HCAW Board Packet

September 22, 2023

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HCAW September 2023 Board Meeting Agenda

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 9/22		**Time:** 9:00 a.m.-10:00 a.m.	**Location:** MS Teams	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**
9:00 a.m.	Welcome			Shelly

9:15 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ July 2023 Minutes
		  ○ August 2023 Financials
			Acceptance	Shelly

9:20 a.m.	General Business	Updates • Electronic Visit Verification	Discussion	Shelly
8:30 a.m.	Public Policy	Public Policy Director Report • Report in Packet • PAC Contributions	Review & Questions Vote	Leslie Carissa
8:40 a.m.	Open Discussion	Is there anything you would like to bring to the group?	Review & Questions	All
9:45 a.m.	Adjourn/Action Items	• Action items		Shelly Carissa

Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

Board Meeting Minutes
Thursday, July 20, 2023
MS Teams
9:00 am-10:00 am

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: In-Person President - Shelly McDiarmid, Past President - Brent Korte, Treasurer – Kelly Pajinag President Elect: Deb Strom, Directors: Imee Nebres, Gina Anderson**,** Amber Hahn-Keenan

Staff: Leslie Emerick - Public Policy Director, Lisa Funai, Executive Assistant

Not in Attendance: Secretary - Sheena Paylor Directors: Melinda Moore, Geoff Meinken, Jason Darling, Mirna Musun, Staff: Carissa Linnane - Executive Director

Meeting called to order at 9:03pm by Shelly McDiarmid

CONSENT AGENDA

Motion to approve the June consent agenda approved.
June Minutes Approved.
June and May Financials Approved.

GENERAL BUSINESS

Electronic Visit Verification
Review of the federal requirement that this program be implemented. There are three additional data elements required as part of EVV in Washington State.

ANNUAL MEETING & EDUCATION

OASIS Answers Workshop
Our next workshop will be held from October 11-13th in Renton, WA.

Annual Conference
The committee voted to host our 2024 Annual Conference in Walla Walla, WA.

This year we have elected to host 2 tracks this spring and have confirmed Bill Dombi is available to present in person. Review of our tentative agenda and report in board packet. Discussion followed around the breakout sessions focus areas and the need to incorporate networking into the conference.

Deb & Shelly will follow up with the committee to determine if we want to eliminate pre-con and host a conference only.

PUBLIC POLICY REPORT

Review of report in packet.

We continue to focus on pursuing a rate increase for Private Duty Nursing. It was noted that our current rates are about half or less of what the costs are with inflation. The board expressed concerns about sustainability.

Work continues to develop an In-Home Services road map.

Motion to ask for a 20% rate increase for PDN and Home Health this year – passed.

Nurse licensure Compact
The nursing commission is now called the Washington State Board of Nursing.

The meeting closed at 10:02am.

ACTION ITEMS

Shelly:
- Continue to work to gain clarity on EVV.

Brent:
- Forward contact info for Ryan Larson from Harbors Home Health.

Education Committee:
- Confirm the format of the program.

Carissa:
- Reach out to Ryan Larsen to confirm interest in serving on the board.

Financial Report Notes – Kelly Pajinag, Treasurer & Carissa Linnane, Executive Director Prepared September 15, 2023

- **Operational Health Snapshot**
  - As of August, our net income is $2,654; A $15,803 decrease from the previous YTD. We have far outperformed our budget income target of $10,010. In August we saw a $4,716 loss in our investments. Our total current assets are $435,016, up 20% from the previous YTD.

- **Balance Sheet**
  - Current Assets:
    - Umpqua Checking: Balance $161,944 up $4,193 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $146,851 up $41,634 from the previous YTD.
      - Cash & Equivalents: $824 down $38,174 from the previous YTD.
    - Money Market: has remained stable at $65,750.
    - Prepaid Workshop and other prepaid expenses booked as expected through 22-23 FY; Entries for 22-23 deferred member dues income and other subscriptions have booked as earned or expended through year end.
    - HCAW PAC: Balance $10,218
    - Accounts Receivables:
      - Outstanding Invoices: $45,717 (2023 Member Dues & OA Workshop Registration).
    - Accounts Payable:
      - Outstanding Balance: $16.18; reflective of charges to AMI credit card.
    - Undeposited Funds: $0

- **P&L to Budget:**
  - INCOME:
    - Dues: Monthly deferred dues entries were recorded as received for August 2023.
    - Jobs Board Income: $448 YTD.
    - Programming & Education
      - Workshops & Seminars: YTD earnings are $45.
      - Total Programming: $0.
  - EXPENSES:
    - All is ordinary through admin, member retention, Advocacy, and organizational expenses.
    - Deferred entries for NAHC Dues, Soft Edge, and other subscriptions entered in January 2023.
    - PAC Expenses: $0 YTD.

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of August 31, 2023

	Aug 31, 23	Aug 31, 22	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	824.52	38,999.46	-38,174.94	-97.89%
Bairds Investment Assets	146,851.13	105,217.03	41,634.10	39.57%
Umpqua Checking - 0944	161,944.96	119,751.00	42,193.96	35.24%
Umpqua Money Mkt #0936	65,780.51	65,699.34	81.17	0.12%
Umpqua PAC - 0951	10,218.20	2,744.81	7,473.39	272.27%
Total Checking/Savings	385,619.32	332,411.64	53,207.68	16.01%
Accounts Receivable				
Accounts Receivable	45,717.60	23,132.75	22,584.85	97.63%
Total Accounts Receivable	45,717.60	23,132.75	22,584.85	97.63%
Other Current Assets				
Prepaid Expenses	20.00	573.75	-553.75	-96.51%
Prepaid Insurance	-260.84	1,259.09	-1,519.93	-120.72%
Prepaid Workshop Expenses	3,920.00	3,920.00	0.00	0.0%
Total Other Current Assets	3,679.16	5,752.84	-2,073.68	-36.05%
Total Current Assets	435,016.08	361,297.23	73,718.85	20.4%
TOTAL ASSETS	435,016.08	361,297.23	73,718.85	20.4%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	16.18	496.02	-479.84	-96.74%
Total Accounts Payable	16.18	496.02	-479.84	-96.74%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	883.36	1,524.83	-641.47	-42.07%
Provider Dues	56,576.38	75,355.43	-18,779.05	-24.92%
Total Deferred Dues	57,459.74	76,880.26	-19,420.52	-25.26%
Total Other Current Liabilities	57,459.74	76,880.26	-19,420.52	-25.26%
Total Current Liabilities	57,475.92	77,376.28	-19,900.36	-25.72%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of August 31, 2023

	Aug 31, 23	Aug 31, 22	$ Change	% Change
Total Liabilities	57,475.92	77,376.28	-19,900.36	-25.72%
Equity				
Retained Earnings	137,341.40	27,918.40	109,423.00	391.94%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	2,654.26	18,458.05	-15,803.79	-85.62%
Total Equity	377,540.16	283,920.95	93,619.21	32.97%
TOTAL LIABILITIES & EQUITY	435,016.08	361,297.23	73,718.85	20.4%

Home Care Association of Washington
Profit & Loss Budget vs. Actual Month
July through August 2023

	Aug 23	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	0.00	2,830.76	10,000.00	28.31%
MEMBERSHIP				
Affiliate Dues	220.83	441.66	3,500.00	12.62%
Provider Dues	22,419.04	44,838.08	224,400.00	19.98%
Total MEMBERSHIP	22,639.87	45,279.74	227,900.00	19.87%
OPERATING				
Job Target/Career Board	0.00	448.50	1,500.00	29.9%
Total OPERATING	0.00	448.50	1,500.00	29.9%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	0.00	55,000.00	0.0%
OCS OASIS Partnership	0.00	0.00	500.00	0.0%
Workshops/Seminars	0.00	45.00	40,000.00	0.11%
Total PROGRAMMING	0.00	45.00	95,500.00	0.05%
Total Income	22,639.87	48,604.00	334,900.00	14.51%
Gross Profit	22,639.87	48,604.00	334,900.00	14.51%
Expense				
PAC Expenses				
General PAC Expenses	0.00	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	0.00	350.00	0.0%
PAC Contributions	0.00	0.00	10,000.00	0.0%
Total PAC Expenses	0.00	0.00	10,650.00	0.0%
ADMINISTRATIVE				
Travel	0.00	0.00	3,500.00	0.0%
Professional Fees				
Tax Return Prep	0.00	0.00	1,800.00	0.0%
Total Professional Fees	0.00	0.00	1,800.00	0.0%
Bank / Merchant Fees	33.90	413.30	5,000.00	8.27%

Home Care Association of Washington
Profit & Loss Budget vs. Actual Month
July through August 2023

	Aug 23	Jul - Aug 23	Budget	% of Budget
Business License	0.00	0.00	20.00	0.0%
Insurance	130.42	260.84	2,300.00	11.34%
Management	13,800.00	20,700.00	82,800.00	25.0%
Miscellaneous	330.76	330.76	0.00	100.0%
Office Supplies	2.00	6.80	300.00	2.27%
Postage	3.40	4.40	350.00	1.26%
Printing/Copies	5.47	22.55	400.00	5.64%
Publications/Subscriptions	124.18	124.18	1,500.00	8.28%
Telephone	68.51	99.80	500.00	19.96%
Total ADMINISTRATIVE	14,498.64	21,962.63	98,470.00	22.3%
ADVOCACY				
Lobbyist Expenses	0.00	199.25	1,000.00	19.93%
Lobbyist/Legislative Consultant	4,000.00	8,000.00	48,000.00	16.67%
Policy & Advocacy	128.75	257.50	11,500.00	2.24%
Total ADVOCACY	4,128.75	8,456.75	60,500.00	13.98%
COMMUNICATIONS				
Newsletters/Publications	0.00	38.88		
Website- Reg & Maint	4.05	8.10	2,000.00	0.41%
Total COMMUNICATIONS	4.05	46.98	2,000.00	2.35%
LEADERSHIP				
Board Meetings	0.00	0.00	1,750.00	0.0%
Strategic Planning	0.00	0.00	1,500.00	0.0%
Total LEADERSHIP	0.00	0.00	3,250.00	0.0%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	0.00	31,500.00	0.0%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	125.00	1,500.00	8.33%
Public Relations/ Awards	0.00	0.00	350.00	0.0%
Total MEMBERSHIP SERVICE/RETENTION	62.50	125.00	33,850.00	0.37%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	0.00	5,500.00	0.0%

Home Care Association of Washington
Profit & Loss Budget vs. Actual Month
July through August 2023

	Aug 23	Jul - Aug 23	Budget	% of Budget
Food and Beverage	0.00	8,370.00	25,000.00	33.48%
Lodging	0.00	0.00	1,000.00	0.0%
Speaker	0.00	0.00	10,000.00	0.0%
Printing & Supplies	0.00	0.00	1,500.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	0.00	8,370.00	44,000.00	19.02%
Workshops/Seminar Expense				
A/V-Technology	360.00	805.40	3,250.00	24.78%
Food and Beverage	0.00	0.00	4,500.00	0.0%
Lodging & Transportation	0.00	0.00	1,500.00	0.0%
Other Workshops/Seminar Expense	0.00	0.00	1,000.00	0.0%
Speaker	5,000.00	5,000.00	20,000.00	25.0%
Printing & Supplies	0.00	0.00	4,000.00	0.0%
Total Workshops/Seminar Expense	5,360.00	5,805.40	34,250.00	16.95%
Total PROGRAMS	5,360.00	14,175.40	78,250.00	18.12%
Total Expense	24,053.94	44,766.76	286,970.00	15.6%
Net Ordinary Income	-1,414.07	3,837.24	47,930.00	8.01%
Other Income/Expense				
Other Income				
Interest & Dividends	602.30	894.47	750.00	119.26%
Gain/Loss on Investments	-4,716.59	-2,077.45	2,500.00	-83.1%
Total Other Income	-4,114.29	-1,182.98	3,250.00	-36.4%
Net Other Income	-4,114.29	-1,182.98	3,250.00	-36.4%
Net Income	-5,528.36	2,654.26	51,180.00	5.19%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through August 2023

	Jul - Aug 23	Jul - Aug 22	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	2,830.76	2,500.00	330.76	13.23%
MEMBERSHIP				
Affiliate Dues	441.66	849.92	-408.26	-48.04%
Provider Dues	44,838.08	33,927.22	10,910.86	32.16%
Total MEMBERSHIP	45,279.74	34,777.14	10,502.60	30.2%
OPERATING				
Job Target/Career Board	448.50	198.75	249.75	125.66%
Total OPERATING	448.50	198.75	249.75	125.66%
PROGRAMMING				
Workshops/Seminars	45.00	26,419.15	-26,374.15	-99.83%
Total PROGRAMMING	45.00	26,419.15	-26,374.15	-99.83%
Total Income	48,604.00	63,895.04	-15,291.04	-23.93%
Gross Profit	48,604.00	63,895.04	-15,291.04	-23.93%
Expense				
PAC Expenses				
Bank / Merchant Fees	0.00	87.74	-87.74	-100.0%
Total PAC Expenses	0.00	87.74	-87.74	-100.0%
ADMINISTRATIVE				
Travel	0.00	52.50	-52.50	-100.0%
Bank / Merchant Fees	413.30	1,596.21	-1,182.91	-74.11%
Insurance	260.84	506.65	-245.81	-48.52%
Management	20,700.00	13,800.00	6,900.00	50.0%
Miscellaneous	330.76	0.00	330.76	100.0%
Office Supplies	6.80	20.88	-14.08	-67.43%
Postage	4.40	14.50	-10.10	-69.66%
Printing/Copies	22.55	88.18	-65.63	-74.43%
Publications/Subscriptions	124.18	453.60	-329.42	-72.62%
Telephone	99.80	61.80	38.00	61.49%
Total ADMINISTRATIVE	21,962.63	16,594.32	5,368.31	32.35%
ADVOCACY				
Lobbyist Expenses	199.25	0.00	199.25	100.0%
Lobbyist/Legislative Consultant	8,000.00	12,000.00	-4,000.00	-33.33%
Policy & Advocacy	257.50	257.50	0.00	0.0%
Total ADVOCACY	8,456.75	12,257.50	-3,800.75	-31.01%
COMMUNICATIONS				
Newsletters/Publications	38.88	0.00	38.88	100.0%
Website- Reg & Maint	8.10	12.15	-4.05	-33.33%
Total COMMUNICATIONS	46.98	12.15	34.83	286.67%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	5,000.00	-5,000.00	-100.0%
NAHC Dues/Other Memberships	125.00	125.00	0.00	0.0%
Public Relations/ Awards	0.00	107.67	-107.67	-100.0%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through August 2023

	Jul - Aug 23	Jul - Aug 22	$ Change	% Change
Total MEMBERSHIP SERVICE/RETENTION	125.00	5,232.67	-5,107.67	-97.61%
PROGRAMS				
Annual Mtg/Convention Spring				
Food and Beverage	8,370.00	0.00	8,370.00	100.0%
Total Annual Mtg/Convention Spring	8,370.00	0.00	8,370.00	100.0%
Workshops/Seminar Expense				
A/V-Technology	805.40	890.66	-85.26	-9.57%
Food and Beverage	0.00	1,663.62	-1,663.62	-100.0%
Lodging & Transportation	0.00	2,207.83	-2,207.83	-100.0%
Other Workshops/Seminar Expense	0.00	45.00	-45.00	-100.0%
Speaker	5,000.00	5,000.00	0.00	0.0%
Printing & Supplies	0.00	1,873.27	-1,873.27	-100.0%
Total Workshops/Seminar Expense	5,805.40	11,680.38	-5,874.98	-50.3%
Total PROGRAMS	14,175.40	11,680.38	2,495.02	21.36%
Total Expense	44,766.76	45,864.76	-1,098.00	-2.39%
Net Ordinary Income	3,837.24	18,030.28	-14,193.04	-78.72%
Other Income/Expense				
Other Income				
Interest & Dividends	894.47	484.08	410.39	84.78%
Gain/Loss on Investments	-2,077.45	-56.31	-2,021.14	-3,589.31%
Total Other Income	-1,182.98	427.77	-1,610.75	-376.55%
Net Other Income	-1,182.98	427.77	-1,610.75	-376.55%
Net Income	2,654.26	18,458.05	-15,803.79	-85.62%

Home Care Association of Washington
Balance Sheet
As of August 31, 2023

	Aug 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Baird Cash and Equivalents	824.52
Bairds Investment Assets	146,851.13
Umpqua Checking - 0944	161,944.96
Umpqua Money Mkt #0936	65,780.51
Umpqua PAC - 0951	10,218.20
Total Checking/Savings	385,619.32
Accounts Receivable	
Accounts Receivable	45,717.60
Total Accounts Receivable	45,717.60
Other Current Assets	
Prepaid Expenses	20.00
Prepaid Insurance	-260.84
Prepaid Workshop Expenses	3,920.00
Total Other Current Assets	3,679.16
Total Current Assets	435,016.08
TOTAL ASSETS	435,016.08
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	16.18
Total Accounts Payable	16.18
Other Current Liabilities	
Deferred Dues	
Affiliate Dues	883.36
Provider Dues	56,576.38
Total Deferred Dues	57,459.74
Total Other Current Liabilities	57,459.74
Total Current Liabilities	57,475.92
Total Liabilities	57,475.92
Equity	
Retained Earnings	137,341.40
Unrestricted Net Assets	237,544.50
Net Income	2,654.26
Total Equity	377,540.16
TOTAL LIABILITIES & EQUITY	435,016.08

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through August 2023

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PAC Contributions	2,830.76	10,000.00	28.31%
MEMBERSHIP			
Affiliate Dues	441.66	3,500.00	12.62%
Provider Dues	44,838.08	224,400.00	19.98%
Total MEMBERSHIP	45,279.74	227,900.00	19.87%
OPERATING			
Job Target/Career Board	448.50	1,500.00	29.9%
Total OPERATING	448.50	1,500.00	29.9%
PROGRAMMING			
Annual Meeting/Conv - Spring			
Sponsorships/Endorsements/Rebat	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	55,000.00	0.0%
OCS OASIS Partnership	0.00	500.00	0.0%
Workshops/Seminars	45.00	40,000.00	0.11%
Total PROGRAMMING	45.00	95,500.00	0.05%
Total Income	48,604.00	334,900.00	14.51%
Gross Profit	48,604.00	334,900.00	14.51%
Expense			
PAC Expenses			
General PAC Expenses	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	350.00	0.0%
PAC Contributions	0.00	10,000.00	0.0%
Total PAC Expenses	0.00	10,650.00	0.0%
ADMINISTRATIVE			
Travel	0.00	3,500.00	0.0%
Professional Fees			
Tax Return Prep	0.00	1,800.00	0.0%
Total Professional Fees	0.00	1,800.00	0.0%
Bank / Merchant Fees	413.30	5,000.00	8.27%
Business License	0.00	20.00	0.0%
Insurance	260.84	2,300.00	11.34%
Management	20,700.00	82,800.00	25.0%
Miscellaneous	330.76	0.00	100.0%
Office Supplies	6.80	300.00	2.27%
Postage	4.40	350.00	1.26%
Printing/Copies	22.55	400.00	5.64%
Publications/Subscriptions	124.18	1,500.00	8.28%
Telephone	99.80	500.00	19.96%
Total ADMINISTRATIVE	21,962.63	98,470.00	22.3%
ADVOCACY			
Lobbyist Expenses	199.25	1,000.00	19.93%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through August 2023

	Jul - Aug 23	Budget	% of Budget
Lobbyist/Legislative Consultant	8,000.00	48,000.00	16.67%
Policy & Advocacy	257.50	11,500.00	2.24%
Total ADVOCACY	8,456.75	60,500.00	13.98%
COMMUNICATIONS			
Newsletters/Publications	38.88		
Website- Reg & Maint	8.10	2,000.00	0.41%
Total COMMUNICATIONS	46.98	2,000.00	2.35%
LEADERSHIP			
Board Meetings	0.00	1,750.00	0.0%
Strategic Planning	0.00	1,500.00	0.0%
Total LEADERSHIP	0.00	3,250.00	0.0%
MEMBERSHIP SERVICE/RETENTION			
Clinical Director	0.00	31,500.00	0.0%
Clinical Director Expenses	0.00	500.00	0.0%
NAHC Dues/Other Memberships	125.00	1,500.00	8.33%
Public Relations/ Awards	0.00	350.00	0.0%
Total MEMBERSHIP SERVICE/RETENTION	125.00	33,850.00	0.37%
PROGRAMS			
Annual Mtg/Convention Spring			
A/V - Technology	0.00	5,500.00	0.0%
Food and Beverage	8,370.00	25,000.00	33.48%
Lodging	0.00	1,000.00	0.0%
Speaker	0.00	10,000.00	0.0%
Printing & Supplies	0.00	1,500.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	8,370.00	44,000.00	19.02%
Workshops/Seminar Expense			
A/V-Technology	805.40	3,250.00	24.78%
Food and Beverage	0.00	4,500.00	0.0%
Lodging & Transportation	0.00	1,500.00	0.0%
Other Workshops/Seminar Expense	0.00	1,000.00	0.0%
Speaker	5,000.00	20,000.00	25.0%
Printing & Supplies	0.00	4,000.00	0.0%
Total Workshops/Seminar Expense	5,805.40	34,250.00	16.95%
Total PROGRAMS	14,175.40	78,250.00	18.12%
Total Expense	44,766.76	286,970.00	15.6%
Net Ordinary Income	3,837.24	47,930.00	8.01%
Other Income/Expense			
Other Income			
Interest & Dividends	894.47	750.00	119.26%
Gain/Loss on Investments	-2,077.45	2,500.00	-83.1%
Total Other Income	-1,182.98	3,250.00	-36.4%
Net Other Income	-1,182.98	3,250.00	-36.4%
Net Income	2,654.26	51,180.00	5.19%

Statement Period: **AUGUST 1 - AUGUST 31, 2023**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period August 1, 2023	*Year-to-Date January 1, 2023*
Beginning Balance	**$151,798.32**	**$146,525.45**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	593.92	4,117.71
Other Transactions		-1,108.45
Change in Value*	-4,716.59	-1,859.06
Total Assets: August 31, 2023	**$147,675.65**	**$147,675.65**

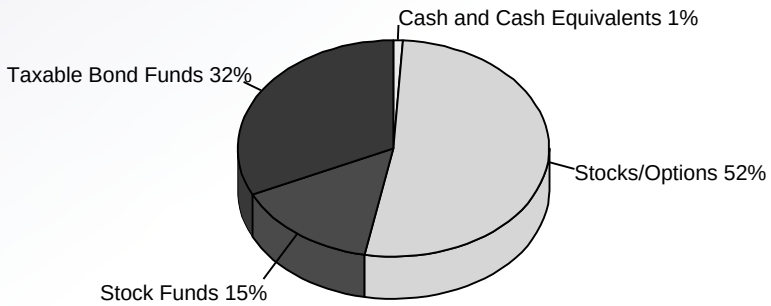
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
GIG HARBOR WA 98332-5811

YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8850

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

The June 30, 2023 unaudited statement of financial condition for Robert W. Baird & Co. Inc. is available at www.rwbaird.com. A printed copy is also available by calling 1-888-792-3210. Baird's net capital was approximately $911,187,000 which is approximately $905,970,000 in excess of the required minimum amount.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

ASSET SUMMARY

	Value as of August 31, 2023				Gains/(-)Losses		
				% of		Realized	
	At Baird	Not at Baird	Total	Assets *	Unrealized	This Period	Year-to-Date
Cash	143.70		143.70	0.10%			
Money Market/Bank Deposit	680.82		680.82	0.46%			
Margin							
Cash and Cash Equivalents	**$824.52**		**$824.52**	**0.56%**			
Stocks/Options	77,367.26		77,367.26	52.39%	3,129.86		-48.00
Stock Funds	21,950.56		21,950.56	14.86%	6,534.42		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	47,533.31		47,533.31	32.19%	-4,210.10		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$146,851.13**		**$146,851.13**	**99.44%**	**$5,454.18**	**$0.00**	**-$48.00**
Total Assets	**$147,675.65**		**$147,675.65**	**100.00%**	**$5,454.18**	**$0.00**	**-$48.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	Year-to-Date
Dividends	Tax-Exempt		
	Taxable - Qualified	380.93	1,486.41
	Taxable - Non-Qualified	206.33	1,930.92
Interest	Tax-Exempt		
	Taxable	6.66	59.19
Capital Gain Distributions			521.38
Return of Principal			
Other			
Total Income and Distributions		**$593.92**	**$3,997.90**

TAX INFORMATION SUMMARY

		This Period	Year-to-Date
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			26.20
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, August 31, 2023.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated at your request and the proceeds returned to your account or remitted to you. The bank deposit interest rate paid to you is based on household account values and determined by the negotiated interest rates paid by the participating banks after deducting fees paid to a third party for administering the cash sweep program and the compensation to Baird for offering and providing various services related to the program. Please visit www.rwbaird.com/cashsweepcomp and www.rwbaird.com/cashsweeps to learn more about Baird's compensation and the cash sweep program. There are several alternatives to consider regarding your idle cash, including those with a higher yield, and we encourage you to discuss them with your Financial Advisor.

	Current Value	*Cost*	*Anticipated Annualized Income*	*Current Annualized Yield %*
CASH	143.70	143.70		
FDIC INSURED DEPOSIT MULTI-BANK	680.82	680.82	14.22	2.09%

Annual Percentage Yield earned from 08/01/23 - 08/31/23 was 2.09%.

Deposits are insured by the FDIC up to $1,250,000 per depositor (or $2,500,000 for joint accounts).

Annual Percentage Yield earned measures the total amount of interest paid to your account for the month and is expressed as an annualized rate with monthly compounding based on a 365-day year.

Program Banks	*Current Value*
CITIBANK, N.A.	680.82

Total Cash and Cash Equivalents	**$824.52**	**$824.52**	**$14.22**	**1.72%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	146.9600	97.0486	11,756.80	7,763.89	3,992.91	473.60	4.03%
ALASKA AIR GROUP INC	ALK	100	41.9700	65.5800	4,197.00	6,558.00	-2,361.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	2.7150	23.6135	814.50	6,324.25***	-5,509.75	12.00	1.47%
EXPEDIA GROUP INC	EXPE	55	108.3900	128.5516	5,961.45	7,070.34	-1,108.89	N/A	N/A
RMR GROUP INC CL A	RMR	3	25.2800	11.8900	75.84	35.67	40.17	4.80	6.33%
RTX CORP	RTX	93	86.0400	82.4149	8,001.72	7,664.59	337.13	219.48	2.74%

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	22.9600	56.0749	3,444.00	8,411.24***	-4,967.24	N/A	N/A
STARBUCKS CORP	SBUX	125	97.4400	14.2369	12,180.00	1,779.61	10,400.39	265.00	2.18%
UNITED PARCEL SERVICE INC CL B	UPS	60	169.4000	115.9950	10,164.00	6,959.70	3,204.30	388.80	3.83%
U S BANCORP DE NEW	USB	165	36.5300	43.2977	6,027.45	7,144.12	-1,116.67	316.80	5.26%
VERIZON COMMUNICATIONS INC	VZ	150	34.9800	51.2033	5,247.00	7,680.50	-2,433.50	391.50	7.46%
WEYERHAEUSER CO	WY	290	32.7500	24.1176	9,497.50	6,845.49***	2,652.01	220.40	2.32%
Total Stocks/Options					**$77,367.26**	**$74,237.40**	**$3,129.86**	**$2,292.38**	**2.96%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		399.319	54.9700	38.6062	21,950.56	15,416.19	6,534.42	455.06	2.07%
Total Stock Funds					**$21,950.56**	**$15,416.19**	**$6,534.42**	**$455.06**	**2.07%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	4.1200	6.9267	6,180.00	10,390.10***	-4,210.10	552.00	8.93%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	40,000.000	1.0000	1.0000	40,000.00	40,000.00	0.00	2,079.92	
REINVESTMENTS		1,353.310	1.0000	1.0000	1,353.31	1,353.31	0.00	70.45	
TOTAL		41,353.310	1.0000	1.0000	41,353.31	41,353.31	0.00	2,150.37	5.20%
CUMULATIVE INVESTMENT RETURN: $1,353.31					41,353.31	40,000.00			
Total Taxable Bond Funds					**$47,533.31**	**$51,743.41**	**-$4,210.10**	**$2,702.37**	**5.69%**
Total Portfolio Assets					**$146,851.13**	**$141,397.00**	**$5,454.18**	**$5,449.81**	**3.71%**
Total Assets					**$147,675.65**	**$142,221.52**	**$5,454.18**	**$5,464.03**	**3.70%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	Activity	This Period	Year-to-Date
	Opening Balance - Cash and Cash Equivalents	**$5,387.43**	**$4,609.72**
Buy and Sell Transactions	Assets Sold/Redeemed		26.20
	Assets Bought	-5,156.83	-6,820.66
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	587.26	3,537.14
	Interest	6.66	59.19
	Capital Gain Distributions		521.38
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees		-1,108.45
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$824.52**	**$824.52**

ACTIVITY DETAILS

Date	Activity	Quantity	Price	Description	Total
	Opening Balance			**Total Opening Balance**	**$5,387.43**
08/01/23	Purchase			FDIC INSURED DEPOSIT	
08/01/23	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	156.83

SUBACCOUNT ACTIVITY

Cash	Money Market	Margin
$45.90	**$5,341.53**	**$0.00**
-45.90	45.90	
156.83		

ACTIVITY DETAILS continued

SUBACCOUNT ACTIVITY continued

Date	Activity	Quantity	Price	Description	Total	Cash	Money Market	Margin
08/01/23	Asset Bought-Reinv	156.8300		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-156.83	-156.83		
08/01/23	Dividend			VERIZON COMMUNICATIONS INC	97.88	97.88		
08/02/23	Purchase			FDIC INSURED DEPOSIT		-97.88	97.88	
08/15/23	Dividend			ABBVIE INC	118.40	118.40		
08/16/23	Purchase			FDIC INSURED DEPOSIT		-118.40	118.40	
08/17/23	Dividend			DIVERSIFIED HEALTHCARE TRUST SBI	3.00	3.00		
08/17/23	Dividend			RMR GROUP INC CL A	1.20	1.20		
08/18/23	Purchase			FDIC INSURED DEPOSIT		-4.20	4.20	
08/18/23	Asset Bought	5,000	1.0000	VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	-5,000.00	-5,000.00		
08/21/23	Sale			FDIC INSURED DEPOSIT		5,000.00	-5,000.00	
08/25/23	Dividend			STARBUCKS CORP	66.25	66.25		
08/28/23	Purchase			FDIC INSURED DEPOSIT		-66.25	66.25	
08/31/23	Interest			FDIC INSURED DEPOSIT	6.66	6.66		
08/31/23	Asset Bought-Reinv			FDIC INSURED DEPOSIT		-6.66	6.66	
08/31/23	Dividend			TEMPLETON GLOBAL INCOME FUND	46.50	46.50		
08/31/23	Dividend			UNITED PARCEL SERVICE INC CL B	97.20	97.20		
	Closing Balance			**Total Closing Balance**	**$824.52**	**$143.70**	**$680.82**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

September 8, 2023

HCAW September 2023 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative/Political Landscape

Leslie and Senator Patty Kuderer at Double Cup Golf Tournament with lady legislators and lobbyists.

As the summer winds down, the drumbeat for the next legislative session starts to grow louder! I have been getting calls from the political party campaign committees for donations to help get them started for the 2024 campaign season. The Governor's race, Public Lands Commissioner, Insurance Commissioner, and the Attorney General all have races for new leadership in 2024. All House members will be up for election and half of the Senate.

There have already been some changes in the legislature! Senator Christine Rolfes, the powerful Chair of Ways and Means, was appointed as a Kitsap County Commissioner. She will be replaced by Democratic Rep. Drew Hansen of Bainbridge Island, who has been appointed to the state Senate in her place.

I attended the Double Cup Golf Tournament with lady legislators and lobbyists in mid-August. It's a great relationship building event and lots of fun getting to know legislators and other lobbyists in a much less formal setting! Senator Kuderer was my golfing partner. She is running for the position of the Insurance Commissioner in 2024. She is interested in running a Private Insurance Palliative Care bill for us in 2024! More to come…

State agencies are hard at work implementing legislation from the 2023 session and are preparing their Agency Request Legislation and Budget Requests for the 2024 session. What is Rule Making? | Washington State Department of Health

Department of Health (DOH)

On August 28th, DOH had their **2024 Legislative Session Preview on Agency Request Legislation and Budget**. The projects below will be submitted for inclusion in the Governor's budget…but there is no guarantee that they will make it into the Governor's budget, which will be released around December 19th. Here are the requests that impact home care:

HELMS Project Continuation ($ to be determined)

DOH is requesting additional one-time spending authority to extend the Health Care Enforcement and Licensing Management System (HELMS) project by four months for work that is necessary for completion. Without additional spending authority, DOH will be forced to stop the project or significantly reduce the project scope. Stopping the project at this stage would result in a loss of

$21.3 million in investment in the project and require licensees and facilities to pay for those costs without any return. HELMS will provide the licensure for all home care aides, certified nursing assistants and all professions at DOH!

Decreasing Health Care Provider Credentialing Timelines ($ to be determined)
DOH is requesting funding to implement improvements in the health care provider credentialing process. Credentialing timelines for health care providers have increased and customers are experiencing delays in obtaining their credential to practice, potentially exacerbating an already critical health care workforce shortage. In spring 2023, the DOH hired a contractor and engaged the public in listening sessions to better understand the reasons for the delays and to develop recommendations for improvement. teams will implement the recommendations made by the contractor and the public, as well as any additional recommendation from the Governor's Results Washington office.

Supporting Critical Professions such as Home Care Aides ($ to be determined)
DOH is carrying significant historical negative fund balances in the home care aide and agency affiliated counselor regulatory programs. Achieving cost recovery through fees alone risks driving workers out of professions already experiencing worker shortages, worsening access to care. DOH is requesting a fund shift to offset the deficit in each program to ensure the programs are self-sustaining without driving essential workers out of the health care workforce.

Rulemaking Consideration at DOH/WABON

DOH Home Health and Hospice Certificate of Need…no new update. DOH will be putting together a plan to present to our stakeholders by the end of summer in how we suggest moving forward with our other rule sets for other facility types.

HB 1009-Military Spouse Employment –Requires WABON to issue a temporary license to military spouses within 90 days of application date and the temporary license must be issued for no less than 180 days. WABON must also identify a contact to assist with military spouse applicants and licensees, provide training to board members on the culture, experience, and related issues of a military spouse, and is encouraged to appoint a military spouse to serve on the board and conduct a review of licensing fees/applications. The intent is to reduce barriers as they move to WA state.

SB 5582-Reducing barriers and expanding educational opportunities to increase the supply of nurses in Washington: Section 4: calls for an apprenticeship program for home care aides and nursing assistants-certified to advance to licensed practical nursing. Section 8: "The Commission shall adopt rules which allow for one hour of simulated learning to be counted as equivalent to two hours of clinical placement learning, with simulated learning accounting for up to 50% of the required clinical hours." Section 12: calls for the development of at least two pilot projects between

high school nursing assistant training programs and rural hospitals to address workforce shortages and promote nursing careers in rural hospitals.

2SHB 1724 Amends Uniform Disciplinary Act: During the 2023 session, the legislature passed 2SHB 1724 (chapter 425, Laws of 2023) (PDF) to increase the behavioral health workforce by amending professional requirements. The bill also makes several changes that apply to all professions under the Uniform Disciplinary Act (RCW 18.130) including:

- Requiring disciplining authorities to waive education, training, experience, and exam requirements for applicants credentialed in another state with substantially equivalent standards. It also allows waiving requirements for applicants who have achieved national certification.
- Removing DOH's authority to screen applicants before scheduling them for exams.
- Granting the department authority to contract with third parties to review applications.

Home Care Aide Exam Scheduling and Payment Changes Postponed

DOH recently shared with you that there are changes coming to the way caregivers will schedule and pay for their home care aide exam. These changes are still coming. Unfortunately, the changes will not be in place by the initial September launch date. This change has been postponed to 2024.

- Beginning in early 2024, all applicants will register and pay for their exams directly with Prometric. After submitting the credentialing application with Department of Health, applicants will be notified by Prometric via email that they can schedule their exam.

- This Candidate Application and Scheduling Guide will help caregivers and employers or trainers to understand the new process to self-schedule and self-pay for exams.

- This Voucher Payment Guide will provide guidance to employers, training programs, and other third parties that pay for caregiver exams to understand the process for purchasing bulk vouchers for payment of caregiver exams.

Updated Auto Renewal Timelines

- As of September 1, caregivers whose home care aide credentials have been expired more than six months, but less than two years, will have their credentials automatically renewed.

- Due to the large number of renewals our system must generate, there has been a delay due to the need to separate the auto renewals into batches.

- Nursing assistants and home care aides with credentials that have been expired for at least 6 months and **less than 1 year** will move to active status effective September 8.

- Nursing assistants and home care aides with credentials that have been expired for at least **12 to 24 months** will move to active status effective September 13.

- Nursing assistants and home care aides with a current Expired Reissuance Application in process will move to active status effective September 15.

- Once activated, the credentials will have an active date as of September 1. This process will repeat every day until 7/1/2025 for those in expired status for 6 months to two years.

Home Care Aide Rules Workshop: WAC 246-980 REQUIREMENTS FOR LONG-TERM CARE WORKERS REQUIRED TO BE CERTIFIED AS A HOME CARE AIDE

You are invited to attend the second public rules workshop for amendments considered to several sections of Chapter 246-980 WAC. Here is a link to the proposed rule amendments to be discussed. The workshop will be held on **September 18, 2023, at 9:00 a.m.** This workshop will cover the same rules discussed at the August 1 community partner meeting. If you have questions, please contact Tracie.Drake@doh.wa.gov.

To attend, use Zoom Meeting link:
https://us02web.zoom.us/j/89528276440?pwd=WjdUYUV5REpEUlhuNkJxVTFHUTdCQT09
Meeting ID: 895 2827 6440 Passcode: 903063 One tap mobile:
+12532050468,,89528276440#,,,,*903063# US

Social Workers: During the 2023 session, the legislature passed 2SHB 1724 (chapter 425, Laws of 2023) (PDF) to increase the behavioral health workforce by amending professional requirements. **There is lots of work going on to get more social workers into the health care system.** This bill also creates new projects for the department to:

- Review licensing requirements, modify requirements in rule, and recommend changes to the legislature. The department is reviewing requirements for the following professions:
    - licensed advanced social workers (LASW)
    - licensed independent clinical social workers (LICSW)
    - licensed marriage and family therapists (LMFT)
    - licensed mental health counselors (LMHC)
    - psychologists, and
    - substance use disorder professionals (SUDP).

The department must present initial recommendations to the legislature by November 1, 2023. Final recommendations are due November 1, 2024. **The bill also makes several changes that apply to all professions including:**

- Requiring disciplining authorities to waive education, training, experience, and exam requirements for applicants credentialed in another state with substantially equivalent standards. It also allows waiving requirements for applicants who have achieved national certification.
- Removing DOH's authority to screen applicants before scheduling them for exams.
- Granting the department authority to contract with third parties to review applications.

Death with Dignity Act: The Legislature passed Engrossed Substitute Senate Bill (ESSB) 5179 in 2023 that made changes the Death with Dignity Act. **The changes become effective on July 23, 2023**. I have been contacted by DOH staff to meet and discuss the implementation of this legislation. For more information about the Death with Dignity Act and implementation timeline, please visit the Death with Dignity Act | Washington State Department of Health website.

Washington State Board of Nursing (WABON) (formerly Nursing Care Quality Assurance Comm)

Nursing Board 2-day September Business Meeting: The September meeting will be 2-day* in-person in Spokane, WA, with a remote option via Zoom. Review the agendas and supporting documents in the Business Meeting agenda and packet (PDF).

Nurse Licensure Compact (NLC). As a part of the legislation, SSB 5499 Multistate Nurse Licensure Compact, beginning July 24, 2023, nurses with an active MSL issued from another state will be able to practice in Washington state. For more info: NCQAC.Rules@doh.wa.gov.

- Employer Multistate License (MSL) Information
- RN and LPN Multistate License (MSL) Information
- Our Name Change
- NLC Implementation Plan

Certified Nursing Assistant Testing to Reduce Backlog: Kathy Mosio held a workshop to discuss how the department is going to move the testing for certification of certified nursing assistants through the process in a timelier manner. WABON has worked to streamline skills testing for your nursing assistant students and employees:

- On August 7, 2023, the Washington State Board of Nursing (WABON) expanded its ability to approve most nursing assistant training programs' RN Directors and RN Instructors to conduct nursing assistant skills testing at their programs for their students.
- We know employers have a need for their employees to complete training, testing, and certification processes as efficiently as possible and many care settings have federal or state timelines to meet (i.e., nursing homes and other long-term care settings). We think the plan we are working toward will meet all employers' needs for skills testing effectively.

- The main objective to allowing training programs to evaluate students in their program sites is: **to allow for a more massive, rapid infusion of skills testing slots for all nursing assistant students in our state.**
- Please Note: This plan will take time to develop and currently scheduled test dates for the written and skills exam will be unaffected. **Programs with skills and written exams already scheduled with Credentia, and students who have registered and paid to test should not cancel their exams, but test as scheduled.**
- **In broad terms, other outcomes eventually hope to achieve with this plan include:**
- Immediate qualification of approved training programs who participate as testing sites based on a completed attestation they have all required equipment and supplies.
- Recognition of training programs' RN Directors and Instructors as qualified to evaluate once they have completed initial steps to participate, including training.
- Scheduling new graduates for testing in their programs as a cohort 4-5 days after graduation.
- Addressing expressed concerns regarding evaluator pay.

Nurse Delegation Advisory Opinions: The WABON has authority to issue new advisory opinions concerning the nursing scope for practice to provide guidance to practicing nurses. They developed an advisory opinion about the delegation process, scope of nursing practice, roles, and responsibilities of the nurse in any setting to the nursing assistant and home care aide due to the frequency of questions. The board approved developing an advisory opinion draft for consideration.

Death with Dignity (Aid-in-Dying): The advisory opinion addresses nursing scope of practice for LPNs, RNs, and ARNPs. While actions for advanced registered nurse practitioner scope of practice usually go through the ARNP Subcommittee, this opinion was initially developed through the CSPSC and affects nurses and non-nurses. Requested Action: Consider approving the four draft advisory opinions. This will be under discussion at the upcoming WABON Meeting in Spokane.

Nursing Delegation of Enteral Feedings: Numerous questions regarding delegation of enteral feeding tasks in schools, community-based, and in-home care settings. While nursing delegation of tube feeding and medication administration in these settings is not uncommon, there continues to be conflict about whether the laws and rules allow this, and specific concerns about delegation of nasogastric feedings.

Nurse Delegation of Blood Glucose Testing/Monitoring and Insulin: Current advisory opinion states that blood glucose testing can only be delegated to nursing assistants and home care aides in community-based and in-home care settings. The law change allows blood glucose testing to be delegated to nursing assistants in any setting where nursing services are provided.

September 8, 2023

Health Care Authority (HCA)

Home Health and Private Duty Nursing (PDN) Electronic Verification (EVV): HCAW is meeting with Susan Birch on September 8th to discuss how HCA is going to implement the EVV requirements from CMS. We have been very concerned about having to use NPI number and have been advocating using a simpler method of verification for our home health employees. HCA has made commitments to:

- HCA will extend the deadline for 6 months past January 1, 2024 for implementation of EVV.
- HCA will establish dedicated teams to work on the EVV issue with Home Health Providers.
- HCA will continue to make payments on claims until the end of extension.
- HCA will set up a meeting with CMS to assure that home care agencies will be able to comply with billing requirements and not get their claims rejected.

HCA Rate Increase for PDN and Home Health: HCAW is also in discussions with both HCA and DSHS regarding a 20% rate increase for home health and PDN in the next legislative session. We are still working on clarifications of what our request will look like. I have permission from Senator Cleveland to work with Sandy Stith, Ways and Means staff on the funding request with HCA so that will help!

Palliative Care Benefit at HCA-We have a Listening Session with Dr, Sophie Miller on **Wednesday, September 20th , 9-10 am**! Dr Miller is the lead on the Palliative Care Benefit at the Health Care Authority. She will be providing updates on the implementation of the program.

Microsoft Teams meeting
Join on your computer, mobile app or room device
Click here to join the meeting
Meeting ID: 281 598 830 226 Passcode: rMSkBE

Or call in (audio only)
+1 564-999-2000,,379315886# United States, Olympia
(833) 322-1218,,379315886# United States (Toll-free)
Phone Conference ID: 379 315 886#

Complex Discharge (Difficult to Discharge) Pilot (Health Care Authority): I met with HCA staff, Glory Dole, to discuss home health being on this workgroup. Shelly McDiarmid is interested in representing home health at the table. The final budget funds multiple programs designed specifically to address the populations facing the most barriers to post-acute care placement and long-overdue investments in increased payment rates to Medicaid long-term care providers.

Medicaid Pediatric Palliative Care Rate: Starting January 1, 2024 appropriation are provided solely for the health care authority to increase pediatric palliative care rates to the equivalent Medicare rates paid for hospice care in effect October 1, 2022.

Katie Beckett 1115 demonstration waiver: I met virtually again with HCA Staff to discuss implementation of the Katie Beckett Waiver budget proviso. There will be 1,000 slots available and there was discussion about how to prioritize the kids. The pilot is for children (those under age 19) who have disabilities or complex medical needs. This is for children who are not eligible for Medicaid because of their parents' income or assets, because eligibility for the waiver only takes into account the income and assets of the child.

Potential 2024 HCAW Legislative Agenda

Budget Proviso Development for 20% Rate Increase for PDN and Home Health for2024 Legislative Session: HCAW is still in discussions with DSHS Rates Manager, Peter Graham, staff and a representative from HCA to discuss Home Care Association of WA (HCAW) intent to raise the PDN rate 20% during the next legislative session and the rationale behind it. We received some rates information after the meeting but believe there is still some confusion around PDN agencies under HCA vs. DSHS…more to come! We are still gathering information.

In-Home Services Roadmap: Rep Bateman and I met last fall to discuss an issue with one of her constituents around hospice care. We discussed how to educate people on the services that are available to them in the home such as hospice, home health and home care. I have spoken with the leadership of the three In-Home Services associations that I represent about developing an In-Home Services Roadmap, similar to the Palliative Care Roadmap and the Dementia Roadmap to assist citizens accessing care at home.

I have begun the stakeholder work on this project with the Department of Health In-Home Services Manager, John Hilger and the lead on the Palliative Care Roadmap at DOH, Pat Justis, Executive Director Rural Health/Office of Community Health Systems . I have also reached out to DSHS and they want to participate as well since they have the Medicaid home care program under their agency. The estimated funding request would be around $42,000 which includes project management and a first run of copies. So far we have delivered over 8,000 Palliative Care Roadmaps in our state and the number for the Dementia Roadmap is even higher.

An In-Home Services Roadmap would help a citizen assess their needs and locate providers to serve those needs in their communities. It will be a great tool for physicians and health care practitioners to give to their patients as well as educate them on accessing these important resources for care in the home.

Policy Related Meetings

NAHC State Association Meetings: I attend the monthly state association meetings to listen to federal updates from Bill Dombi and others on home health and hospice!

DOH Rural Palliative Care Cohort Meetings: I attend these meetings to provide WSHPCO updates to their providers on our progress with HCA on the Palliative Care Benefit.

Washington State Workforce Development-LTC Initiative: I attend these meeting representing all in-home services and advocate for increasing their workforce.

Dementia Action Collaborative (DAC): I attended the full DAC meeting and participate on the subcommittee on Health and Medical. I advocate for them including home health, palliative and hospice in their ongoing development of the new Updated Dementia State Health Plan.

WA State Telemedicine Collaborative: I attend these monthly meetings to get updates on all things related to telehealth in WA State!

WA State Senior Lobby: I attend their monthly meetings and listen to a report from DSHS on Aging and LTC services. I will be attending their conference in October.

2023 Committee Report

Committee Name: Membership **Date: 09/22/23**
Date of last committee meeting: 9/1/23
Submitted by: Jason

COMMITTEE UPDATES:

1. Proposal for corporate category for membership dues (vote)- short summary- baseline $15K with additional fee per NPI; potential financial impact studied with recommendation to move forward with a vote
2. A/R issue- motion to remove from books remaining accounts unpaid (membership dues) currently totaling $30K
3. Fee update for FY 24- increase 2% vs. 2023 dues.
4. Member benefits and renewals
5. Outreach/marketing- increase social media presence to attract prospective members?
6. Member engagement through junior leader involvement in cmts.- how's it going?

BOARD ACTION REQUESTED:

Vote on item #1 Corporate Dues Category
Vote on #2- Removal of debt, unpaid members: $29,850

A Helping Hand Home Care
Black Tree Healthcare
Care Force
Eden Health
Happy Quest Home Care
Intella Triage
Light Within Home Health, LLC
Wenatchee Home Health

Vote on #3- Pending discussion

Next committee meeting information:
Date/Time: TBD/October- main task is renewal letters
Location:

Proposal of a Corporate Member Category and Dues Fee Structure

Prepared August 15, 2023, by Carissa Linnane

Proposed by: Kelly Pajinag, Jason Darling, Sheena Paylor, Mirna Musun, Carissa Linnane

Summary:
At the request of the member organization Providence Home Health, the Membership Committee of the Home Care Association of Washington has investigated the possibility of incorporating a corporate category under our current dues structure. We have evaluated several options that meet this need and have selected the following option to put forward for your consideration. We believe this method of calculating dues is equitable and reduces the administrative burden on our members as well as HCAW staff and poses a minimal financial risk to the association. Thank you for your consideration of the corporate dues structure outlined below.

Definitions:
A *Corporate Provider Member* shall be defined as: In-home service providers who deliver health, supportive or social services to Washington State residents in their homes. This membership category represents provider agencies with multiple National Provider Identifiers (Branches) operating under a single corporate umbrella. Corporate provider members shall be entitled to vote at all membership meetings and in elections by mail ballot or other approved means. This membership category will be limited to 2 votes per member organization.

Corporate Membership Category:
Dues Assessment: Base fee for corporate member + a flat fee per operating NPI Under a single corporate umbrella.
Base Fee: $15,000
Per NPI or operating NPI: $2,500

Dues Assessment Examples:
LHC Group
Base Fee $15,000 + (2,500 x 6 NPI's)
2024 Dues Assessment: $30,000

- 2023 Member Dues: $45,081.75
- ≈$15,000 reduction in dues from 2023

CenterWell
Base Fee $15,000 + (2,500 x 11 NPI's)
2024 Dues Assessment: $42,500

- 2023 Member Dues: $23,068.25
- ≈$19,400 *increase* dues from 2023

Providence
Base Fee $15,000 + (2,500 x 5 NPI's)
2024 Dues Assessment: $27,500

- 2023 Member Dues: $45,381.00
- ≈$17,800 *reduction* in dues from 2023

Financial Impacts:
The combined examples represent a total loss of $8,400 in dues revenue representing about a ≈3% loss in overall dues income based on 2023 provider member dues income of $269,327.

A component of this plan is for the membership committee to audit the current member roster and identify any member operating multiply NPIs in the state that has not self identifies this information. This information will be used to assess dues correctly in 2024.

Exclusions:
If a Corporate Members dues are less than the $15,000 base dues assessment using the standard HCAW Dues Fee Schedule, than an entity may request exclusion from evaluation under the corporate membership category. To be excluded from the corporate member category, members must request and undergo an integrity review by the membership committee prior to approval. If this request is approved dues will be assessed using the individual member agency due's structure.

Example:
Agency ABC operates 3 NPI's in Washington State.

<u>Individual NPI Net Revenues</u>
NPI 1: $1,500,000

- Individual Dues Assessment: $2,194.50

NPI 2: $3,000,000

- Individual Dues Assessment: $3,948.00

NPI 3: $850,000

- Individual Dues Assessment: $1,312.50

Individual Agency dues assessment total: $7,455; This assessment is less than the $15,000 base dues assessment under the corporate member category, this member agency qualifies for the exclusion from the corporate member dues assessment.

Vs.

Corporate Dues Assessment total: $22,5000

2023 Committee Report

Committee Name: QAPI **Date: 9/18/2023**
Date of last committee meeting: September 18, 2023
Submitted by: Amber Hahn-Keenan

COMMITTEE UPDATES:

On 7/12, Gretchen presented her performance improvement project, and I facilitated Q&A. We had great dialog after the presentation. A potential topic of Patient Satisfaction scores improvement was identified.

During our 9/18 planning meeting, after some discussion regarding topics, the committee opted to focus on Readmissions and offer a round table discussion opportunity for the members to share strategies for improvement. The next Round Table is tentatively scheduled for October 16th at 2pm.

Action item: Review overlapping focus by monthly education topics and QAPI round table calls. Discuss with Board regarding strategy/focus and consider pausing the committee until a Clinical Director is identified.

BOARD ACTION REQUESTED:

Continued engagement in topic selection and encouragement of participation when we have the roundtable meetings.

Next committee meeting information:
Date/Time: October 16, 2023, 2pm
Location: Teams Meeting

Next QAPI networking call: October 2023