101.48%
Printing & Supplies	33.12	425.29	1,700.00	25.02%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	33.12	47,132.65	46,000.00	102.46%
Workshops/Seminar Expense				
A/V-Technology	360.00	5,127.97	3,250.00	157.78%
Food and Beverage	0.00	4,687.67	2,000.00	234.38%
Lodging & Transportation	0.00	5,755.11	1,500.00	383.67%
Other Workshops/Seminar Expense	0.00	-3,231.81	1,000.00	-323.18%
Speaker	0.00	20,000.00	15,000.00	133.33%
Printing & Supplies	0.00	5,783.90	4,000.00	144.6%
Total Workshops/Seminar Expense	360.00	38,122.84	26,750.00	142.52%
Total PROGRAMS	393.12	85,255.49	72,750.00	117.19%
Total Expense	12,409.44	262,292.13	280,740.00	93.43%
Net Ordinary Income	13,930.35	104,855.16	9,260.00	1,132.35%
Other Income/Expense				
Other Income				
Interest & Dividends	466.92	3,682.05	750.00	490.94%
Gain/Loss on Investments	6,595.72	3,117.85	0.00	100.0%
Total Other Income	7,062.64	6,799.90	750.00	906.65%
Net Other Income	7,062.64	6,799.90	750.00	906.65%
Net Income	20,992.99	111,655.06	10,010.00	1,115.44%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2022 through June 2023

	Jul '22 - Jun 23	Jul '21 - Jun 22	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	5,945.00	6,246.26	-301.26	-4.82%
MEMBERSHIP				
Affiliate Dues	3,699.73	3,187.08	512.65	16.09%
Provider Dues	265,569.15	188,182.29	77,386.86	41.12%
Total MEMBERSHIP	269,268.88	191,369.37	77,899.51	40.71%
OPERATING				
Job Target/Career Board	1,597.00	544.50	1,052.50	193.3%
Total OPERATING	1,597.00	544.50	1,052.50	193.3%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	9,325.00	11,627.38	-2,302.38	-19.8%
Annual Meeting/Conv - Spring - Other	25,907.26	27,604.40	-1,697.14	-6.15%
Total Annual Meeting/Conv - Spring	35,232.26	39,231.78	-3,999.52	-10.2%
OCS OASIS Partnership	60.00	164.90	-104.90	-63.61%
Workshops/Seminars	55,044.15	1,287.10	53,757.05	4,176.6%
Total PROGRAMMING	90,336.41	40,683.78	49,652.63	122.05%
Total Income	367,147.29	238,843.91	128,303.38	53.72%
Gross Profit	367,147.29	238,843.91	128,303.38	53.72%
Expense				
PAC Expenses				
General PAC Expenses	59.00	0.00	59.00	100.0%
Bank / Merchant Fees	180.28	0.00	180.28	100.0%
PAC Contributions	0.00	6,200.00	-6,200.00	-100.0%
PAC Expenses - Other	0.00	293.52	-293.52	-100.0%
Total PAC Expenses	239.28	6,493.52	-6,254.24	-96.32%
ADMINISTRATIVE				
Travel	793.55	0.00	793.55	100.0%
Professional Fees				
Tax Return Prep	1,800.00	3,328.25	-1,528.25	-45.92%
Professional Fees - Other	371.00	0.00	371.00	100.0%
Total Professional Fees	2,171.00	3,328.25	-1,157.25	-34.77%
Bank / Merchant Fees	5,016.19	3,273.94	1,742.25	53.22%
Business License	90.00	0.00	90.00	100.0%
Insurance	2,265.85	3,075.16	-809.31	-26.32%
Management	82,800.00	82,800.00	0.00	0.0%
Office Supplies	377.99	277.74	100.25	36.1%
Postage	148.46	133.93	14.53	10.85%
Printing/Copies	748.12	384.23	363.89	94.71%
Publications/Subscriptions	1,404.38	671.75	732.63	109.06%
Telephone	386.65	334.80	51.85	15.49%
Total ADMINISTRATIVE	96,202.19	94,279.80	1,922.39	2.04%
ADVOCACY				

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July 2022 through June 2023

	Jul '22 - Jun 23	Jul '21 - Jun 22	$ Change	% Change
Lobbyist Expenses	150.00	150.00	0.00	0.0%
Lobbyist/Legislative Consultant	52,000.00	47,700.00	4,300.00	9.02%
Policy & Advocacy	13,016.25	13,067.50	-51.25	-0.39%
Total ADVOCACY	65,166.25	60,917.50	4,248.75	6.98%
COMMUNICATIONS				
Website- Reg & Maint	593.65	3,152.86	-2,559.21	-81.17%
Total COMMUNICATIONS	593.65	3,152.86	-2,559.21	-81.17%
LEADERSHIP				
Board Meetings	225.19	270.55	-45.36	-16.77%
Strategic Planning	2,340.59	650.00	1,690.59	260.09%
Total LEADERSHIP	2,565.78	920.55	1,645.23	178.72%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	10,433.09	30,000.00	-19,566.91	-65.22%
NAHC Dues/Other Memberships	1,437.50	1,601.38	-163.88	-10.23%
Public Relations/ Awards	398.90	62.67	336.23	536.51%
Total MEMBERSHIP SERVICE/RETENTION	12,269.49	31,664.05	-19,394.56	-61.25%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	4,230.00	7,763.72	-3,533.72	-45.52%
Food and Beverage	26,330.53	25,032.68	1,297.85	5.19%
Lodging	5,999.07	0.00	5,999.07	100.0%
Speaker	10,147.76	7,234.30	2,913.46	40.27%
Printing & Supplies	425.29	1,138.34	-713.05	-62.64%
Total Annual Mtg/Convention Spring	47,132.65	41,169.04	5,963.61	14.49%
Workshops/Seminar Expense				
A/V-Technology	5,127.97	1,606.17	3,521.80	219.27%
Food and Beverage	4,687.67	0.00	4,687.67	100.0%
Lodging & Transportation	5,755.11	2.50	5,752.61	230,104.4%
Other Workshops/Seminar Expense	-3,231.81	3,450.33	-6,682.14	-193.67%
Speaker	20,000.00	1,500.00	18,500.00	1,233.33%
Printing & Supplies	5,783.90	0.00	5,783.90	100.0%
Workshops/Seminar Expense - Other	0.00	8,080.00	-8,080.00	-100.0%
Total Workshops/Seminar Expense	38,122.84	14,639.00	23,483.84	160.42%
Total PROGRAMS	85,255.49	55,808.04	29,447.45	52.77%
Total Expense	262,292.13	253,236.32	9,055.81	3.58%
Net Ordinary Income	104,855.16	-14,392.41	119,247.57	828.55%
Other Income/Expense				
Other Income				
Interest & Dividends	3,682.05	3,172.39	509.66	16.07%
Gain/Loss on Investments	3,117.85	-16,953.78	20,071.63	118.39%
Total Other Income	6,799.90	-13,781.39	20,581.29	149.34%
Net Other Income	6,799.90	-13,781.39	20,581.29	149.34%
Net Income	111,655.06	-28,173.80	139,828.86	496.31%

Home Care Association of Washington
Balance Sheet
As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
Baird Cash and Equivalents	5,826.65
Bairds Investment Assets	143,622.08
Umpqua Checking - 0944	199,870.71
Umpqua Money Mkt #0936	65,763.75
Umpqua PAC - 0951	7,718.20
Total Checking/Savings	422,801.39
Accounts Receivable	
Accounts Receivable	45,717.60
Total Accounts Receivable	45,717.60
Other Current Assets	
Prepaid Expenses	-1,147.50
Prepaid Insurance	-15.11
Prepaid Workshop Expenses	8,240.00
Undeposited Funds	3,646.88
Total Other Current Assets	10,724.27
Total Current Assets	479,243.26
TOTAL ASSETS	479,243.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	22.70
Total Accounts Payable	22.70
Other Current Liabilities	
Deferred Dues	
Affiliate Dues	1,325.02
Provider Dues	100,816.46
Total Deferred Dues	102,141.48
Total Other Current Liabilities	102,141.48
Total Current Liabilities	102,164.18
Total Liabilities	102,164.18
Equity	
Retained Earnings	27,879.52
Unrestricted Net Assets	237,544.50
Net Income	111,655.06
Total Equity	377,079.08
TOTAL LIABILITIES & EQUITY	479,243.26

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PAC Contributions	5,945.00	10,000.00	59.45%
MEMBERSHIP			
Affiliate Dues	3,699.73	3,500.00	105.71%
Provider Dues	265,569.15	180,000.00	147.54%
Total MEMBERSHIP	269,268.88	183,500.00	146.74%
OPERATING			
Job Target/Career Board	1,597.00	1,000.00	159.7%
Total OPERATING	1,597.00	1,000.00	159.7%
PROGRAMMING			
Annual Meeting/Conv - Spring			
Sponsorships/Endorsements/Rebat	9,325.00	10,000.00	93.25%
Annual Meeting/Conv - Spring - Other	25,907.26	45,000.00	57.57%
Total Annual Meeting/Conv - Spring	35,232.26	55,000.00	64.06%
OCS OASIS Partnership	60.00	500.00	12.0%
Workshops/Seminars	55,044.15	40,000.00	137.61%
Total PROGRAMMING	90,336.41	95,500.00	94.59%
Total Income	367,147.29	290,000.00	126.6%
Gross Profit	367,147.29	290,000.00	126.6%
Expense			
PAC Expenses			
General PAC Expenses	59.00	300.00	19.67%
Bank / Merchant Fees	180.28	350.00	51.51%
PAC Contributions	0.00	10,000.00	0.0%
Total PAC Expenses	239.28	10,650.00	2.25%
ADMINISTRATIVE			
Travel	793.55	4,500.00	17.63%
Professional Fees			
Tax Return Prep	1,800.00	3,330.00	54.05%
Professional Fees - Other	371.00		
Total Professional Fees	2,171.00	3,330.00	65.2%
Bank / Merchant Fees	5,016.19	2,950.00	170.04%
Business License	90.00	10.00	900.0%
Insurance	2,265.85	2,300.00	98.52%
Management	82,800.00	82,800.00	100.0%
Office Supplies	377.99	300.00	126.0%
Postage	148.46	350.00	42.42%
Printing/Copies	748.12	400.00	187.03%
Publications/Subscriptions	1,404.38	1,500.00	93.63%
Telephone	386.65	500.00	77.33%
Total ADMINISTRATIVE	96,202.19	98,940.00	97.23%
ADVOCACY			
Lobbyist Expenses	150.00	1,000.00	15.0%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	% of Budget
Lobbyist/Legislative Consultant	52,000.00	48,000.00	108.33%
Policy & Advocacy	13,016.25	11,500.00	113.19%
Total ADVOCACY	65,166.25	60,500.00	107.71%
COMMUNICATIONS			
Website- Reg & Maint	593.65	2,400.00	24.74%
Total COMMUNICATIONS	593.65	2,400.00	24.74%
LEADERSHIP			
Board Meetings	225.19	1,750.00	12.87%
Strategic Planning	2,340.59	1,500.00	156.04%
Total LEADERSHIP	2,565.78	3,250.00	78.95%
MEMBERSHIP SERVICE/RETENTION			
Clinical Director	10,433.09	30,000.00	34.78%
Clinical Director Expenses	0.00	500.00	0.0%
NAHC Dues/Other Memberships	1,437.50	1,500.00	95.83%
Public Relations/ Awards	398.90	250.00	159.56%
Total MEMBERSHIP SERVICE/RETENTION	12,269.49	32,250.00	38.05%
PROGRAMS			
Annual Mtg/Convention Spring			
A/V - Technology	4,230.00	8,300.00	50.96%
Food and Beverage	26,330.53	25,000.00	105.32%
Lodging	5,999.07	0.00	100.0%
Speaker	10,147.76	10,000.00	101.48%
Printing & Supplies	425.29	1,700.00	25.02%
Annual Mtg/Convention Spring - Other	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	47,132.65	46,000.00	102.46%
Workshops/Seminar Expense			
A/V-Technology	5,127.97	3,250.00	157.78%
Food and Beverage	4,687.67	2,000.00	234.38%
Lodging & Transportation	5,755.11	1,500.00	383.67%
Other Workshops/Seminar Expense	-3,231.81	1,000.00	-323.18%
Speaker	20,000.00	15,000.00	133.33%
Printing & Supplies	5,783.90	4,000.00	144.6%
Total Workshops/Seminar Expense	38,122.84	26,750.00	142.52%
Total PROGRAMS	85,255.49	72,750.00	117.19%
Total Expense	262,292.13	280,740.00	93.43%
Net Ordinary Income	104,855.16	9,260.00	1,132.35%
Other Income/Expense			
Other Income			
Interest & Dividends	3,682.05	750.00	490.94%
Gain/Loss on Investments	3,117.85	0.00	100.0%
Total Other Income	6,799.90	750.00	906.65%
Net Other Income	6,799.90	750.00	906.65%
Net Income	111,655.06	10,010.00	1,115.44%

Home Care Association of Washington
A/R Aging Summary
All Transactions

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
A Helping Hand Homecare	0.00	0.00	0.00	0.00	3,750.60	3,750.60
Black Tree Healthcare	0.00	0.00	0.00	0.00	350.00	350.00
Care Force	0.00	0.00	0.00	0.00	1,246.87	1,246.87
Eden Health	0.00	0.00	0.00	0.00	19,326.75	19,326.75
Estelita Su HomeCare	0.00	0.00	0.00	0.00	150.00	150.00
Happy Quest Home Care	0.00	0.00	0.00	0.00	748.12	748.12
IntellaTriage	0.00	0.00	0.00	0.00	2,250.00	2,250.00
Kaiser Permanente	0.00	0.00	0.00	0.00	11,550.00	11,550.00
Light Within Home Health, LLC	0.00	0.00	0.00	0.00	603.49	603.49
MGA Home Care LLC	0.00	0.00	0.00	0.00	-299.00	-299.00
Non Member	0.00	0.00	0.00	0.00	366.00	366.00
Professional Case Management	0.00	0.00	0.00	0.00	150.00	150.00
Sandata Technologies	0.00	0.00	0.00	0.00	350.00	350.00
Seattle Children's Hospital	0.00	0.00	0.00	0.00	150.00	150.00
SimiTree	0.00	0.00	0.00	0.00	850.00	850.00
Wenatchee Home Health NW of Wenatchee	0.00	0.00	0.00	0.00	4,174.77	4,174.77
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**45,717.60**	**45,717.60**

Statement Period: **JUNE 1 - JUNE 30, 2023**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

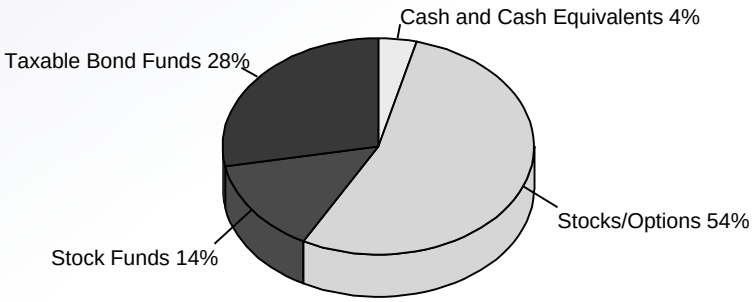
	This Period June 1, 2023	*Year-to-Date January 1, 2023*
Beginning Balance	**$142,394.20**	**$146,525.45**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	1,030.71	3,240.00
Other Transactions		-732.28
Change in Value*	5,826.65	218.39
Total Assets: June 30, 2023	**$149,251.56**	**$149,251.56**

* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Please see the last page of your statement to verify your investment objective and other investor information within your Client Account Information Summary. For privacy reasons, this information was not sent to interested parties.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
GIG HARBOR WA 98332-5811

YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8850

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

Want to save time and save paper while helping safeguard your accounts? With the Baird Online mobile app, you can get documents faster, connect with your Baird Financial Advisor and review your portfolio in real time. To download, search for “Baird Online” in your device’s app store, or reach out to your Financial Advisor for more information.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd’s of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

Robert W. Baird & Co. Incorporated
777 East Wisconsin Avenue Milwaukee, WI 53202-5391

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ASSET SUMMARY

	Value as of June 30, 2023				Gains/(-)Losses		
						Realized	
	At Baird	*Not at Baird*	*Total*	*% of Assets **	*Unrealized*	*This Period*	*Year-to-Date*
Cash	45.75		45.75	0.03%			
Money Market/Bank Deposit	5,583.73		5,583.73	3.74%			
Margin							
Cash and Cash Equivalents	**$5,629.48**		**$5,629.48**	**3.77%**			
Stocks/Options	79,750.14		79,750.14	53.44%	5,512.74		-48.00
Stock Funds	21,615.13		21,615.13	14.48%	6,199.01		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	42,256.81		42,256.81	28.31%	-4,180.10		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$143,622.08**		**$143,622.08**	**96.23%**	**$7,531.65**	**$0.00**	**-$48.00**
Total Assets	**$149,251.56**		**$149,251.56**	**100.00%**	**$7,531.65**	**$0.00**	**-$48.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	*Year-to-Date*
Dividends	Tax-Exempt		
	Taxable - Qualified	152.07	1,026.28
	Taxable - Non-Qualified	348.54	1,529.02
Interest	Tax-Exempt		
	Taxable	8.72	43.51
Capital Gain Distributions		521.38	521.38
Return of Principal			
Other			
Total Income and Distributions		**$1,030.71**	**$3,120.19**

TAX INFORMATION SUMMARY

		This Period	*Year-to-Date*
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			26.20
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, June 30, 2023.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated at your request and the proceeds returned to your account or remitted to you. The bank deposit interest rate paid to you is based on household account values and determined by the negotiated interest rates paid by the participating banks after deducting fees paid to a third party for administering the cash sweep program and the compensation to Baird for offering and providing various services related to the program. Please visit www.rwbaird.com/cashsweepcomp and www.rwbaird.com/cashsweeps to learn more about Baird's compensation and the cash sweep program. There are several alternatives to consider regarding your idle cash, including those with a higher yield, and we encourage you to discuss them with your Financial Advisor.

	Current Value	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
CASH	45.75	45.75			
FDIC INSURED DEPOSIT MULTI-BANK	5,583.73	5,583.73		107.71	1.93%

Net yield from 06/01/23 - 06/30/23 was 1.93%.

Deposits are insured by the FDIC up to $1,250,000 per depositor (or $2,500,000 for joint accounts).

Program Banks	*Current Value*
CITIBANK, N.A.	5,583.73

Total Cash and Cash Equivalents	**$5,629.48**	**$5,629.48**		**$107.71**	**1.91%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	134.7300	97.0486	10,778.40	7,763.89	3,014.51	473.60	4.39%
ALASKA AIR GROUP INC	ALK	100	53.1800	65.5800	5,318.00	6,558.00	-1,240.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	2.2500	23.6135	675.00	6,324.25***	-5,649.25	12.00	1.78%
EXPEDIA GROUP INC	EXPE	55	109.3900	128.5516	6,016.45	7,070.34	-1,053.89	N/A	N/A
RMR GROUP INC CL A	RMR	3	23.1700	11.8900	69.51	35.67	33.84	4.80	6.91%
RAYTHEON TECHNOLOGIES CORP	RTX	93	97.9600	82.4149	9,110.28	7,664.59	1,445.69	219.48	2.41%

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	25.9800	56.0749	3,897.00	8,411.24***	-4,514.24	N/A	N/A
STARBUCKS CORP	SBUX	125	99.0600	14.2369	12,382.50	1,779.61	10,602.89	265.00	2.14%
UNITED PARCEL SERVICE INC CL B	UPS	60	179.2500	115.9950	10,755.00	6,959.70	3,795.30	388.80	3.62%
U S BANCORP DE NEW	USB	165	33.0400	43.2977	5,451.60	7,144.12	-1,692.52	316.80	5.81%
VERIZON COMMUNICATIONS INC	VZ	150	37.1900	51.2033	5,578.50	7,680.50	-2,102.00	391.50	7.02%
WEYERHAEUSER CO	WY	290	33.5100	24.1176	9,717.90	6,845.49***	2,872.41	220.40	2.27%
Total Stocks/Options					**$79,750.14**	**$74,237.40**	**$5,512.74**	**$2,292.38**	**2.87%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		399.319	54.1300	38.6062	21,615.13	15,416.19	6,199.01	466.88	2.16%
Total Stock Funds					**$21,615.13**	**$15,416.19**	**$6,199.01**	**$466.88**	**2.16%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	4.1400	6.9267	6,210.00	10,390.10***	-4,180.10	562.50	9.06%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	35,000.000	1.0000	1.0000	35,000.00	35,000.00	0.00	1,788.15	
REINVESTMENTS		1,046.810	1.0000	1.0000	1,046.81	1,046.81	0.00	53.84	
TOTAL		36,046.810	1.0000	1.0000	36,046.81	36,046.81	0.00	1,841.99	5.11%
CUMULATIVE INVESTMENT RETURN: $1,046.81					36,046.81	35,000.00			
Total Taxable Bond Funds					**$42,256.81**	**$46,436.91**	**-$4,180.10**	**$2,404.49**	**5.69%**
Total Portfolio Assets					**$143,622.08**	**$136,090.50**	**$7,531.65**	**$5,163.75**	**3.60%**
Total Assets					**$149,251.56**	**$141,719.98**	**$7,531.65**	**$5,271.46**	**3.53%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	Activity	This Period	Year-to-Date
	Opening Balance - Cash and Cash Equivalents	**$5,367.84**	**$4,609.72**
Buy and Sell Transactions	Assets Sold/Redeemed		26.20
	Assets Bought	-769.07	-1,514.16
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	500.61	2,675.11
	Interest	8.72	43.51
	Capital Gain Distributions	521.38	521.38
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees		-732.28
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$5,629.48**	**$5,629.48**

ACTIVITY DETAILS

Date	Activity	Quantity	Price	Description	Total
	Opening Balance			**Total Opening Balance**	**$5,367.84**
06/01/23	Purchase			FDIC INSURED DEPOSIT	
06/01/23	Dividend			UNITED PARCEL SERVICE INC CL B	97.20

SUBACCOUNT ACTIVITY

Cash	Money Market	Margin
$46.50	**$5,321.34**	**$0.00**
-46.50	46.50	
97.20		

ACTIVITY DETAILS continued

Date	Activity	Quantity	Price	Description	Total
06/01/23	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	152.76
06/01/23	Asset Bought-Reinv	152.7600		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-152.76
06/02/23	Purchase			FDIC INSURED DEPOSIT	
06/15/23	Dividend			RAYTHEON TECHNOLOGIES CORP	54.87
06/15/23	Capital Gain Distrib			WASHINGTON MUTUAL INVESTORS CL F3	521.38
06/15/23	Dividend			WASHINGTON MUTUAL INVESTORS CL F3	94.93
06/15/23	Asset Bought-Reinv	1.7760		WASHINGTON MUTUAL INVESTORS CL F3 REINVEST AT 53.440	-94.93
06/15/23	Asset Bought-Reinv	9.7560		WASHINGTON MUTUAL INVESTORS CL F3 REINVEST AT 53.440	-521.38
06/16/23	Purchase			FDIC INSURED DEPOSIT	
06/16/23	Dividend			WEYERHAEUSER CO	55.10
06/20/23	Purchase			FDIC INSURED DEPOSIT	
06/30/23	Interest			FDIC INSURED DEPOSIT	8.72
06/30/23	Asset Bought-Reinv			FDIC INSURED DEPOSIT	
06/30/23	Dividend			TEMPLETON GLOBAL INCOME FUND	45.75
	Closing Balance			**Total Closing Balance**	**$5,629.48**

SUBACCOUNT ACTIVITY continued

Cash	Money Market	Margin
152.76		
-152.76		
-97.20	97.20	
54.87		
521.38		
94.93		
-94.93		
-521.38		
-54.87	54.87	
55.10		
-55.10	55.10	
8.72		
-8.72	8.72	
45.75		
$45.75	**$5,583.73**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

June 2023

Baird Cash Sweep Program - Notice of Important Changes

Starting September 5, 2023, Baird will be making several exciting enhancements to its Cash Sweep Program to enable added safety and benefits for clients who participate in the program. View the details below and visit www.rwbaird.com/cashsweeps for more information.

Increased FDIC Coverage in Baird's Cash Sweep Program
The Bank Sweep Feature of Baird's Cash Sweep Program automatically deposits (or sweeps) available cash in client accounts to interest-bearing accounts at one or more participating FDIC-insured banks. This allows cash balances to be spread among several banks, often providing FDIC coverage greater than if your cash deposits were held only in a single bank.

Starting September 5, 2023, Baird will increase the available aggregate FDIC[1] insurance coverage to $2.5 million (or $5 million for joint accounts with two or more owners - the "Aggregate Deposit Limit"). This enhancement will provide clients with twice the amount of FDIC insurance coverage from what is currently available. See www.rwbaird.com/cashsweeps for a list of participating banks.

Changes to Participating Banks in the Cash Sweep Program
On September 5, 2023, Baird will be adding the Bank of New York Mellon as a participating bank to its Bank Sweep Feature, and J.P. Morgan Chase Bank NA will no longer be a participating bank.

Cash in Excess of Aggregate Deposit Limit
Currently, any cash balances in excess of the Aggregate Deposit Limit will be automatically invested in the money market mutual fund Dreyfus Government Cash Management - Wealth Shares Fund (DGQXX).

Clients with $5 million or more of cash in their accounts in the same household may elect to have all or any portion of their cash balances automatically swept into the money market fund Dreyfus Government Cash Management Fund - Institutional Class (DGCXX). For ERISA plan accounts, all cash in their accounts will be automatically invested or swept into DGQXX, as such accounts are not eligible for the Bank Sweep Feature.

When the increased aggregate FDIC insurance protection goes into effect on September 5, 2023, excess cash balances invested in the money market funds DGQXX or DGCXX will be transferred to the participating bank deposit accounts under the Bank Sweep Feature until the new Aggregate Deposit Limit is reached ($2.5 million or $5 million for joint accounts with two or more owners). Any excess cash already deposited in the participating banks will be included in the aggregate deposit limit allowed.

If you agree to this transfer of DGQXX or DGCXX into bank deposit accounts under the Bank Sweep Feature, no action is required on your part. However, if you disagree, please contact your Financial Advisor to discuss possible options.

Excess cash above the Aggregate Deposit Limit will remain invested in the money market funds DGQXX or DGCXX. Typically interest rates on these money market funds are higher than those of the deposit accounts in the Bank Sweep Feature. However, balances under the Bank Sweep Feature are protected by FDIC insurance whereas these money market funds are not. Please see www.rwbaird.com/cashsweeps for fund prospectuses.

The applicable rates as of June 15, 2023 are:

- Bank Sweep Feature 1.93% to 3.86%[2]
- Dreyfus Government Cash Management - Wealth Shares Funds (DGQXX) 4.74% 7-day yield
- Dreyfus Government Cash Management Fund - Institutional Class (DGCXX) 4.99% 7-day yield

The Bank Sweep Feature presents a conflict of interest to Baird because the compensation it earns gives Baird an incentive to have clients maintain meaningful cash balances in the bank deposit accounts and to use the Bank Sweep Feature for their cash balances rather than other cash-equivalent investments. Please note that Baird does not share any of the compensation it receives for the Bank Sweep Feature with its Financial Advisors or pay any amounts to its Financial Advisors based on client balances in deposit accounts at the participating banks under in the Bank Sweep Feature. Clients should also be aware that if they have advisory accounts at Baird, they will pay an investment advisory fee based on their account values, which include the values of cash in their accounts (and in deposit accounts at the participating banks under the Bank Sweep Feature), and that, in addition to the investment advisory fee, Baird will receive compensation on the client's cash sweep balances.

For current information about Baird's compensation for services it provides for the Bank Sweep Feature, please visit www.rwbaird.com/cashsweeps. As a reminder, clients receive more detailed information about Baird's compensation on their Baird account statements.

[1] Currently Baird's Bank Sweep Feature makes available up to $1,250,000 for most account types (or $2,500,000 for joint accounts with two or more owners) of aggregate FDIC insurance protection (the "Aggregate Deposit Limit") for the cash balances of eligible clients participating in the Baird Cash Sweep Program.

[2] The rates that clients receive on their cash balances in Bank Sweep Feature are tiered, meaning that the rate paid to clients will vary based on the aggregate value of the accounts within the client's household ("Household"). Accounts within a Household include all of the client's accounts at Baird and any accounts related to the client that share the same address and, at the client's request, are linked for purposes of the Cash Sweep Program. It is intended that all Baird Accounts within the client's Household will receive the same rate of interest on all of their deposit accounts at the banks participating in the Bank Sweep Feature. There are four tiers based on the following client Household account values, with the interest rate being higher for clients whose Household account values are greater and lower for clients whose Household account values are lower: less than $1 million; $1 million to $1,999,999; $2 million to $4,999,999; and $5 million or more. The interest rate differs based on the tier, with the rates being lower if a client's Household account balance is less than $1 million and higher for clients whose Household account balance is $5 million or more. For current information about the interest rates under the Bank Sweep Feature that apply to your cash balances, please see www.rwbaird.com/cashsweeps. The tier applicable to your and other clients' Household accounts will be determined by Baird on a monthly basis calculated as of the last business day of the preceding calendar month.

July 10, 2023

HCAW July 2023 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative/Political Landscape

The Governor's race for 2024 has started to heat up in WA State. This will make for some interesting politics over summer into next year! The field of candidates for Washington governor has steadily grown ever since Gov. Jay Inslee announced in May that he would not seek a third term in office.

Democrats have a growing list of candidates, including State Attorney General Bob Ferguson, Public Lands Commissioner Hilary Franz, and State Sen. Mark Mullet. Democrats currently control all three branches of government, but you never know in these unpredictable times who will move forward in our "top two" election system. The party preference information has no bearing on how officials conduct the election or who advances from the Primary to the General. Instead, which candidates advance depends solely on how many votes they receive in the Primary.

Dave Reichert has filed the paperwork this week to run for Governor. He was King County Sheriff from 1997 to 2005, after which he ran for Congress as a Republican. He was elected to represent Washington's 8th Congressional District in 2004. Other official Republican candidates, so far, include Dr. Raul Garcia of Yakima who ran in the last gubernatorial election, and Richmond School Board member Semi Bird. Washington's last Republican governor was John Spellman, who held office from 1981 to 1985.

State Budget Forecast

State revenue projection for 2023–25 forecast increased by $327 million (6/27/23, OFM) Washington's projected Near General Fund revenue collections for the 2023–25 state budget have increased by nearly $327 million, according to estimates released today by the Washington State Economic and Revenue Forecast Council. "Capital gains revenue collections have been stronger than expected and the forecast has been revised up to reflect that," said Steve Lerch, executive director of the Economic and Revenue Forecast Council. The council also increased the Near General Fund forecast for the following biennium (2025–27) by about $147 million, with total expected revenues of nearly $70.5 billion. The next revenue forecast is scheduled for Sept. 26. We will have a better idea of where the state budget will be closer to session after the meeting in September. State budget impact all aspects of health care funding in our state…so increased revenues is good news!

State Agencies

State Agencies are now preparing their Decision Packages (DP) to submit to the Governor's office for the 2024 Supplemental Budget. A DP is required for all incremental changes to the current biennial budget. They will be sending in their draft requests in July and final requests sometime in September. The Governor uses these Decision Packages to create his 2024 Supplemental Budget which will be released in December prior to the session starting. Supplemental Budgets basically fix issues in the Operating Budget passed last session. Typically, no new initiatives are proposed….

Now that the session is over, state agencies also begin the work of developing the recently authorized rulemaking and establishing workgroups that were initiated in the legislative session. This work will roll out over the summer and fall as they move through the Administrative Procedures Act that requires a public process for new state agency rules.

Health Care Authority (HCA)

Electronic Visit Verification: HCA sent a provider alert on April 21, 2023, informing providers about the electronic visit verification (EVV). This is a reminder:

- All home health care **agencies** must enroll all home health servicing providers at the individual level **now** to facilitate the submission of the EVV home health care services data.
- All home health ***providers*** must provide the data elements under EVV requirements to HCA or the managed care organization (MCO) under a mandate included in the 21st Century Cures Act. Not providing the data will cause claim denials.

If the newly required data is not included on home health claims for **dates of service on and after January 1, 2024**, the claim will be denied, and providers will be required to correct the claim and resubmit. For early review of these new requirements, please refer to HCA's July 1, 2023, Home Health (Acute Care Services) Billing Guide and the 837i Companion Guide listed under Timeline on HCA's EVV HHCS webpage

What do you need to do now? Enroll your servicing providers now! To facilitate the submission of the EVV home health care services data, your organization should begin enrolling all your home health *servicing* providers at the individual level now. Click on the brown box below.

Enroll as a health care professional practicing under a group or facility

HCAW EVV Meeting with HCA Expressing Concerns (Shelly McDiarmid Notes)

- EVV is required for Home Health Agencies (HHA) starting 1/1/2024 based on 21st Century Cures Act passed in 2016
- States have latitude as to how they implement EVV requirements

- Due to confusing calls received by HHA/PDN (private duty nursing agencies) starting non 6/1/2023 (this was the first we heard about any of the state's plans) from MCOs – HCAW requested a meeting with HCA to clarify. That meeting occurred last Friday
    - Included in the meeting were HHA/PDN that are members of HCAW (Providence Home Health, Centerwell, Sunshine Home Health, Yakima Valley Memorial Hospital, PeaceHealth Home Health, Kaiser Home Health, CHI Franciscan at Home (Common Spirit), LHC/Assured Home Health, Alliance nursing, Maxim Health, Aveanna).
    - HCA representation
        - Michael Brown – Director for Program Integrity
        - George Wagner (Don't have title – part of EVV Workgroup)
        - Christine (don't have a last name – part of EVV workgroup)
        - Christina McDougall – Project Manager for HCA EVV project
- **HCA clarified that they will require all HHA staff to obtain individual NPIs and HHAs will need to add all elements of EVV requirements to 837i claim**
    - They are citing CFRs as their justification. They are misinterpreting the CFRs
- HHAs and PDN operate under a group NPI – our staff don't have NPIs and home health aides aren't eligible for NPIs
- HCA has given conflicting information regarding inclusion of PDN, or not, in the EVV requirements. Within the same call on Friday they said in scope and out of scope.
- HCAWs position is that HCA is placing undue burden on the providers for HCA's compliance requirements related to EVV and completely conflating provider language in the CFRs. We are also concerned that they may require non-compliant use of 837i if they implement their plan as communicated
- This will result in agencies (HHA and PDN) becoming unable to serve Medicaid beneficiaries thereby reducing access to care and further complicating difficult to discharge population

HCAW has raised this concern to WSHA and our hospital partners in the community due to the undue burden it will place on in-home service providers if HCA proceeds with their requirements. Inevitably it will reduce access to home health and PDN for Medicaid beneficiaries.

The next EVV meeting with the Health Care Authority is scheduled for July 11, 2 pm. HCAW has also been in contact with NAHC regarding this issue and is requesting a review of what is happening in other states.

Health Care Authority (HCA) Updated Telemedicine Policy: HCA has created the frequently asked questions (FAQ) documents listed in this Provider Alert to help highlight HCA's telemedicine policy during the COVID-19 pandemic. Now that the public health emergency (PHE) has ended, these documents are no longer necessary. HCA will sunset these documents **effective October 1, 2023.** To assist in this transition, updated versions of these documents, ***effective July 1,***

2023, have been loaded on HCA's Provider billing guides and fee schedules, under *Telehealth*, with important information concerning which policies will end and which will be found in program-specific billing guides. Email HCA's clinical policy team for any questions related to HCA's telemedicine policy.

Which documents related to home health and LTC have been updated?

1. *Apple Health (Medicaid) FAQ for home health providers during the COVID-19 pandemic*
2. *Apple Health (Medicaid) FAQ for long-term care facilities and skilled nursing facilities during the COVID-19 pandemic*
3. *Apple Health (Medicaid) FAQ for physical, occupational, and speech therapy during the COVID-19 pandemic*

From July 1, 2023, to September 30, 2023: These updated FAQ documents will remain on HCA's Provider billing guides and fee schedules webpage, under *Telehealth*.

Effective October 1, 2023

- HCA will sunset the FAQ documents, except for the *Apple Health (Medicaid) FAQ for behavioral health providers billing for services provided via telemedicine*. This FAQ will remain on HCA's Provider billing guides and fee schedules webpage, under *Telehealth,* to provide telemedicine guidance related to the *Service Encounter Reporting Instructions (SERI) Guide* and the *Mental Health Services Billing Guide.*
- Program-specific telemedicine/telehealth information will be in specific HCA billing guides located on HCA's Provider billing guides and fee schedules
- The main agency telemedicine policy will be in HCA's *Telemedicine policy billing guide* located on HCA's Provider billing guides and fee schedules webpage, under *Telehealth*.
- The main agency COVID-19 clinical policy will be in HCA's *Clinical policy for COVID-19 billing guide* located on HCA's Provider billing guides and fee schedules webpage, under *Telehealth*.

Budget Proviso Development for 20% Rate Increase for PDN 2024 Legislative Session: *HCAW has a meeting set up on July 13th at noon to discuss our request for next session.*
This meeting will be to discuss Home Care Association of WA (HCAW) intent to raise the PDN rate 20% during the next legislative session and the rational behind it.

Agenda Items:

1. 2023 Rate increase for skilled nursing rational was to keep up with PDN Rates increase from 2022.
    a. PDN agencies have much higher overhead with state regulatory requirements and taxes that RNs who are independent providers don't have.
    b. When you raise the RN rates to the same level as a PDN agency you eliminate differential between their cost of doing business.

2. The billing codes you sent us have an agency rate and an individual rate for skilled nursing in your June 8th email.
    a. We would like to know more about how you distinguish between the rates for agencies and individuals.
    b. Is it a percentage?
    c. Is the authority for a different rate structure for agencies vs individuals in statute or rule?
3. What is the difference for DSHS or HCA between home health skilled nursing provided for chronic care under the waiver, acute care home health or private duty nursing care provided by home health agencies?
    a. Are there different rates for agencies and individuals for each of theses categories of home health?

DSHS Skilled Nursing Rate Increase: *We have confirmation that this does not apply to our private duty nursing agencies who care for medically fragile children and adults.* We are in discussions with the Rates Manager, Peter Graham at DSHS, about rates increases. According to Peter, the funding provided in the last legislative session established increased rates for RN Nurse Delegation and Skilled Nursing Services. There was a minor increase in rates of approximately 2% for all individual providers and a larger 24% increase to any provider that meets the definition of an agency. This was modeled based on rate increases PDN providers experienced in the supplemental 2023 session. Agency providers are defined as an entity who provides these services and have a home health license.

Medicaid Pediatric Palliative Care Rate in Final Budget: Medicaid rates for pediatric palliative care have not been raised since 2006 and have fallen significantly behind. Pediatric Palliative Care has been severely underutilized in WA State. We sincerely hope that this new funding will increase the ability of pediatric palliative care providers to utilize this funding source in their agencies and care for more children in WA State starting January 1, 2024.

Difficult to Discharge Pilot (Health Care Authority): Funding is provided for incentive payments, administrative support, and development of home and community assessment requirements for pilot participants in cooperation with DSHS for a five-site pilot program for difficult to the discharge individuals. The final budget funds multiple programs designed specifically to address the populations facing the most barriers to post-acute care placement and long-overdue investments in increased payment rates to Medicaid long-term care providers.

Update on Palliative Care Benefit: We received the OHSU Center for Evidence-based Policy "WA Palliative Care Reimbursement Project" Report from Sophie Miller at HCA. We are still waiting to hear from Sophie about future sessions to discuss details

Palliative Care Reimb
Project Final Report (2

Home Care Safety Net Assessment Workgroup: SHB 1435 requires consumer-directed employers and in-home services agencies to submit specified financial information to DOH to inform the development of a home care safety net assessment to secure federal matching funds under the state's Medicaid plan. Establishes the Home Care Safety Net Assessment Work Group to develop the home care safety net assessment proposal. I contacted Evan Klein at HCA to assure that we are at the table for these discussions and here is his response:

"Thanks for reaching out. We are aware of the requirement for Home Care, Home Health, and Hospice to be at the table when the HCSNA Workgroup gets underway and I've passed your recent note along to the relevant staff. At this time, the manager overseeing this work is in the process of hiring new staff to support the Workgroup and this specific safety net assessment development. As the agency just received funding on July 1, it will take some time for someone to be brought on board and for the work to get underway. There is no current timeline for an initial workgroup meeting. As we have more information to share, I'll be certain to do so."

Department of Health (DOH)

Home Care Aides: Due to recent legislation there are a lot of changes coming up for the home care aide profession! Please be sure your contact information is up to date on the Department of Health website. The following changes **will take place on July 23, 2023**:

- If a home care aide credential is expired less than five years, no continuing education is required to renew the credential. You will simply complete the required forms and pay the fee. If a credential is expired for more than five years, retraining and examination is required.
- If a caregiver in training changes employers or returns to employment with a former employer, they may now start over with a new date of hire. This starts over the 200 days they have to receive their credential. To restart the 200 days:
    - If you are obtaining an initial credential, speak with your credentialing specialist by email or phone.
    - If you are renewing an expired credential, submit an updated Employment Verification Form online.

- You will be able to provide care to the following individuals without obtaining or maintaining a home care aide credential:
- Biological, step, or adoptive child or parents.
- Siblings, aunts, uncles, cousins, nieces, nephews, grandparents, and grandchildren (including by marriage or domestic partnership).
- If you care for one of the above individuals, work with the Consumer Direct Care Network Washington to be classified as an exempt family caregiver.
- You will be required to obtain and maintain a home care aide credential when caring for a spouse or registered domestic partner, **unless** you qualify for one of the following programs:

- The long-term services and supports trust program; or
- The US Dept of Veteran Affairs home and community-based programs.

The following changes **will take place on September 1, 2023:** From September 1, 2023 through July 1, 2025, if your credential has been expired for more than six months but less than two years, your credential will be automatically renewed with no fee, forms to complete, or CE requirements.

The next community partners meeting will be held on **August 1, 2023, at 3:00 p.m**. Please save the date! We will provide an agenda and more information as the date gets closer. If you have questions, please contact the program manager at Tracie.Drake@doh.wa.gov.

CR-103E Emergency rule filed continuing previous emergency rule that removed the time limit between training and testing: The Home Care Aide Program has updated WAC 246-980-100, Examination and reexamination for home care aide certification. WAC 246-980-100 (5)(c) required that home care aide certification testing occur within two years of training. This emergency rule removes the two-year limit on the validity of training.

Lasting impacts from the COVID-19 pandemic have impacted the home care aide workforce by creating backlogs that limit access to training and testing. Continuing to require testing within two years of training would require many uncertified individuals to repeat training, delaying and possibly preventing them from becoming credentialed as a home care aide.

These emergency rules were filed as WSR 23-13-068 on June 13, 2023. These rules continue emergency rules initially filed on October 17, 2022 under WSR 22-21-102 and continued on February 14, 2023 under WSR 23-05-083. They are being continued while permanent rulemaking is in progress to consider training timelines for home care aides.

Death with Dignity Act Changes: The WA Legislature passed Engrossed Substitute Senate Bill (ESSB) 5179 in 2023 that made changes the Death with Dignity Act. *The changes become effective on July 23, 2023*. ESSB 5179 did the following:

- Allows more licensed healthcare providers to participate in the Death with Dignity Act.
- Added a definition of "qualified medical provider" that includes physician, physician assistant, and advanced registered nurse practitioner.
- Added independent clinical social worker, advanced social worker, mental health counselor, and psychiatric advanced registered nurse practitioner to the "counseling" definition.
- Reduces the timeframe a qualified patient must wait to make a second oral request for medication from 15 days to 7 days.
- Allows pharmacies to accept prescriptions electronically, dispense to a person designated by the patient, and offer secure delivery.
- Allows healthcare providers to submit Death with Dignity forms electronically to the DOH.

For more information about the Death with Dignity Act and implementation timeline, please visit the Death with Dignity Act | Washington State Department of Health website.

DOH Home Health and Hospice Certificate of Need: ***No new news on timeline*****.** Our internal HCAW CON Taskforce is meeting regularly to prepare for the home health rulemaking at DOH.

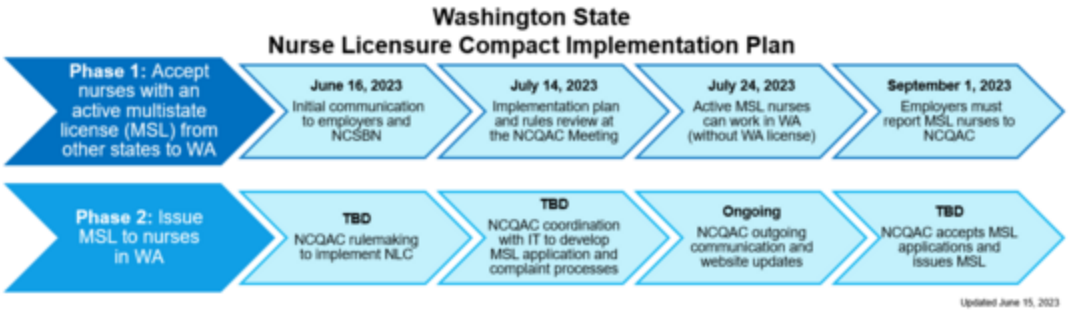
Eric Hernandez: "We have not yet planned rule making for hospice or home health rules at this time. We are in the process of opening a CR-101 for ESRD (kidney dialysis) rules. The recent passage of SSB 5569 has required us to address ESRD rules first to being rulemaking to implement the new legislation, and we will be opening additional ESRD rules as the bill did not take into consideration other impacts to our rules that emergency expansion may have our need methodology and the potential of inadvertently artificially inflating/deflating need in planning areas."

Washington State Board of Nursing (WA BON) (Formerly Nursing Quality Assurance Commission)

Implementation of the Nurse Licensure Compact (NLC): On April 21, 2023, Gov. Jay Inslee signed the Substitute Senate Bill (SSB) 5499 Multistate Nurse Licensure Compact into law. Washington is the 40th jurisdiction to enact the NLC.

The NLC increases access to care while maintaining public protection at the state level. Under the NLC, nurses with an active multistate license (MSL) can practice in other NLC states/territories, without obtaining additional licenses. The state which is the primary state of residency (or home state license for military) issues multistate licenses.

The Nursing Commission plans to implement the NLC in two phases.



Phase 1: Accept nurses with an active multistate license (MSL) from other states

Beginning **July 24, 2023**, nurses with an active MSL issued from another state will be able to practice in Washington state. Please note, if an MSL nurse is making Washington state their primary state of residency (PSOR or "home state"), then they must apply for a Washington state "single state" license until Phase 2 of this implementation plan is complete.

What Nurses Need to Know: Nurses with an active MSL from another state may begin working in Washington state beginning July 24, 2023, once they:

- Verify and communicate their MSL information to their employer.
- Complete the required Suicide Prevention Training and report completion to their employer.
- Update or submit demographic data via Nursys e-Notify and report completion to their employer.

What Nursing Employers Need to Know: Employers may begin reporting MSL nurses to the Nursing Commission beginning July 24, 2023, and are required by law to report no later than September 1, 2023. Nurses may begin to work as of July 24, 2023, in advance of employers submitting this information. Beginning September 1, 2023, and thereafter, employers must report MSL nurses to the Nursing Commission within 30 days of hire.

Employer Compliance Form: Employers who have hired, or wish to hire, nurses that will work only with an active multistate license (without a WA state license) are required to:

- Verify and report MSL nurses to the Nursing Commission.
- Attest that the nurse has completed the required Suicide Prevention Training.
- Attest that the nurse has updated or submitted their demographic data via Nursys e-Notify.

How do I report this information to the Nursing Commission? Employers will be able to attest to these requirements via the Nursing Commission's Employer Compliance Form. The form will be available on our website by July 24, 2023. We will share additional information in the next few weeks (nursing.wa.gov).

Reporting is a legal requirement after September 1, 2023, and will be enforced for those facilities by DSHS and DOH according to mandatory reporting requirements under SSB 5499, this includes hospice care centers.

NLC Information on our Website

- The Nursing Commission is developing information for nurses, nursing students, and employers for our website. This information will be available in the next few weeks.
- A webpage specific to military spouses and the NLC will also be available.
- The Nursing Commission is planning informative webinars on this process and requirements. We will share dates in the next few weeks.

NCQAC Name Change: As directed by SSB 5499, the Nursing Care Quality Assurance Commission (NCQAC)'s name will be changed to the **Washington State Board of Nursing (WA BON).**

Phase 2: Issue Washington state multistate licenses (MSL)

At the July 14, 2023, business meeting the Nursing Commission will review and potentially approve the NLC implementation plan and determine next steps for relevant rulemaking. The Nursing Commission is completing ongoing work on the following prior to determining the future effective date for issuing multistate licenses to nurses in Washington state:

NCQAC Coordination with Department of Health IT Services

- Develop MSL applications and related internal processes.
- Coordinate efforts and implementation timing with the Healthcare Enforcement and Licensing Modernization Solution (HELMS).

Rulemaking to Implement the NLC: For more information about rules, please visit our Rules in Progress page on our website or email NCQAC.Rules@doh.wa.gov.

Employment Security Department (ESD)

Washington Cares Act: Exemptions are available for some Washington workers who aren't likely to use their WA Cares benefits in the future. ESD will process all WA Cares Fund exemption applications submitted on or before June 1, 2023, before premiums take effect in July. For more information, visit wacares.wa.gov/exemptions.

Policy Related Meetings

LTC Initiative - Education & Career Pathways Subcommittee: I attended the state Workforce Development Board meeting in Port Angeles at the Peninsula Community College on June 21st. I was very persuasive in getting them to acknowledge that hospice, palliative care and home health should be considered as part of the LTC spectrum.

I spoke with the Chair of the LTC Workgroup about setting up a meeting with In-Home Services providers to discuss our workforce needs and he said he would love to meet with us! I am in the process of setting up that meeting with him and WSHPCO, HCAW and HCAOA-WA sometime in July or August.

I was also in discussions with Leading Age about the issue of a loss of hospice in-patient beds. The skilled nursing facilities are only about 65% full right now and have bed space available. **Would there be a way to work together to reserve beds for either respite care or for people who do not have families to care for them at home at the end of life?**

Dementia Action Collaborative (DAC): I participated on the subcommittee on Health and Medical. I advocate for them including palliative and hospice in their ongoing development of the new Updated Dementia State Health Plan.