HCAW Board Packet

November 16, 2023

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HCAW November 2023 Board Meeting Agenda

Our Vision: We are inspired to position homecare services as a leader in healthcare in Washington State.

Date: 11/16		**Time:** 9:00 a.m.-10:00 a.m.	**Location:** MS Teams	
TIME	**TOPIC**	**DISCUSSION**	**ACTION PLAN**	**RESPONSIBLE**
9:00 a.m.	Welcome	Welcome		Shelly

9:05 a.m.	Call to Order	Welcome/Updates
		• Consent Agenda:
		  ○ October 2023 Minutes
		  ○ October 2023 Financials
			Acceptance	Shelly

9:10 a.m.	General Business	Updates • Electronic Visit Verification – Attorney Engagement • Board Meeting Schedule • Clinical Director Update		Shelly Leslie
9:25 a.m.	Committee Report	Education • 2024 Conference Scholarship • Award Program Scholarship Membership • Corporate Dues	Discussion Review & Vote	Shelly Jason Kelly
9:40 a.m.	Public Policy	Public Policy Director Report Report in Packet	Review & Questions	Leslie
9:50 a.m.	Open Discussion	Is there anything you would like to bring to the group?	Review & Questions	All
9:55 a.m.	Adjourn/Action Items	• Action items		Shelly Carissa

Our Mission: To promote the long-term growth and sustainability of in-home services in Washington State. HCAW provides leadership for consumers by unifying in-home services providers through public outreach, education, legislative advocacy and supporting practice standards.

Executive Committee Meeting Minutes
Thursday, October 19, 2023
MS Teams

<u>Our Vision</u>: We are inspired to position homecare services as a leader in healthcare in Washington State.

ATTENDANCE

Board: In-Person President - Shelly McDiarmid, President Elect - Deb Strom, Secretary - Sheena Paylor, Past President - Brent Korte, Regina Anderson, Mirna Musun, Imee Vi-Nebres, Jason Darling, Amber Hahn-Keenan, Ryan Larsen

Staff: Carissa Linnane, Leslie Emerick

Not in Attendance: Treasurer – Kelly Pajinag, Kate Morrison

Meeting called to order at 9:02 pm by Shelly McDiarmid

CONSENT AGENDA

September Minutes and Financials – Approved

GENERAL BUSINESS

Welcome Ryan!

Board meeting schedule
We will send a survey to access 7 AM-5 PM Monday through Friday to access the availability of the board.

Electronic Visit Verification (EVV)
We continue to be heavily engaged in advocacy around this program. Rulemaking for this program is set to begin October 24 (CR 102) with an open hearing. Is there enough time to provide comments or do we need to ask for a delay; the Board consensus is to ask for a delay to rulemaking.

Shelly, Deb and Mirna will work with their teams to review these documents and compile a list of comments to Leslie by the end of day Friday.

Certificate of Need
Shelly M. requested support that we delay CON Meetings until January – the board is supportive of this request.

COMMITTEE REPORT

<u>Education Committee</u>

A report will be shared with the board via email.

Conference planning is well underway and there is an ask to pull resources from our unspent clinical director resources to fund our conference. **Motion to reallocate $10,000 from our unspent 22-23 budget to bring in more high-quality speakers and potentially fund a virtual option approved.**

Comments shared recommending that we push hard to leverage our relationships to bring in quality speakers. Brent K. agreed to do assist with outreach.

Membership Committee

Review of the corporate membership dues proposal as discussed at the September board meeting. **The committee will call a meeting to bring forward the language revisions requested.** Amber H. has agreed to review language to ensure that it addresses the concerns voiced**.** In efforts to avoid delays, the board agreed to hold a vote to approve this proposal electronically upon receipt of a final proposal.

PUBLIC POLICY

Review of key points in the packet provided in the public policy report packet.

Leslie needs support from someone on the board who is willing to participate on the taskforce to develop a single mechanism to bill the palliative care program.

Leslie suggested that we remove the term hospice from the logo.

The meeting closed at 10:01 am.

Action Items:

Membership Committee: revise corporate dues proposal to clarify NPI vs Branch with the assistance of Amber H.

Leslie: Request HCA EVV rulemaking delay

Deb S., Shelly M., Mirna M.: prepare and provide comments for the HCA EVV CR102 rulemaking process.

Carissa Linnane:

- Share the education committee review.
- Follow up for Clinical Director taskforce.
- Remove ‘Hospice’ from our logo.

Financial Report Notes Prepared November 13, 2023, by Carissa Linnane, Executive Director

- **Operational Health Snapshot**
  - As of September, our net income is $15,057; A $1,888 decrease from the previous YTD. We are behind in on our budget income target by 29%. Our total current assets are $406,481, up 23% from the previous YTD.

- **Balance Sheet**
  - Current Assets:
    - Umpqua Checking: Balance $149,186 up $47,088 from the previous YTD.
    - Baird Investments:
      - Investment Assets: $138,186 up $847 from the previous YTD.
      - Cash & Equivalents: $748 down $3,290 from the previous YTD.
    - Money Market: has remained stable at $65,797.
    - Prepaid Workshop and other prepaid expenses booked as expected through 23-24 FY; Entries for 23-24 deferred member dues income and other subscriptions have booked as earned or expended through year end.
    - HCAW PAC: Balance $7,818
    - Accounts Receivables:
      - Outstanding Invoices: $42,275 (2023 Member Dues & OA Workshop Registration).
    - Accounts Payable:
      - Outstanding Balance: $59.11; reflective of charges to AMI credit card.

- **P&L to Budget:**
  - INCOME:
    - Dues: Monthly deferred dues entries were recorded as received for October 2023.
    - Jobs Board Income: $448 YTD.
    - Programming & Education
      - Workshops & Seminars: YTD earnings are $45.
      - Total Programming: $0.
  - EXPENSES:
    - All is ordinary through admin, member retention, Advocacy, and organizational expenses.
    - Deferred entries for NAHC Dues, Soft Edge, and other subscriptions entered in January 2023.
    - PAC Contributions: $1,800 YTD.

- **P&L Previous Year Comparison:**
  - Report in line with the previous YTD.

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of October 31, 2023

	Oct 31, 23	Oct 31, 22	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Baird Cash and Equivalents	748.12	4,038.56	-3,290.44	-81.48%
Bairds Investment Assets	138,340.33	137,492.67	847.66	0.62%
Umpqua Checking - 0944	149,186.13	102,097.88	47,088.25	46.12%
Umpqua Money Mkt #0936	65,797.00	65,703.57	93.43	0.14%
Umpqua PAC - 0951	7,818.20	2,744.81	5,073.39	184.84%
Total Checking/Savings	361,889.78	312,077.49	49,812.29	15.96%
Accounts Receivable				
Accounts Receivable	42,275.99	12,832.75	29,443.24	229.44%
Total Accounts Receivable	42,275.99	12,832.75	29,443.24	229.44%
Other Current Assets				
Prepaid Expenses	-362.50	191.25	-553.75	-289.54%
Prepaid Insurance	-521.68	998.25	-1,519.93	-152.26%
Prepaid Workshop Expenses	3,200.00	3,200.00	0.00	0.0%
Total Other Current Assets	2,315.82	4,389.50	-2,073.68	-47.24%
Total Current Assets	406,481.59	329,299.74	77,181.85	23.44%
TOTAL ASSETS	406,481.59	329,299.74	77,181.85	23.44%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	59.11	3,525.45	-3,466.34	-98.32%
Total Accounts Payable	59.11	3,525.45	-3,466.34	-98.32%
Other Current Liabilities				
Deferred Dues				
Affiliate Dues	441.70	937.41	-495.71	-52.88%
Provider Dues	12,037.30	42,428.21	-30,390.91	-71.63%
Total Deferred Dues	12,479.00	43,365.62	-30,886.62	-71.22%
Total Other Current Liabilities	12,479.00	43,365.62	-30,886.62	-71.22%
Total Current Liabilities	12,538.11	46,891.07	-34,352.96	-73.26%

Home Care Association of Washington
Balance Sheet Prev Year Comparison
As of October 31, 2023

	Oct 31, 23	Oct 31, 22	$ Change	% Change
Total Liabilities	12,538.11	46,891.07	-34,352.96	-73.26%
Equity				
Retained Earnings	141,341.40	27,918.40	113,423.00	406.27%
Unrestricted Net Assets	237,544.50	237,544.50	0.00	0.0%
Net Income	15,057.58	16,945.77	-1,888.19	-11.14%
Total Equity	393,943.48	282,408.67	111,534.81	39.49%
TOTAL LIABILITIES & EQUITY	406,481.59	329,299.74	77,181.85	23.44%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2023

	Oct 23	Jul - Oct 23	Budget	% of Budget
Ordinary Income/Expense				
Income				
PAC Contributions	-600.00	2,230.76	10,000.00	22.31%
MEMBERSHIP				
Affiliate Dues	220.83	883.32	3,500.00	25.24%
Provider Dues	22,419.04	86,234.55	224,400.00	38.43%
Total MEMBERSHIP	22,639.87	87,117.87	227,900.00	38.23%
OPERATING				
Job Target/Career Board	0.00	448.50	1,500.00	29.9%
Total OPERATING	0.00	448.50	1,500.00	29.9%
PROGRAMMING				
Annual Meeting/Conv - Spring				
Sponsorships/Endorsements/Rebat	0.00	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	0.00	55,000.00	0.0%
OCS OASIS Partnership	0.00	0.00	500.00	0.0%
Workshops/Seminars	0.00	45.00	40,000.00	0.11%
Total PROGRAMMING	0.00	45.00	95,500.00	0.05%
Total Income	22,039.87	89,842.13	334,900.00	26.83%
Gross Profit	22,039.87	89,842.13	334,900.00	26.83%
Expense				
PAC Expenses				
General PAC Expenses	0.00	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	0.00	350.00	0.0%
PAC Contributions	1,800.00	1,800.00	10,000.00	18.0%
Total PAC Expenses	1,800.00	1,800.00	10,650.00	16.9%
ADMINISTRATIVE				
Travel	0.00	75.24	3,500.00	2.15%
Professional Fees				
Tax Return Prep	0.00	0.00	1,800.00	0.0%
Total Professional Fees	0.00	0.00	1,800.00	0.0%
Bank / Merchant Fees	356.90	787.15	5,000.00	15.74%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2023

	Oct 23	Jul - Oct 23	Budget	% of Budget
Business License	0.00	0.00	20.00	0.0%
Insurance	130.42	2,101.68	2,300.00	91.38%
Management	6,900.00	27,600.00	82,800.00	33.33%
Miscellaneous	0.00	330.76	0.00	100.0%
Office Supplies	0.00	6.80	300.00	2.27%
Postage	0.00	4.40	350.00	1.26%
Printing/Copies	282.57	305.12	400.00	76.28%
Publications/Subscriptions	38.88	201.94	1,500.00	13.46%
Telephone	42.48	142.28	500.00	28.46%
Total ADMINISTRATIVE	7,751.25	31,555.37	98,470.00	32.05%
ADVOCACY				
Lobbyist Expenses	0.00	199.25	1,000.00	19.93%
Lobbyist/Legislative Consultant	0.00	16,000.00	48,000.00	33.33%
Policy & Advocacy	128.75	515.00	11,500.00	4.48%
Total ADVOCACY	128.75	16,714.25	60,500.00	27.63%
COMMUNICATIONS				
Newsletters/Publications	0.00	38.88		
Website- Reg & Maint	4.05	16.20	2,000.00	0.81%
Total COMMUNICATIONS	4.05	55.08	2,000.00	2.75%
LEADERSHIP				
Board Meetings	32.26	32.26	1,750.00	1.84%
Strategic Planning	0.00	0.00	1,500.00	0.0%
Total LEADERSHIP	32.26	32.26	3,250.00	0.99%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	0.00	31,500.00	0.0%
Clinical Director Expenses	0.00	0.00	500.00	0.0%
NAHC Dues/Other Memberships	62.50	250.00	1,500.00	16.67%
Public Relations/ Awards	0.00	0.00	350.00	0.0%
Total MEMBERSHIP SERVICE/RETENTION	62.50	250.00	33,850.00	0.74%
PROGRAMS				
Annual Mtg/Convention Spring				
A/V - Technology	0.00	0.00	5,500.00	0.0%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2023

	Oct 23	Jul - Oct 23	Budget	% of Budget
Food and Beverage	0.00	8,370.00	25,000.00	33.48%
Lodging	0.00	0.00	1,000.00	0.0%
Speaker	0.00	0.00	10,000.00	0.0%
Printing & Supplies	0.00	0.00	1,500.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	0.00	8,370.00	44,000.00	19.02%
Workshops/Seminar Expense				
A/V-Technology	360.00	1,610.80	3,250.00	49.56%
Food and Beverage	0.00	0.00	4,500.00	0.0%
Lodging & Transportation	0.00	0.00	1,500.00	0.0%
Other Workshops/Seminar Expense	0.00	0.00	1,000.00	0.0%
Speaker	0.00	5,000.00	20,000.00	25.0%
Printing & Supplies	0.00	0.00	4,000.00	0.0%
Total Workshops/Seminar Expense	360.00	6,610.80	34,250.00	19.3%
Total PROGRAMS	360.00	14,980.80	78,250.00	19.15%
Total Expense	10,138.81	65,387.76	286,970.00	22.79%
Net Ordinary Income	11,901.06	24,454.37	47,930.00	51.02%
Other Income/Expense				
Other Income				
Interest & Dividends	313.40	1,372.16	750.00	182.96%
Gain/Loss on Investments	-2,464.44	-10,768.95	2,500.00	-430.76%
Total Other Income	-2,151.04	-9,396.79	3,250.00	-289.13%
Net Other Income	-2,151.04	-9,396.79	3,250.00	-289.13%
Net Income	9,750.02	15,057.58	51,180.00	29.42%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through October 2023

	Jul - Oct 23	Jul - Oct 22	$ Change	% Change
Ordinary Income/Expense				
Income				
PAC Contributions	2,230.76	2,500.00	-269.24	-10.77%
MEMBERSHIP				
Affiliate Dues	883.32	1,437.34	-554.02	-38.55%
Provider Dues	86,234.55	65,654.44	20,580.11	31.35%
Total MEMBERSHIP	87,117.87	67,091.78	20,026.09	29.85%
OPERATING				
Job Target/Career Board	448.50	516.75	-68.25	-13.21%
Total OPERATING	448.50	516.75	-68.25	-13.21%
PROGRAMMING				
OCS OASIS Partnership	0.00	60.00	-60.00	-100.0%
Workshops/Seminars	45.00	32,974.15	-32,929.15	-99.86%
Total PROGRAMMING	45.00	33,034.15	-32,989.15	-99.86%
Total Income	89,842.13	103,142.68	-13,300.55	-12.9%
Gross Profit	89,842.13	103,142.68	-13,300.55	-12.9%
Expense				
PAC Expenses				
Bank / Merchant Fees	0.00	87.74	-87.74	-100.0%
PAC Contributions	1,800.00	0.00	1,800.00	100.0%
Total PAC Expenses	1,800.00	87.74	1,712.26	1,951.52%
ADMINISTRATIVE				
Travel	75.24	221.25	-146.01	-65.99%
Professional Fees				
Tax Return Prep	0.00	1,800.00	-1,800.00	-100.0%
Total Professional Fees	0.00	1,800.00	-1,800.00	-100.0%
Bank / Merchant Fees	787.15	2,325.04	-1,537.89	-66.15%
Insurance	2,101.68	2,272.49	-170.81	-7.52%
Management	27,600.00	27,600.00	0.00	0.0%
Miscellaneous	330.76	0.00	330.76	100.0%
Office Supplies	6.80	22.34	-15.54	-69.56%
Postage	4.40	15.50	-11.10	-71.61%
Printing/Copies	305.12	172.66	132.46	76.72%
Publications/Subscriptions	201.94	581.36	-379.42	-65.26%
Telephone	142.28	124.33	17.95	14.44%
Total ADMINISTRATIVE	31,555.37	35,134.97	-3,579.60	-10.19%
ADVOCACY				
Lobbyist Expenses	199.25	0.00	199.25	100.0%
Lobbyist/Legislative Consultant	16,000.00	20,000.00	-4,000.00	-20.0%
Policy & Advocacy	515.00	515.00	0.00	0.0%
Total ADVOCACY	16,714.25	20,515.00	-3,800.75	-18.53%
COMMUNICATIONS				
Newsletters/Publications	38.88	0.00	38.88	100.0%
Website- Reg & Maint	16.20	20.25	-4.05	-20.0%

Home Care Association of Washington
Profit & Loss Prev Year Comparison
July through October 2023

	Jul - Oct 23	Jul - Oct 22	$ Change	% Change
Total COMMUNICATIONS	55.08	20.25	34.83	172.0%
LEADERSHIP				
Board Meetings	32.26	114.88	-82.62	-71.92%
Strategic Planning	0.00	2,340.59	-2,340.59	-100.0%
Total LEADERSHIP	32.26	2,455.47	-2,423.21	-98.69%
MEMBERSHIP SERVICE/RETENTION				
Clinical Director	0.00	10,000.00	-10,000.00	-100.0%
NAHC Dues/Other Memberships	250.00	250.00	0.00	0.0%
Public Relations/ Awards	0.00	107.67	-107.67	-100.0%
Total MEMBERSHIP SERVICE/RETENTION	250.00	10,357.67	-10,107.67	-97.59%
PROGRAMS				
Annual Mtg/Convention Spring				
Food and Beverage	8,370.00	0.00	8,370.00	100.0%
Total Annual Mtg/Convention Spring	8,370.00	0.00	8,370.00	100.0%
Workshops/Seminar Expense				
A/V-Technology	1,610.80	1,830.09	-219.29	-11.98%
Food and Beverage	0.00	2,786.55	-2,786.55	-100.0%
Lodging & Transportation	0.00	2,207.83	-2,207.83	-100.0%
Other Workshops/Seminar Expense	0.00	151.83	-151.83	-100.0%
Speaker	5,000.00	5,000.00	0.00	0.0%
Printing & Supplies	0.00	3,735.66	-3,735.66	-100.0%
Total Workshops/Seminar Expense	6,610.80	15,711.96	-9,101.16	-57.93%
Total PROGRAMS	14,980.80	15,711.96	-731.16	-4.65%
Total Expense	65,387.76	84,283.06	-18,895.30	-22.42%
Net Ordinary Income	24,454.37	18,859.62	5,594.75	29.67%
Other Income/Expense				
Other Income				
Interest & Dividends	1,372.16	958.47	413.69	43.16%
Gain/Loss on Investments	-10,768.95	-2,872.32	-7,896.63	-274.92%
Total Other Income	-9,396.79	-1,913.85	-7,482.94	-390.99%
Net Other Income	-9,396.79	-1,913.85	-7,482.94	-390.99%
Net Income	15,057.58	16,945.77	-1,888.19	-11.14%

Home Care Association of Washington
Balance Sheet
As of October 31, 2023

	Oct 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Baird Cash and Equivalents	748.12
Bairds Investment Assets	138,340.33
Umpqua Checking - 0944	149,186.13
Umpqua Money Mkt #0936	65,797.00
Umpqua PAC - 0951	7,818.20
Total Checking/Savings	361,889.78
Accounts Receivable	
Accounts Receivable	42,275.99
Total Accounts Receivable	42,275.99
Other Current Assets	
Prepaid Expenses	-362.50
Prepaid Insurance	-521.68
Prepaid Workshop Expenses	3,200.00
Total Other Current Assets	2,315.82
Total Current Assets	406,481.59
TOTAL ASSETS	406,481.59
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	59.11
Total Accounts Payable	59.11
Other Current Liabilities	
Deferred Dues	
Affiliate Dues	441.70
Provider Dues	12,037.30
Total Deferred Dues	12,479.00
Total Other Current Liabilities	12,479.00
Total Current Liabilities	12,538.11
Total Liabilities	12,538.11
Equity	
Retained Earnings	141,341.40
Unrestricted Net Assets	237,544.50
Net Income	15,057.58
Total Equity	393,943.48
TOTAL LIABILITIES & EQUITY	406,481.59

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2023

	Jul - Oct 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PAC Contributions	2,230.76	10,000.00	22.31%
MEMBERSHIP			
Affiliate Dues	883.32	3,500.00	25.24%
Provider Dues	86,234.55	224,400.00	38.43%
Total MEMBERSHIP	87,117.87	227,900.00	38.23%
OPERATING			
Job Target/Career Board	448.50	1,500.00	29.9%
Total OPERATING	448.50	1,500.00	29.9%
PROGRAMMING			
Annual Meeting/Conv - Spring			
Sponsorships/Endorsements/Rebat	0.00	10,000.00	0.0%
Annual Meeting/Conv - Spring - Other	0.00	45,000.00	0.0%
Total Annual Meeting/Conv - Spring	0.00	55,000.00	0.0%
OCS OASIS Partnership	0.00	500.00	0.0%
Workshops/Seminars	45.00	40,000.00	0.11%
Total PROGRAMMING	45.00	95,500.00	0.05%
Total Income	89,842.13	334,900.00	26.83%
Gross Profit	89,842.13	334,900.00	26.83%
Expense			
PAC Expenses			
General PAC Expenses	0.00	300.00	0.0%
Bank / Merchant Fees	0.00	350.00	0.0%
PAC Contributions	1,800.00	10,000.00	18.0%
Total PAC Expenses	1,800.00	10,650.00	16.9%
ADMINISTRATIVE			
Travel	75.24	3,500.00	2.15%
Professional Fees			
Tax Return Prep	0.00	1,800.00	0.0%
Total Professional Fees	0.00	1,800.00	0.0%
Bank / Merchant Fees	787.15	5,000.00	15.74%
Business License	0.00	20.00	0.0%
Insurance	2,101.68	2,300.00	91.38%
Management	27,600.00	82,800.00	33.33%
Miscellaneous	330.76	0.00	100.0%
Office Supplies	6.80	300.00	2.27%
Postage	4.40	350.00	1.26%
Printing/Copies	305.12	400.00	76.28%
Publications/Subscriptions	201.94	1,500.00	13.46%
Telephone	142.28	500.00	28.46%
Total ADMINISTRATIVE	31,555.37	98,470.00	32.05%
ADVOCACY			
Lobbyist Expenses	199.25	1,000.00	19.93%

Home Care Association of Washington
Profit & Loss Budget vs. Actual
July through October 2023

	Jul - Oct 23	Budget	% of Budget
Lobbyist/Legislative Consultant	16,000.00	48,000.00	33.33%
Policy & Advocacy	515.00	11,500.00	4.48%
Total ADVOCACY	16,714.25	60,500.00	27.63%
COMMUNICATIONS			
Newsletters/Publications	38.88		
Website- Reg & Maint	16.20	2,000.00	0.81%
Total COMMUNICATIONS	55.08	2,000.00	2.75%
LEADERSHIP			
Board Meetings	32.26	1,750.00	1.84%
Strategic Planning	0.00	1,500.00	0.0%
Total LEADERSHIP	32.26	3,250.00	0.99%
MEMBERSHIP SERVICE/RETENTION			
Clinical Director	0.00	31,500.00	0.0%
Clinical Director Expenses	0.00	500.00	0.0%
NAHC Dues/Other Memberships	250.00	1,500.00	16.67%
Public Relations/ Awards	0.00	350.00	0.0%
Total MEMBERSHIP SERVICE/RETENTION	250.00	33,850.00	0.74%
PROGRAMS			
Annual Mtg/Convention Spring			
A/V - Technology	0.00	5,500.00	0.0%
Food and Beverage	8,370.00	25,000.00	33.48%
Lodging	0.00	1,000.00	0.0%
Speaker	0.00	10,000.00	0.0%
Printing & Supplies	0.00	1,500.00	0.0%
Annual Mtg/Convention Spring - Other	0.00	1,000.00	0.0%
Total Annual Mtg/Convention Spring	8,370.00	44,000.00	19.02%
Workshops/Seminar Expense			
A/V-Technology	1,610.80	3,250.00	49.56%
Food and Beverage	0.00	4,500.00	0.0%
Lodging & Transportation	0.00	1,500.00	0.0%
Other Workshops/Seminar Expense	0.00	1,000.00	0.0%
Speaker	5,000.00	20,000.00	25.0%
Printing & Supplies	0.00	4,000.00	0.0%
Total Workshops/Seminar Expense	6,610.80	34,250.00	19.3%
Total PROGRAMS	14,980.80	78,250.00	19.15%
Total Expense	65,387.76	286,970.00	22.79%
Net Ordinary Income	24,454.37	47,930.00	51.02%
Other Income/Expense			
Other Income			
Interest & Dividends	1,372.16	750.00	182.96%
Gain/Loss on Investments	-10,768.95	2,500.00	-430.76%
Total Other Income	-9,396.79	3,250.00	-289.13%
Net Other Income	-9,396.79	3,250.00	-289.13%
Net Income	15,057.58	51,180.00	29.42%

Statement Period: **OCTOBER 1 - OCTOBER 31, 2023**
Account Number: **8084-3137**
Account Solution: **Advisory - Baird Advisory Choice**
For more information, go to www.bairdwealth.com/retailinvestor

PREMIER CLIENT STATEMENT

ACCOUNT SUMMARY

	This Period October 1, 2023	*Year-to-Date January 1, 2023*
Beginning Balance	**$141,604.77**	**$146,525.45**
Cash Deposits		
Cash Withdrawals		
Income and Distributions	305.02	4,848.88
Other Transactions	-356.90	-1,465.35
Change in Value*	-2,464.44	-10,820.53
Total Assets: October 31, 2023	**$139,088.45**	**$139,088.45**

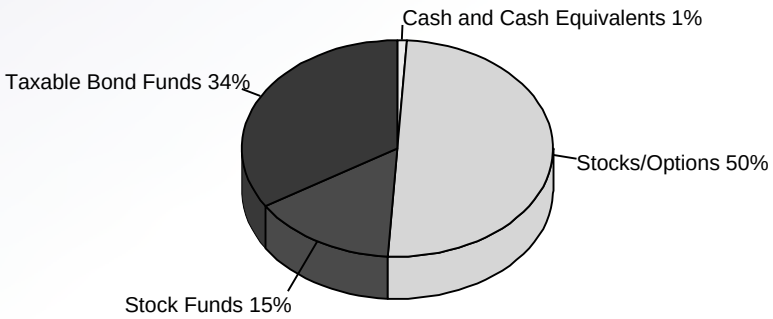
* Change in Value may include assets received in and/or delivered out.

INVESTMENT OBJECTIVE

Growth with Income

If you have any questions concerning your investment objective, or wish to make a change, please contact your Baird Financial Advisor.

ASSET ALLOCATION



HOME CARE ASSOCIATION OF WA
5727 BAKER WAY NW STE 200
GIG HARBOR WA 98332-5811

YOUR BAIRD FINANCIAL ADVISOR

Bill MacGeorge
Telephone: (206) 664-8850

Office Servicing Your Account
925 Fourth Ave Ste 3600
Seattle WA 98104

A Message from Baird

Did you know: You can initiate ACH transfer requests and submit mobile deposits through Baird Online using your browser or mobile app. Download the BOL Mobile App now in the App Store or Google Play Store.

Portfolio Bulletin Board

Contact your Baird Financial Advisor if you are interested in investment alternatives.

Account Protection

Assets in your Baird account are protected by SIPC, subject to applicable limits. Baird provides additional coverage in excess of SIPC limits through an insurance policy with Lloyd's of London. Your balances in the bank deposit account are insured by the FDIC subject to applicable limits. For more information on FDIC insurance, please see rwbaird.com/cashsweeps.

Robert W. Baird & Co. Incorporated
777 East Wisconsin Avenue Milwaukee, WI 53202-5391

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ASSET SUMMARY

	Value as of October 31, 2023				Gains/(-)Losses		
						Realized	
	At Baird	*Not at Baird*	*Total*	*% of Assets **	*Unrealized*	*This Period*	*Year-to-Date*
Cash	43.65		43.65	0.03%			
Money Market/Bank Deposit	704.47		704.47	0.51%			
Margin							
Cash and Cash Equivalents	**$748.12**		**$748.12**	**0.54%**			
Stocks/Options	69,795.98		69,795.98	50.17%	-4,441.42		-48.00
Stock Funds	20,899.44		20,899.44	15.03%	5,384.20		
Preferred Stocks							
Balanced Funds							
Tax-Exempt Bonds							
Tax-Exempt Bond Funds							
Taxable Bonds							
Taxable Bond Funds	47,644.91		47,644.91	34.26%	-4,450.10		
Unit Investment Trusts							
Annuities							
Baird Capital							
Other Investments							
Portfolio Assets	**$138,340.33**		**$138,340.33**	**99.46%**	**-$3,507.32**	**$0.00**	**-$48.00**
Total Assets	**$139,088.45**		**$139,088.45**	**100.00%**	**-$3,507.32**	**$0.00**	**-$48.00**

INCOME & DISTRIBUTION SUMMARY **

		This Period	*Year-to-Date*
Dividends	Tax-Exempt		
	Taxable - Qualified	79.20	1,620.48
	Taxable - Non-Qualified	224.35	2,525.04
Interest	Tax-Exempt		
	Taxable	1.47	62.17
Capital Gain Distributions			521.38
Return of Principal			
Other			
Total Income and Distributions		**$305.02**	**$4,729.07**

TAX INFORMATION SUMMARY

		This Period	*Year-to-Date*
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds			26.20
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of Assets" figures are shown gross of any amounts owed to Baird and/or net short positions.

** Certain distributions made in the current year that are reported in the prior year and/or taxable non-cash transactions may cause a difference in totals between the Income and Distribution Summary and Activity Summary tables.

ASSET DETAILS

This section shows the cash, cash equivalents and/or securities in your account. It reflects market values as of the close of business, October 31, 2023.
Please note, unrealized gain/loss is being prepared for informational purposes only and should not be used for tax preparation without the assistance of your tax advisor.
Cumulative Investment Return on funds and unit investment trusts is provided for informational purposes only to assist you in comparing the total current value of your position with your total amount invested, excluding reinvestment activity. Cumulative Investment Return may be misstated if any cost information is inaccurate or if you have sold part of your position since your original investment.

CASH AND CASH EQUIVALENTS

Any balances reflected in this section held in a bank deposit account or in shares of money market mutual funds may be liquidated at your request and the proceeds returned to your account or remitted to you. The bank deposit interest rate paid to you is based on household account values and determined by the negotiated interest rates paid by the participating banks after deducting fees paid to a third party for administering the cash sweep program and the compensation to Baird for offering and providing various services related to the program. Please visit www.rwbaird.com/cashsweepcomp and www.rwbaird.com/cashsweeps to learn more about Baird's compensation and the cash sweep program. There are several alternatives to consider regarding your idle cash, including those with a higher yield, and we encourage you to discuss them with your Financial Advisor.

	Current Value	*Cost*	*Anticipated Annualized Income*	*Current Annualized Yield %*
CASH	43.65	43.65		
FDIC INSURED DEPOSIT MULTI-BANK	704.47	704.47	14.58	2.07%

Annual Percentage Yield earned from 10/01/23 - 10/31/23 was 2.07%.

Deposits are insured by the FDIC up to $2,500,000 per depositor (or $5,000,000 for joint accounts).

Annual Percentage Yield earned measures the total amount of interest paid to your account for the month and is expressed as an annualized rate with monthly compounding based on a 365-day year.

Program Banks	*Current Value*
CITIBANK, N.A.	549.43
U.S. BANK	155.04

Total Cash and Cash Equivalents	**$748.12**	**$748.12**	**$14.58**	**1.95%**

PORTFOLIO ASSETS

	Symbol/CUSIP Bond Rating+	*Quantity*	*Current Price*	*Average Unit Cost*	*Current Value*	*Cost*	*Unrealized Gain/(-)Loss**	*Anticipated Annualized Income*	*Current Yield %*
Stocks/Options									
ABBVIE INC	ABBV	80	141.1800	97.0486	11,294.40	7,763.89	3,530.51	496.00	4.39%
ALASKA AIR GROUP INC	ALK	100	31.6300	65.5800	3,163.00	6,558.00	-3,395.00	N/A	N/A
DIVERSIFIED HEALTHCARE TRUST SBI	DHC	300	2.0700	23.6135	621.00	6,324.25***	-5,703.25	12.00	1.93%
EXPEDIA GROUP INC	EXPE	55	95.2900	128.5516	5,240.95	7,070.34	-1,829.39	N/A	N/A

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Stocks/Options continued									
RMR GROUP INC CL A	RMR	3	22.5200	11.8900	67.56	35.67	31.89	4.80	7.10%
RTX CORP	RTX	93	81.3900	82.4149	7,569.27	7,664.59	-95.32	219.48	2.90%
SIX FLAGS ENTERTAINMENT CORP NEW	SIX	150	19.9000	56.0749	2,985.00	8,411.24***	-5,426.24	N/A	N/A
STARBUCKS CORP	SBUX	125	92.2400	14.2369	11,530.00	1,779.61	9,750.39	285.00	2.47%
UNITED PARCEL SERVICE INC CL B	UPS	60	141.2500	115.9950	8,475.00	6,959.70	1,515.30	388.80	4.59%
U S BANCORP DE NEW	USB	165	31.8800	43.2977	5,260.20	7,144.12	-1,883.92	316.80	6.02%
VERIZON COMMUNICATIONS INC	VZ	150	35.1300	51.2033	5,269.50	7,680.50	-2,411.00	399.00	7.57%
WEYERHAEUSER CO	WY	290	28.6900	24.1176	8,320.10	6,845.49***	1,474.61	220.40	2.65%
Total Stocks/Options					**$69,795.98**	**$74,237.40**	**-$4,441.42**	**$2,342.28**	**3.36%**
Stock Funds									
WASHINGTON MUTUAL INVESTORS CL F3	FWMIX								
REINVESTMENTS		401.141	52.1000	38.6778	20,899.44	15,515.26	5,384.20	466.88	2.23%
Total Stock Funds					**$20,899.44**	**$15,515.26**	**$5,384.20**	**$466.88**	**2.23%**
Taxable Bond Funds									
TEMPLETON GLOBAL INCOME FUND	GIM	1,500.000	3.9600	6.9267	5,940.00	10,390.10***	-4,450.10	549.00	9.24%
VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	VMRXX	40,000.000	1.0000	1.0000	40,000.00	40,000.00	0.00	2,087.90	
REINVESTMENTS		1,704.910	1.0000	1.0000	1,704.91	1,704.91	0.00	89.09	
TOTAL		41,704.910	1.0000	1.0000	41,704.91	41,704.91	0.00	2,176.99	5.22%
CUMULATIVE INVESTMENT RETURN: $1,704.91					41,704.91	40,000.00			
Total Taxable Bond Funds					**$47,644.91**	**$52,095.01**	**-$4,450.10**	**$2,725.99**	**5.72%**
Total Portfolio Assets					**$138,340.33**	**$141,847.67**	**-$3,507.32**	**$5,535.15**	**4.00%**

ASSET DETAILS continued

	Symbol/CUSIP Bond Rating+	Quantity	Current Price	Average Unit Cost	Current Value	Cost	Unrealized Gain/(-)Loss*	Anticipated Annualized Income	Current Yield %
Total Assets					**$139,088.45**	**$142,595.79**	**-$3,507.32**	**$5,549.73**	**3.99%**

\+ Bond ratings of securities displayed on your statement were obtained from various rating services. There is no guarantee with respect to the accuracy of this information.

* Please note, "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing.

*** The original cost of this security has been adjusted to reflect principal payments, return of capital or amortization/accretion based on our records and/or provided by you.

ACTIVITY SUMMARY

Type of Activity	Activity	This Period	Year-to-Date
	Opening Balance - Cash and Cash Equivalents	**$980.70**	**$4,609.72**
Buy and Sell Transactions	Assets Sold/Redeemed		26.20
	Assets Bought	-180.70	-7,271.33
Cash Deposits and Withdrawals	Deposits		
	Withdrawals		
Income and Distributions	Dividends	303.55	4,265.33
	Interest	1.47	62.17
	Capital Gain Distributions		521.38
	Return of Principal		
	Other		
Margin Interest	Margin Interest Charged		
Cash Management Activity	Debit Card Activity		
	ACH/ATM Activity		
	Checks You Wrote		
Other	Asset Based Fees	-356.90	-1,465.35
	Other Transactions		
	Closing Balance - Cash and Cash Equivalents	**$748.12**	**$748.12**

ACTIVITY DETAILS

SUBACCOUNT ACTIVITY

Date	*Activity*	*Quantity*	*Price*	*Description*	*Total*	*Cash*	*Money Market*	*Margin*
	Opening Balance			**Total Opening Balance**	**$980.70**	**$44.70**	**$936.00**	**$0.00**
10/02/23	Purchase			FDIC INSURED DEPOSIT		-44.70	44.70	
10/02/23	Dividend			VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL	180.70	180.70		
10/02/23	Asset Bought-Reinv	180.7000		VANGUARD CASH RESERVES FEDL MONEY MARKET ADMIRAL CL REINVEST AT 1.000	-180.70	-180.70		
10/16/23	Asset Based Fee			FIA FEE BILL VAL 141,604.77 10/01/23 THRU 12/31/23	-356.90	-356.90		
10/16/23	Dividend			U S BANCORP DE NEW	79.20	79.20		
10/17/23	Sale			FDIC INSURED DEPOSIT		277.70	-277.70	
10/31/23	Interest			FDIC INSURED DEPOSIT	1.47	1.47		
10/31/23	Asset Bought-Reinv			FDIC INSURED DEPOSIT		-1.47	1.47	
10/31/23	Dividend			TEMPLETON GLOBAL INCOME FUND	43.65	43.65		
	Closing Balance			**Total Closing Balance**	**$748.12**	**$43.65**	**$704.47**	**$0.00**

INTERESTED PARTIES AND/OR SUPPORTING REPRESENTATIVE(S)

Your Supporting Representative(s) is (are):

ROBERT W BAIRD & CO INC
ADVISORY SERVICES

Thank you for allowing Robert W. Baird & Co. Incorporated to serve you.
Visit our Web site at www.rwbaird.com. Clients enrolled in Baird Online can access updated Account Information, Baird Research and Investing Tools including the latest market information, portfolio tracking and more. Please contact your Baird Financial Advisor with questions regarding Baird Online, your account or this statement.

2023 Committee Report

Committee Name: AME (Annual Meeting and Education) Committee **Date:** 11/10/2023
Date of last committee meeting: 11/9/2023
Submitted by: Kim Hale

COMMITTEE UPDATES:

Webinar Series:
***No change to current schedule. Continuing to brainstorm new ideas for 2024 and have suggested topics and speakers be identified asap. Does the board have any topics they want to hear about or have speakers that would be good to have?**
November 30th 809am HR Management and Transition to Hospice - Elizabeth Westover PeaceHealth
January 16th Advocacy Update – Leslie Emerick
Additional 2024 Topic ideas: Evidence based tools and measures by EvergreenHealth, Linda McAllister, PT

- Carissa to share additional topic list with Kim and Gretchen to shortlist 2024 topics.

OASIS Answers:
HCAW to host 1 training session in March and will assess need for additional session in October based on registration for March course.
Providence Renton to host March 11-12 OA workshop with exam on March 13, pending verification of proximity to hotel accommodations and SeaTac airport.

Annual Educational Conference:
2025 Location: Walla Walla - Marcus Whitman Hotel April 27-29, 2025
2024 Conference:
Location: Walla Walla - Marcus Whitman Hotel April 28-30, 2024
Theme: Leading the Way Home
Logo:

Invitation/Save the Date: Drafted with updated sponsorship fee options. May need to send Save the Date now and schedule Registration to start in December due to platform limitations with date-availability.

2024 Conference will have registration options for “Pre-Con + Conference” and “Conference only”. 2025 Conference, consider full conference option only. Consider “pre-con” in afternoon of first day, rather than morning, if only offering full conference registration.

Virtual Conference option discussion: Full conference is not an option for 2024 but general sessions may be. Discussion tabled until Jan 2024. Currently the hotel's preferred vendor has not returned calls.

Schedule:

Sunday 4/28: Pre-con 8am-12pm **SimiTree** (awaiting details for their workshop).

Golf, winery tours, free time in afternoon before President's reception 6-7pm.

Monday 4/29: 8am-4pm with award luncheon and silent auction 5-7pm

Tuesday 4/30: 8am-2pm, combining annual meeting and buffet luncheon

Confirmed Topics:

Barb Hanson: Palliative Care 4/29

Molly McDonald and Nick Seabrook: HH Regulatory Update and potentially one more breakout session.

Leslie Emerick: Legislative Update

Panel Discussion on Care Coordination: panel TBD with representation from rural, private, public, and hospital-based agencies.

Other potential topics:

Situational Safety Awareness

Survey readiness

Avoiding Burnout

Incentivizing Productivity

How to integrate AI into HH

Potential Speakers:

FORVIS, Chris Attaya, Jahmad Canley

Potential Scholarship Opportunities:

Award Recipients: Comped 1 hotel night ($179/night +20% tax and fees = $214.80 x10 = $2148)

General Scholarships: Comped registration ($700 x 5 = $3500)

Consider speaker/sponsor honorariums provided for them to then sponsor a scholarship.

BOARD ACTION REQUESTED:

Need webinar presenters starting in Feb 2024: please sent contacts and topics

Ideas/suggestions for education sessions and pre-con. Are we on the right track with what we have here?

Next committee meeting information:

Date/Time: 12/14/2023 1pm

2023 Committee Report

Committee Name: Membership **Date: 11/16/2023**
Date of last committee meeting:
Submitted by: Kelly Pajinag

COMMITTEE UPDATES:

Corporate Membership Category:
Dues Assessment: Base fee for corporate member + a flat fee per NPI.
Base Fee: $15,000
Per additional operating NPI: $2,500
Dues Assessment Examples:

LHC Group
Base Fee $15,000 + (2,500 x 8 branches)
2024 Dues Assessment: $35,000

- 2023 Member Dues: $45,081.75
- ≈$10,000 reduction in dues
- 29% *reduction* in dues from 2023

CenterWell
Base Fee $15,000 + (2,500 x 11 branches)
2024 Dues Assessment: $42,500

- 2023 Member Dues: $23,068.25
- ≈$19,400 *increase* dues from 2023

Financial Impacts:
The combined examples represent a total loss of $8,400 in dues revenue representing about a ≈3% loss in overall dues income based on 2023 provider member dues income of $269,327.
A component of this plan is for the membership committee to audit the current member roster and identify any member operating multiply NPIs in the state that has not self identifies this information. This information will be used to assess dues correctly in 2024.

BOARD ACTION REQUESTED:

1. Review the attached proposal.
2. Reply all with a formal motion to approve the attached proposal as written by a voting board member.
    a. Sample motion: Motion to approve the addition of a corporate dues category as outlined the proposal prepared by the membership committee.
3. Reply all with a 2nd (required to move to a vote). Any voting board member can respond to 2nd this motion.
4. Reply all to submit your vote for or against this proposal.

Next committee meeting information:
Date/Time:
Location:

November 4, 2023

HCAW November 2023 Public Policy Report

Prepared by Leslie Emerick, HCAW Public Policy Director

Legislative/Political Landscape

November is a really busy time of year getting ready for the 2024 legislative session! There is also lots of agency rulemaking happening for health care bills that passed last session. Legislators will be coming to Olympia for the Fall Legislative Days. The Senate meets 11/30-12/1 and the House meets 12/4 and 12/5. I am setting up meetings with members of the House and Senate Health Care Committees to discuss our legislative agenda for the 2024 session. Session begins on January 8th, 2024 and the 60-day short session of the legislature goes quite quickly so its nice to get these meeting scheduled now. I will attend a number of public hearings:

Senate Health & Long Term Care - 11/30/2023 10:30 AM
View Docs Meeting videos are provided by TVW.
Location: J.A. Cherberg Bldg., Senate Hearing Rm 4 and Virtual

Work Session

1. Update from the Universal Health Care Commission.
2. Update on the ground ambulance balance billing study.
3. COVID-19 and respiratory illness vaccine update.

House Health Care & Wellness - 12/4/2023 1:30 PM
View Docs Meeting videos are provided by TVW.
Location: John L. O'Brien Building, House Hearing Rm A and Virtual

Work Session

1. Public health initiatives and funding.
2. Telemedicine and health care technology.
3. Health care workforce.

Joint Legislative Executive Committee on Planning for Aging and Disability Issues - 12/6/2023 10:00 AM Location: Virtual View Docs Meeting videos are provided by TVW.

Work Session (See https://app.leg.wa.gov/CSI/Joint for how to register for public testimony.)

1. Day and community-based services for adults with developmental disabilities.
2. **Update on palliative care efforts in Washington.**
3. Integrating supportive services in senior housing.

4. Developmental Disabilities Administration and Aging and Long-Term Support Administration 2024 supplemental operating budget decision package overview and policy proposals.
5. Public comment. (Remote Testimony Available). - Testify

2024 Legislative Session

In preparing for our budget and legislative proposals, I work with legislators who have agreed to sponsor the request and fiscal committee staff to see how much it costs! We do a lot of prep work before the legislative session even begins, along with stakeholder work with other interested parties. Here is the draft agenda for session…it may change as new bills are introduced. This will also be our In-Home Services Day agenda….

- **In-Home Services Roadmap-Budget Proviso:** DOH & DSHS Home and Community Services create guide to In-Home Services for home health, hospice and home care. *Rep Bateman and Senator Cleveland-Sponsor*

- **Medicaid Reimbursement Rate Increase, Private Duty Nursing and Home Health-Budget Proviso:** Addresses rate disparities and unwinding of COVID funds for private duty nursing agencies who care for medically fragile children and adults. Requesting 20% rate increase for home health. *Rep Leavitt and Senator Cleveland- Sponsor*

- **Bill Proposal for Palliative Care Benefit in Private Insurance:** Palliative care needs a standardized method of billing for interdisciplinary care. *Senator Kuderer-Sponsor*

In-Home Services Day is on February 1, 2023 and I will be asking you to contact your legislators to set aside a time for a meeting in December. We will be coordinating your meetings with other participants attending the hill day. We join with the Home Care Association of WA and the Home Care Association of America-WA Chapter to support our issues related to In-Home Services. Please put this date on your calendar as well! This event will be in person in Olympia at the state capital this year. There will be an orientation in the morning where you will get your final assignments for meetings and we will practice our "song sheet" together…which is our talking points for the day!

Health Care Authority (HCA)

HCA Rulemaking on EVV: HCAW was successful in getting the Health Care Authority to delay the public comment period for rules filed under WSR 23-19-051, to November 7, 2023. The hearing was scheduled for October 24th which did not give us much time to prepare comments, filed under WSR 23-19-051. We were quite surprised that they were already going to the CR 102 phase of rulemaking without any stakeholder meetings! Please review the draft language in this rules

proposal and let Shelly McDiarmid and I know if you have any concerns. To read the filing notice and view the proposed rules, see WSR 23-19-051

Notice of Extended Comment Period for Proposed Rules for Electronic Visit Verification (EVV): This notice is to inform interested stakeholders that the Health Care Authority is extending the public comment period for rules filed under WSR 23-19-051, to **November 7, 2023.**

The rules being revised are: **Electronic Visit Verification**
Chapter 182-551 WAC, Subchapter II – Home Health Services
WAC 182-502-0002, Eligible provider types
WAC 182-502-0100, General conditions of payment
WAC 182-538-070, Payments, corrective action, and sanctions for MCOs

How do I sign up for HCA rulemaking notices? You must be signed up for GovDelivery to receive HCA's Rulemaking Notices. To sign up, see HCA's Rulemaking page. Select *Sign up for rulemaking* notices. You can also go directly to GovDelivery. Once you reach the Subscription Topics, you'll see "*General rulemaking*, *Behavioral Health rulemaking*, and *Apple Health (Medicaid) rulemaking*."

Home Health and Private Duty Nursing (PDN) Electronic Verification (EVV): HCAW has met with Susan Birch, HCA Director, but we are still very concerned about having to use NPI number and have been advocating using a simpler method of verification for our home health employees. HCA has assured us that PDN agencies are not going to be required to have NPI numbers at this time. HCA has made commitments to:

- HCA will extend the deadline for 6 months past January 1, 2024 for implementation of EVV.
- HCA will establish dedicated teams to work on the EVV issue with Home Health Providers.
- HCA will continue to make payments on claims until the end of extension.
- HCA will set up a meeting with CMS to assure that home care agencies will be able to comply with billing requirements and not get their claims rejected.

Medicaid Palliative Care Benefit at HCA-We had a Listening Session led by Dr. Sophie Miller on September 20th! Dr Miller is the lead on the Palliative Care Benefit at the Health Care Authority. Dr. Miller will be presenting before the Aging and Disability Committee Dec 6th on the benefit.

Complex Discharge (Difficult to Discharge) Pilot (Health Care Authority): Shelly and I met with HCA staff, Glory Dole, to discuss getting members on this workgroup. The final budget funds multiple programs designed specifically to address the populations facing the most barriers to post-acute care placement and long-overdue investments in increased payment rates to Medicaid long-term care providers. Home Health will be represented at this time by Shelly McDiarmid, Evergreen Health.

Department of Health (DOH)

Important! Home Safety Care Assessment Survey: During the 2023-24 legislative session House Bill 1435 directed a workgroup to conduct a survey of in-home services agencies and Consumer Directed Employers (CDEs) to develop a home care safety net assessment. Each CDE and in-home services agency that is licensed under chapter 70.127 RCW to provide **home care services, hospice services, or home health services** is required to submit financial information to DOH to inform the development of a home care safety net assessment to use in potentially securing federal matching funds under federally prescribed programs available through the state Medicaid plan or a waiver.

The data being requested is for the 12-month period between July 1, 2022, and June 30, 2023. We have created an online survey so you can submit your information with ease. Please submit your financial information via the survey link below by **January 1, 2024**, as directed by the bill.

Survey: Home Care Safety Net Assessment Survey, HB1435. If you have additional questions on the survey home page, please contact us.

DOH Home Health Certificate of Need: Home Health Certificate of Need Rulemaking will be in 2024. Home Health is third on the list of CON Rules DOH Plans to tackle. The HCAW Board continues discussions with Marc Berg, Berg Data, on developing a methodology for home health.

Bills under Rulemaking Consideration at DOH/WABON

HB 1009-Military Spouse Employment –requires WABON to issue a temporary license to military spouses within 90 days of application, temporary license issued for no less than 180 days.

SB 5582-Reducing barriers and expanding educational opportunities to increase the supply of nurses in Washington: Calls for an apprenticeship program for home care aides and nursing assistants-certified to advance to licensed practical nursing. Development of at least two pilot projects between high school nursing assistant training programs and rural hospitals to address workforce shortages and promote nursing careers in rural hospitals.

2SHB 1724 Amends Uniform Disciplinary Act: 2SHB 1724 to increase the behavioral health workforce, including social workers. The bill also makes several changes that apply to all professions under the Uniform Disciplinary Act (RCW 18.130) including:

- Requiring disciplining authorities to waive education, training, experience, and exam requirements for applicants credentialed in another state with substantially equivalent standards. It also allows waiving requirements for applicants who have achieved national certification.
- Removing DOH's authority to screen applicants before scheduling them for exams and Grants the department authority to contract with third parties to review applications.

Washington State Board of Nursing (WABON)

DOH in consultation with WABON has filed a CR-102, Proposed Rule for WAC 246-840-990 to enact provisions in SSB 5499, Multistate Nurse Licensure Compact that include WA State in a Nurse Licensure Compact with multiple states. The proposed rules update an existing licensing surcharge amount in rule to comply with the new surcharge amount for a central nursing resource center and set a fee for a new multistate license option for registered nurses (RNs) and licensed practical nurses (LPNs) residing in WA State.

They are proposing a new surcharge amount of $8 to align with SSB 5499 which changes the existing surcharge from $5 to $8 on all license types for RNs and LPNs. Advanced registered nurse practitioners are only required to pay the surcharge on their RN licenses.

They are also proposing a new fee of $65 fee for an applicant applying for a registered nurse (RN) and licensed practical nurse (LPN) multistate license. To renew a multistate license a $20 fee will be charged. These fees are in addition to the established application and renewal fees for RNs and LPNs. A WA State licensed RN or LPN may pay the $65 multistate license fee to convert their existing license to a multistate license without paying other established application and renewal fees. For info contact Heather Cantrel, HSQAfeerules@doh.wa.gov

- CR-102 Proposed Rule and proposed rule language (PDF)
- Fee Narrative (PDF)

You may provide your comments on the proposed rule in the following ways:

Submit written comments through December 5, to DOH at online rules comment web page

The rules hearing is scheduled for December 5, 2023 at 3:00 p.m. Both in-person and virtual attendance options are available for this meeting.

The in-person hearing will take place at the Department of Health, 111 Israel Rd S.E., Tumwater, WA 98501, Town Center 2, Rooms 166 and 167.

Attend the rules hearing virtually online using the Zoom application:
https://us02web.zoom.us/webinar/register/WN_8L54h4jTS6SNILvK30afRA

Employment Security Department (ESD)

Paid Family & Medical Leave premiums to decrease in 2024: Benefits from Washington's Paid Family & Medical Leave program are a vital source of support for WA workers. More than 125,000 individuals have claimed Paid Leave benefits in 2023 so far, totaling more than $1 bill. dollars.

Starting Jan. 1, 2024:

- The premium rate will be 0.74%. The rate for 2023 is 0.8%.
- Employers will pay 28.57% of the total premium and employees will pay 71.43% — a ratio similar to 2023.

The program is funded by premiums collected from employees and employers in Washington state. By law, the Employment Security Department (ESD) recalculates the premium rate annually in October based on program usage and premiums collected the previous year.

Businesses classified by ESD as having fewer than 50 employees are not required to pay the employer portion of the premium, unless they opt to do so. However, they must still collect the employee premium or pay employees' premiums on their behalf. Info at: paidleave.wa.gov/updates.

WA Cares Act Fund

The Home Care Association of Washington and the Home Care Association of America-Washington Chapter collaborated on writing a letter to the LTSS Commission that has oversight of the WA Care Funds and how they are going to be provided to the citizens who pay into the fund. We made a request for reconsideration of the recently proposed minimum qualifications for Group 1 Providers, which includes in-home personal care. In the LTSS Trust Commission Presentation (slide 27) dated September 19, 2023, the Commission recommended that family funded home care providers be excluded from accessing WA Cares Act funding if they do not have a contract to provide Medicaid services.

According to DSHS Client Data, 60% of Washington's citizens are not on Medicaid. Excluding home care and home health agencies that serve this population is unacceptable. We have reached out to the legislators on the LTSS Commission to revisit this issue during the meeting scheduled for November, 2023. We do not believe that sufficient notice of these onerous recommendations was provided to stakeholders in the home care and home health industries and feel our feedback is crucial to the LTSS Commission.

Policy Related Meetings

NAHC State Association Meetings: I attend the monthly state association meetings to listen to federal updates from Bill Dombi and others on home health and hospice!

DOH Rural Palliative Care Cohort Meetings: I attend these meetings to provide WSHPCO updates to their providers on our progress with HCA on the Palliative Care Benefit.

Washington State Workforce Development-LTC Initiative: I attend these meeting representing all in-home services and advocate for increasing their workforce.

Dementia Action Collaborative (DAC): I attend the DAC meetings and am on the Health and Medical subcommittee. Washington State Plan to Address Alzheimer's Disease and Other Dementias | 2023-2028 is now available.

WA State Senior Lobby: I attend their monthly meetings and listen to a report from DSHS on Aging and LTC services. I will be attended their Fall conference in October.